



Mackenzie County

REGULAR COUNCIL MEETING AGENDA

FEBRUARY 14, 2017

10:00 A.M.

**COUNCIL CHAMBERS
FORT VERMILION, AB**

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, February 14, 2017
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

AGENDA

			Page
CALL TO ORDER:	1.	a) Call to Order	
AGENDA:	2.	a) Adoption of Agenda	
ADOPTION OF PREVIOUS MINUTES:	3.	a) Minutes of the January 23, 2017 Regular Council Meeting	7
DELEGATIONS:	4.	a) Henry Driedger, Tompkins Improvement Board (10:30 a.m.)	21
		b) S/Sgt. Bill Mooney, Fort Vermilion RCMP (11:30 a.m.)	33
		c)	
COUNCIL COMMITTEE REPORTS:	5.	a) Council Committee Reports (verbal)	
		b) Finance Committee Meeting Minutes	47
		c) Land Stewardship Committee Meeting Minutes	53
		d) Municipal Planning Commission Meeting Minutes	57
		e) Northwest Species at Risk Committee Meeting Minutes	69
GENERAL REPORTS:	6.	a) CAO Report	89
		b)	

TENDERS: 7. a) None

PUBLIC HEARINGS: Public Hearings scheduled for 1:00 p.m.

8. a) Bylaw 1050-16 Land Use Bylaw Amendment to Rezone Part of SE 16-106-15-W5M from La Crete General Commercial District "GC1" to Manufactured Home Subdivision 1 "MHS1"(La Crete) 105

ADMINISTRATION: 9. a) Solar Friendly Municipalities Workshop 121

b) Meetings with Ministers – AAMDC Spring Convention 125

c) Caribou Update (to be presented at the meeting)

d) Member at Large Appointments 129

e) Municipal Government Act Regulations Review 137

f) Appointment of Returning Officer 225

g)

h)

AGRICULTURE SERVICES: 10. a)

b)

COMMUNITY SERVICES: 11. a) Fort Vermilion Ice Plant Upgrade 229

b)

FINANCE: 12. a) Request to Reduce Tax - Tax Roll 082831 233

b) Request to Reduce Tax - Tax Roll 155179 237

c)

d)

OPERATIONS:	13.	a)	Tompkins Ice Bridge – Historical Data	243
		b)	2017 Local Gravel Crushing Tender Recommendations	245
		c)		
		d)		
PLANNING & DEVELOPMENT:	14.	a)	Bylaw 1059-17 Land Use Bylaw Amendment to Rezone Part of C of T SW 11-106-15-W5M from Hamlet Country Residential 1 “HCR1” to La Crete General Commercial “GC1” (La Crete)	249
		b)		
		c)		
UTILITIES:	15.	a)		
		b)		
INFORMATION / CORRESPONDENCE:	16.	a)	Information/Correspondence	259
IN CAMERA SESSION:	17.	a)	Legal <ul style="list-style-type: none">• Legal Opinion on Alberta Environment and Parks Requests for Renewing Recreational Leases• Gravel Proposals	
		b)	Labour	
		c)	Land <ul style="list-style-type: none">• Hamlet Utility Easements Strategy	
NOTICE OF MOTION:	18.	a)		
NEXT MEETING DATES:	19.	a)	Committee of the Whole Meeting February 27, 2017 10:00 a.m. Fort Vermilion Council Chambers	

- b) Regular Council Meeting
February 28, 2017
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 20. a) Adjournment



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 14, 2017
Presented By:	Carol Gabriel, Director of Legislative & Support Services
Title:	Minutes of the January 23, 2017 Regular Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the January 23, 2017, Regular Council Meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

Approved Council Meetings minutes are posted on the County website.

RECOMMENDED ACTION:

- Simple Majority
 Requires 2/3
 Requires Unanimous

That the minutes of the January 23, 2017, Regular Council Meeting be adopted as presented.

Author: C. Gabriel Reviewed by: CG CAO: _____

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Monday, January 23, 2017
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

PRESENT:

Bill Neufeld	Reeve
Lisa Wardley	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor (teleconference)
Elmer Derksen	Councillor
John W. Driedger	Councillor
Eric Jorgensen	Councillor (arrived at 10:23 a.m.)
Josh Knelsen	Councillor
Walter Sarapuk	Councillor
Ray Toews	Councillor (teleconference)

REGRETS:

ADMINISTRATION:

Len Racher	Chief Administrative Officer
Ron Pelensky	Director of Community Services
David Fehr	Director of Operations
Byron Peters	Director of Planning & Development
Fred Wiebe	Director of Utilities
William (Bill) Kostiw	Intergovernmental Relations & Special Projects Coordinator
Jessica Ruskowsky	Executive Assistant to the CAO/Recording Secretary

ALSO PRESENT: Members of the Public and the Media
Randy Affolder, Alliance Assessment (teleconference)
Erick Carter

Minutes of the Regular Council meeting for Mackenzie County held on January 23, 2017 in the Fort Vermilion Council Chambers.

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the meeting to order at 10:02 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 17-01-042 **MOVED** by Councillor Sarapuk

That the agenda be approved with the following additions:
17. a) Legal – Land Negotiations

CARRIED

ADOPTION OF PREVIOUS MINUTES: **3. a) Minutes of the January 9, 2017, Regular Council Meeting**

MOTION 17-01-043 **MOVED** by Councillor Knelsen

That the minutes of the January 9, 2017, Regular Council Meeting be adopted as presented.

CARRIED

ADOPTION OF PREVIOUS MINUTES: **3. b) Minutes of the January 11, 2017, Budget Council Meeting**

MOTION 17-01-044 **MOVED** by Councillor Braun

That the minutes of the January 11, 2017, Budget Council Meeting be adopted as presented.

CARRIED

COUNCIL COMMITTEE REPORTS: **5. a) Council Committee Reports**

MOTION 17-01-045 **MOVED** by Councillor Driedger

That the Council committee reports be received for information.

CARRIED

COUNCIL COMMITTEE REPORTS: **5. b) La Crete Community Streetscape Implementation Committee Meeting Minutes**

MOTION 17-01-046 **MOVED** by Councillor Braun

That the La Crete Community Streetscape Implementation Committee meeting minutes of November 7, 2016 be received for information.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

5. c) Finance Committee Meeting Minutes

MOTION 17-01-047

MOVED by Deputy Reeve Wardley

That the Finance Committee unapproved meeting minutes of January 12, 2017 be received for information.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

5. d) Land Stewardship Committee Meeting Minutes

MOTION 17-01-048

MOVED by Councillor Driedger

That the Land Stewardship Committee meeting minutes of December 9, 2016 be received for information.

CARRIED

GENERAL REPORTS:

6. a) None

ADMINISTRATION:

9. a) Species at Risk Committee Terms of Reference

MOTION 17-01-049

MOVED by Councillor Bateman

That Species at Risk Committee Terms of Reference be tabled to the end of the meeting.

CARRIED

ADMINISTRATION:

9. b) Fort Vermilion and La Crete Community Streetscape Implementation Committees – Member at Large Appointments

MOTION 17-01-050

MOVED by Councillor Braun

That the following community members be appointed to the La Crete Community Streetscape Implementation Committee and maintain the January 9, 2017 appointments:

- John Acreman
- Tim Driedger

- Darryl Friesen
- Mike Janzen
- Ray Wiebe

CARRIED

MOTION 17-01-051 **MOVED** by Deputy Reeve Wardley

That the following community members be appointed to the Fort Vermilion Community Streetscape Implementation Committee and maintain the January 9, 2017 appointments:

- Danny Friesen
- Charles LaForge
- Martin Stanners

CARRIED

ADMINISTRATION: **9. c) La Crete Recreation Society – Request for Letter of Support**

MOTION 17-01-052 **MOVED** by Councillor Braun

That a letter of support be sent to the La Crete Recreation Society to apply for grant funding under the Community Facility Enhancement Program for the dressing room expansion to the Northern Lights Recreation Centre.

CARRIED

AGRICULTURE SERVICES: **10. a) None**

COMMUNITY SERVICES: **11. a) None**

FINANCE: **12. a) 2017 Budget Amendments**

MOTION 17-01-053 **MOVED** by Deputy Reeve Wardley
Requires 2/3

That the Zama FIRESMART Programs for \$169,400 be added to the 2017 Budget, with funding coming from the FRIAA FIRESMART PROGRAM grant.

CARRIED

MOTION 17-01-054
Requires 2/3

MOVED by Councillor Sarapuk

That the Ditching Improvements - Rocky Lane Road for \$48,780 be added to the 2017 Budget, with funding coming from Alberta Transportation.

CARRIED

MOTION 17-01-055
Requires 2/3

MOVED by Councillor Bateman

That the New Tanker/Pumper (Tompkins) for \$385,000 be added to the 2017 Budget, with funding coming from Municipal Sustainability Initiative (MSI) funding (\$385,000) and \$250,000 be moved from the tanker reserve to the general capital reserve.

CARRIED

Councillor Jorgensen arrived at 10:23 a.m.

ADMINISTRATION:

9. a) Species at Risk Committee Terms of Reference

MOTION 17-01-056

MOVED by Deputy Reeve Wardley

That the Northwest Species at Risk Committee Terms of Reference be approved as amended and in principle to allow for minor future amendments, should any arise from any of the four municipalities.

CARRIED

ADMINISTRATION:

9. d) Caribou Update

MOTION 17-01-057

MOVED by Deputy Reeve Wardley

That the Caribou update be received for information.

CARRIED

Reeve Neufeld recessed the meeting at 10:50 a.m. and reconvened the meeting at 10:59 a.m.

DELEGATIONS:

4. a) Randy Affolder, Alliance Assessment

Randy Affolder, the County's assessor was present via teleconference to discuss the following items with Council.

FINANCE:

12. b) Requests for Reduction in Taxes

MOTION 17-01-058 **MOVED** by Councillor Driedger

That administration compiles a list of fragmented properties.

CARRIED

FINANCE: **12. c) Bistcho Lake Properties**

MOTION 17-01-059 **MOVED** by Councillor Bateman

That the following tax rolls be refunded for the difference in tax rate for the 2015 and 2016 tax years based on the schedule prepared by administration, and that the assessment coding be changed from commercial to residential for the 2016 Assessment Year (2017 Tax Year):

- Tax Roll #410955
- Tax Roll #082172
- Tax Roll #410954
- Tax Roll #410952
- Tax Roll #410953

CARRIED

MOTION 17-01-060 **MOVED** by Councillor Jorgensen

That administration reviews the new regulations coming out of the Municipal Government Act (MGA) Review to see if the new classifications of property could address assessment on remote, small, or inaccessible properties.

CARRIED

Reeve Neufeld recessed the meeting at 12:06 p.m. and reconvened the meeting at 1:00 p.m.

PUBLIC HEARINGS: **8. a) Bylaw 1056-16 Municipal Reserve Partial Closure Plan 992 0893, Block 2, Lot 13 MR (NE 3-106-15-W5M)**

Reeve Neufeld called the public hearing for Bylaw 1056-16 to order at 1:01 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 1056-16 was properly advertised. Byron Peters, Director of Planning & Development, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Municipal Reserve Partial Closure Plan. Byron Peters, Director of Planning & Development, presented the Development Authority's submission and indicated that first reading was given on November 23, 2016.

Reeve Neufeld asked if Council has any questions of the proposed land Use Bylaw Amendment. Council had the following questions/comments:

- *Why is it only on that one piece, and why only halfway?*
- *Not sure, and that is why it is brought to public hearing*

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 1056-16. No submissions were received.

Reeve Neufeld asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1056-16. There was no one present to speak to the proposed bylaw.

Reeve Neufeld closed the public hearing for Bylaw 1056-16 at 1:03 p.m.

MOTION 17-01-061

MOVED by Deputy Reeve Wardley

That second reading be given to Bylaw 1056-16, being a Municipal Reserve Closure Bylaw to cancel a portion of Plan 992 0893, Block 1, Lot 13MR (NE 3-106-15-W5M).

CARRIED

MOTION 17-01-062

MOVED by Councillor Driedger

That third reading be given to Bylaw 1056-16, being a Municipal Reserve Closure Bylaw to cancel a portion of Plan 992 0893, Block 1, Lot 13MR (NE 3-106-15-W5M).

CARRIED

**PLANNING &
DEVELOPMENT:**

14. a) Broadband Infrastructure Presentation

MOTION 17-01-063

MOVED by Councillor Bateman

That the Broadband Infrastructure Presentation be received for information.

CARRIED

Reeve Neufeld recessed the meeting at 2:00 p.m. and reconvened the meeting at 2:08 p.m.

TENDERS:

7. a) Zama City Vegetation Management Project

MOTION 17-01-064

MOVED by Councillor Jorgensen

That the Zama City Vegetation Management project tenders be opened.

CARRIED

Tenders Received:

Dechant Construction	\$ 143,622.31
Outback Ventures	\$ 92,000.00
RKM Contracting	\$ 265,000.00
Integrity Industries North	\$ 135,000.00
Prospector Energy Services	\$ 144,700.00
EOS Pipeline and Facilities Inc.	\$ 532,400.00
Wide Open Slashing Ltd.	\$ 91,350.00
Buller Contracting Ltd.	\$ 126,063.00
Northern Road Builders	\$ 182,700.00
Spectrum Resource Group Inc.	\$ 159,775.00

MOTION 17-01-065

MOVED by Councillor Jorgensen

That the Zama City Vegetation Management project be awarded to the lowest qualified bidder.

CARRIED

TENDERS:

7. b) 2017 Local Gravel Crushing & Stockpiling

MOTION 17-01-066

MOVED by Councillor Sarapuk

That the 2017 Local Gravel Crushing & Stockpiling tenders be opened.

CARRIED

Tenders Received:

Knelsen Sand and Gravel	\$ 1,537,000.00
B. Hinson Contracting	\$ 2,987,562.82
Saje Management Ltd.	\$ 1,407,750.00
Wapiti Gravel Suppliers	\$ 1,312,484.92
Barsi Enterprises Ltd.	\$ 1,542,300.00

MOTION 17-01-067

MOVED by Councillor Driedger

That administration reviews the 2017 Local Gravel Crushing & Stockpiling Tenders, and bring back a recommendation to the next Council meeting for awarding.

CARRIED

**PLANNING &
DEVELOPMENT:**

14. b) Development Statistics Report 2016 Year End

MOTION 17-01-068

MOVED by Councillor Sarapuk

That the development statistics report 2016 Year-end Summary Report be received for information.

CARRIED

OPERATIONS:

13. a) None

MOTION 17-01-069

MOVED by Councillor Driedger

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 2:38 p.m.

4. b) P3 Fire Hall Proposal

17. c) Land – P3 Fire Hall Proposal

CARRIED

MOTION 17-01-070

MOVED by Deputy Reeve Wardley

That Council move out of camera at 3:10 p.m.

CARRIED

Reeve Neufeld recessed the meeting at 3:11 p.m. and reconvened the meeting at 3:19 p.m.

DELEGATIONS: 4. b) Erick Carter – P3 Fire Hall Proposal (IN-CAMERA)

IN-CAMERA: 17. c) Land – P3 Fire Hall Proposal

MOTION 17-01-071 **MOVED** by Councillor Toews

That direction be given by Council to Erick Carter on or before June 30, 2017 regarding the P3 Fire Hall Proposal.

CARRIED

UTILITIES: 15. a) **Bylaw 1058-17 being a bylaw to Rescind Bylaw 904-13 – Local Improvement Bylaw – Water and Sewer Extension on 43 Avenue and a portion of 50 Street in the Hamlet of Fort Vermilion**

MOTION 17-01-072 **MOVED** by Councillor Bateman

That first reading be given to Bylaw 1058-17 being a bylaw to rescind Bylaw 904-13 - Local Improvement Bylaw – Water and Sewer Extension on 43 Avenue and a portion of 50 Street in the Hamlet of Fort Vermilion.

CARRIED

INFORMATION: 16. a) **Information/Correspondence**

MOTION 17-01-073 **MOVED** by Councillor Jorgensen

That the information/correspondence items be received for information.

CARRIED

MOTION 17-01-074 **MOVED** by Deputy Reeve Wardley

That administration implement an account code for additional carbon tax expenditures where possible.

CARRIED

MOTION 17-01-075 **MOVED** by Councillor Jorgensen

That Internet Funding Eligibility be added to the February 28, 2017 Council meeting.

CARRIED

MOTION 17-01-076 **MOVED** by Councillor Jorgensen

That a thank you letter be sent to MP Arnold Viersen for bringing the Connect to Innovate funding possibility to our attention.

CARRIED

MOTION 17-01-077 **MOVED** by Deputy Reeve Wardley

That administration be authorized to provide letters of support to any Internet Service Provider (ISP) prepared to submit applications under the Connect to Innovate Program that will enhance internet service within the County boundaries.

CARRIED

Reeve Neufeld turned over the chair to Deputy Reeve Wardley.

MOTION 17-01-078 **MOVED** by Reeve Neufeld

That a thank you be shared to Ron Pelensky for his years of hard work and service to the County.

CARRIED

Reeve Neufeld resumed the chair.

IN-CAMERA SESSION: 17. In-Camera Session

MOTION 17-01-079 **MOVED** by Councillor Sarapuk

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 3:45 p.m.

- 17. a) Legal
 - Land Negotiations
- 17. b) Labour

CARRIED

MOTION 17-01-080 **MOVED** by Councillor Driedger

That Council move out of camera at 4:09 p.m.

CARRIED

IN-CAMERA:

17. a) Legal – Land Negotiations

MOTION 17-01-081

MOVED by Councillor Bateman

That the Land Negotiations be received information.

CARRIED

MOTION 17-01-082

MOVED by Deputy Reeve Wardley

That administration send the letter as presented to The Honourable Armarjeet Soji, Minister of Infrastructure and Communities.

CARRIED

NOTICE OF MOTION:

18. a) None

**NEXT MEETING
DATES:**

- 19.**
- a) Regular Council Meeting
Tuesday, February 14, 2017
10:00 a.m.
Fort Vermilion Council Chambers
 - b) Committee of the Whole Meeting
Monday, February 27, 2017
10:00 a.m.
Fort Vermilion Council Chambers
 - c) Regular Council Meeting
Tuesday, February 28, 2017
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT:

20. a) Adjournment

MOTION 17-01-083

MOVED by Councillor Jorgensen

That the council meeting be adjourned at 4:13 p.m.

CARRIED

These minutes will be presented to Council for approval on February 14, 2017.

Bill Neufeld
Reeve

Len Racher
Chief Administrative Officer

UNAPPROVED



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 14, 2017
Presented By:	Len Racher, Chief Administrative Officer
Title:	DELEGATION Henry Driedger, Tompkins Improvement Board

BACKGROUND / PROPOSAL:

Background information attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

- Simple Majority
 Requires 2/3
 Requires Unanimous

For discussion.

Author: C. Gabriel Reviewed by: _____ CAO: _____

Wednesday, January 18, 2017

The following is a proposal by Tompkins Improvement Board.

Tompkins Improvement Board envisions a community complex at the Blue Hills Community School. A survey was completed on June 11, 2010, to see what the communities of Blue Hills, Tompkins Landing and Steephill Creek needed. At that time a community hall and a covered ice rink were on the list of 21 things the communities would like to see in the future. On April 16, 2016, a community meeting was held to again find out what things these communities needed as some of the 21 things had been achieved. Again a community hall and a covered ice rink were on the list of things they would like to see in the community.

Thus, discussion has begun in earnest to try to obtain these two facilities. Realizing that each facility alone can be a costly endeavor, we the Tompkins Improvement Board are proposing a cost sharing multipurpose community complex at the Blue Hills Community School that would have the school, a community hall doubling as a school gym and a covered ice rink.

The funding for this complex would come from:

- 1) Tompkins Improvement Board
- 2) Fort Vermilion School Division
- 3) Mackenzie County
- 4) Alberta Government
- 5) Grants
- 6) Donations

There are numerous reasons how this community complex enhances the community.

I. Community Hall

- A. There is more space so large events can be held.
 1. Weddings
 2. Large community meetings
 3. Auctions
 4. Reunions
- B. This community hall doubles as a gym.
 1. The larger community hall / gym allows for fans and community support to attend school sports. Currently there is so little room for fans to attend any school sports that take place in the current gym, that visiting teams have to leave their fan support at home and any fans that do attend are partially on the court, posing a hazard to the sports participants.
 2. The larger gym would also allow the school to host super Saturdays in the gym.
 3. This opens the opportunity to help out with school based sports tournaments in La Crete or Buffalo Head.

4. The gym would include a boys change room, a girls change room and a gym storage.
- C. This new arrangement would make school security during community events easier.
 1. Currently when someone rents the school gym, 3 doors and 1 security gate need to be locked. With this proposed set up, only 1 set of double doors needs to be locked.

II. Community Kitchen

- A. The community kitchen would serve four uses.
 1. Serve the community hall for social functions and community meetings.
 2. Serve the Blue Hills Community School as a Home Economics class.
 3. Serve the Blue Hills Community School as a canteen for sports events.
 4. Serve the ice rink as a canteen for any sports or community events being held in the rink.
- B. The community kitchen would be located between the community hall / gym and the ice rink with a large lobby giving access to the kitchen during public events.

III. Ice Rink

- A. A cover ice rink would allow:
 1. Skaters to be out of the wind and snow,
 2. More use of the rink during adverse weather conditions,
 3. And maintaining the ice would become easier.
- B. The ice rink could be used for numerous things, such as:
 1. Sports events: hockey, figure skating, tournaments
 2. Trade shows, auctions, community events.
- C. The ice rink would relieve pressure from the constant rink use in La Crete.
 1. It would allow La Crete teams to practice in Blue Hills.
 2. It would allow tournaments in La Crete to play a portion of the games in Blue Hills.
- D. The rink would include:
 1. A cold storage covering with natural ice,
 2. A cement floored that is plumbed for future artificial ice if needed,
 3. Contain 4 dressings rooms, so tournaments can be played,
 4. A mechanical room above the washrooms in the lobby to save on space,
 5. A zamboni room
 6. A room for future artificial ice coolers,
 7. A referee room,
 8. A medical room,
 9. A skate sharpening room, and
 10. An office for the care taker.

IV. Lobby

- A. The lobby would be in the center of the complex.
- B. The lobby would allow public access to:
 1. The community hall / gym,

2. The ice rink,
 3. and the kitchen / canteen.
- C. The lobby would contain:
1. A boys washroom,
 2. A girls washroom,
 3. These washrooms would be large enough to serve both the community hall and the ice rink at the same time.
 4. A mechanical room above the washrooms to serve the lobby, kitchen and ice rink.

V. The old gym

- A. The old gym would be renovated into an industrial arts shop.
- B. This would allow the Blue Hills students to attend shop class in Blue Hills.
- C. This in turn saves traveling costs to La Crete for shop classes.
- D. It also gains the students 1 - 1.5 more hours of instructional time per week.

VI. Future Classrooms

- A. By lengthening a hallway that would gain the school access to the new gym, would allow the school division to add 2 future classrooms as needed along this new hallway.
- B. Currently the library is being used as an extra classroom at times. One classroom is ½ of a regular size classroom.

To better understand this proposal please see attached sketch.

VII. Operating The Complex

We realize some kind of operation agreement and cost sharing agreement would need to be made. Thus, we are presenting an idea for operations.

- A. Tompkins Improvement Board would look after booking and rental agreements of both the gym, kitchen and the ice rink, as well as rink maintenance.
- B. The school division would look after the gym maintenance.
- C. Tompkins Improvement Board would look after the rink kitchen maintenance through the recreation board.
- D. The rink care taker would look after the ice rink, kitchen and gym / community hall rentals,
- E. The school janitor would clean the school gym during the school year.
- F. The gym / community hall rental parties would be responsible for cleaning up after themselves as per the rental agreement.

VIII. Revenue

- A. Some possible revenue would be:
 1. Rink board and ice advertising,
 2. Rink & gym rentals,
 3. Gym wall advertising,
 4. Lobby advertising.

Thank-you for considering this proposal. For further discussion please contact the
Tompkins Improvement Board.

Sincerely thank-you,

Henry Driedger - Board Chair

John Zacharias - Blue Hills School Council Chair
Blue Hills Rep on La Crete Recreation Board

Blue Hills Area Structure Plan

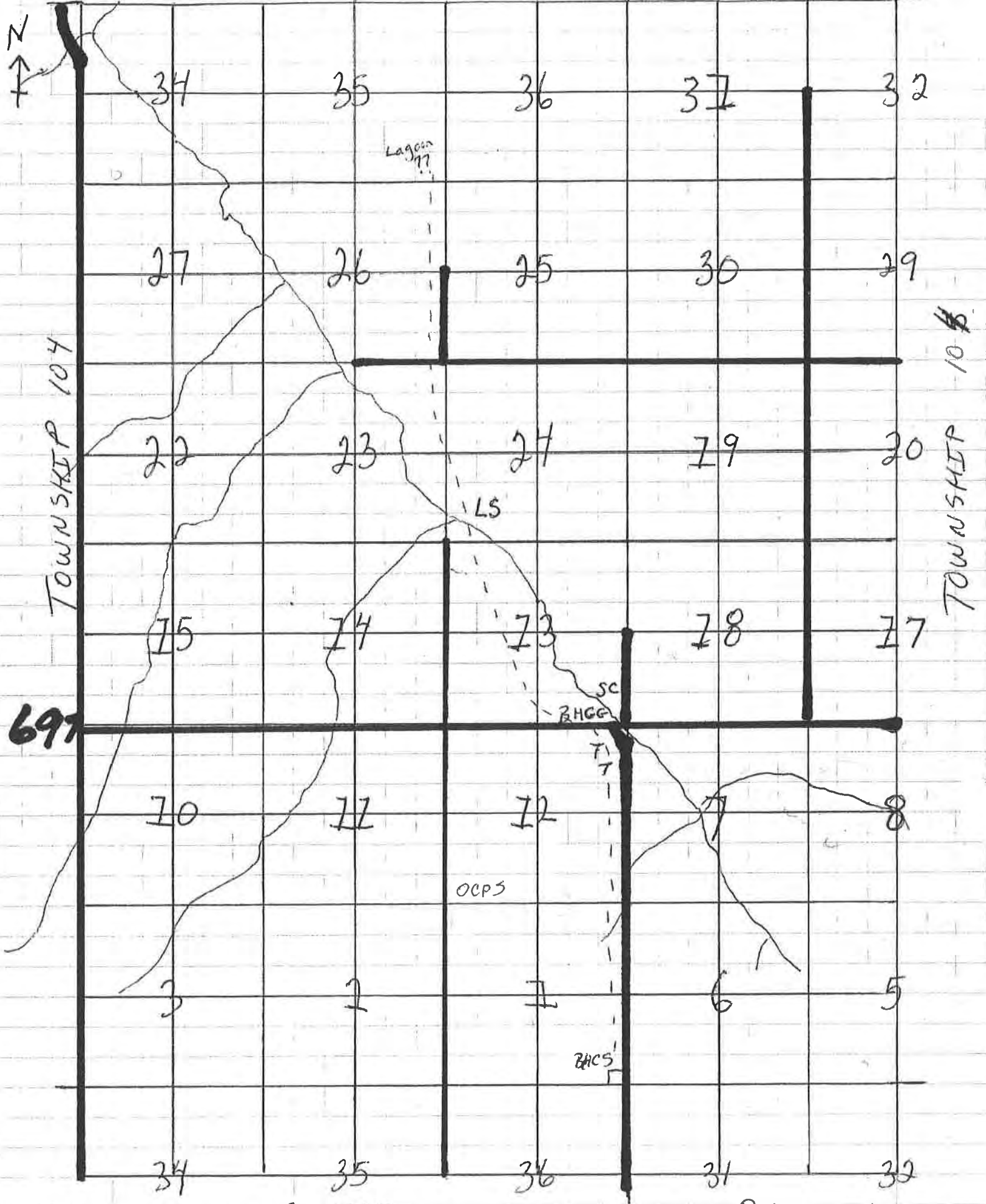
Infrastructure	Description	Location	Timeline
Educational	<ul style="list-style-type: none"> -Blue Hills Community School expansion & high school -any future school builds 	<ul style="list-style-type: none"> -SE1 TWP104 R18 W5 -SW1 TWP 104 R18 W5 -or at Blue Hills Community School SE1 TWP 104 R18 W5 -or at the Old Colony Private School NW1 TWP104 R18 W5 	<ul style="list-style-type: none"> 1st priority - see community complex proposal -as needed
Recreational	<ul style="list-style-type: none"> -covered ice rink -tennis & basketball court in covered rink during summer -walking / biking trails along Blues Creek buffer zone with a sliding hill -ball field -support ski hill 	<ul style="list-style-type: none"> -SE1 TWP104 R18 W5 	<ul style="list-style-type: none"> 1st priority - see community complex proposal -after residences -after residences -after residences -continuous
Agricultural	<ul style="list-style-type: none"> -seed cleaning plant -feed mill -grain dryer 	<ul style="list-style-type: none"> All on NE12 TWP104 R18 W5 west of Blue Hills General Store 	<ul style="list-style-type: none"> 1st priority - community group & individual investment
Seniors	<ul style="list-style-type: none"> -seniors low rentals / condos 	<ul style="list-style-type: none"> On finger of land east of Blue Hills Road on NE12 TWP104 R18 W5 	<ul style="list-style-type: none"> 1st priority - individual investment

Infrastructure	Description	Location	Timeline
Water	-access water from river or from a water well -Water treatment plant	-section 16 TWP104 R19 W5 -NE12 TWP104 R18 W5	Connected to seniors housing
Sewer	-lease crown land for community lagoon -expand the Blue Hills Community School lagoon	-SE35 TWP104 R18 W5 -SE1 TWP104 R18 W5	Connected to seniors housing
Residential	-David Harms -David Harms	-NE12 TWP104 R18 W5 -SE1 TWP104 R18 W5	Connected to seniors housing
Industrial	David Harms	-NE12 TWP104 R18 W5	-Individually
Transportation	-focus on service roads access onto Highway 697 and onto Blue Hills Road -big intersection of Blue Hills Road and Highway 697 needs more culverts -P5 road		-as needed -as needed -in the future
Economical	-encourage local businesses -develop a local business directory -heavy duty mechanic shop		Individually
Financial	-ATB cubical in motel or store		After residence
Medical	-nursing clinic		After residence

Infrastructure	Description	Location	Timeline
Emergency Services	-ambulance -fire hall - move to hamlet & current firehall becomes county maintenance shop		-after seniors housing is established -after hamlet established
Postal	-get own post office		After residence
Natural Gas	-tie into the gas line south of the Wolverine River		-Before residence -continuously

RANGE 18

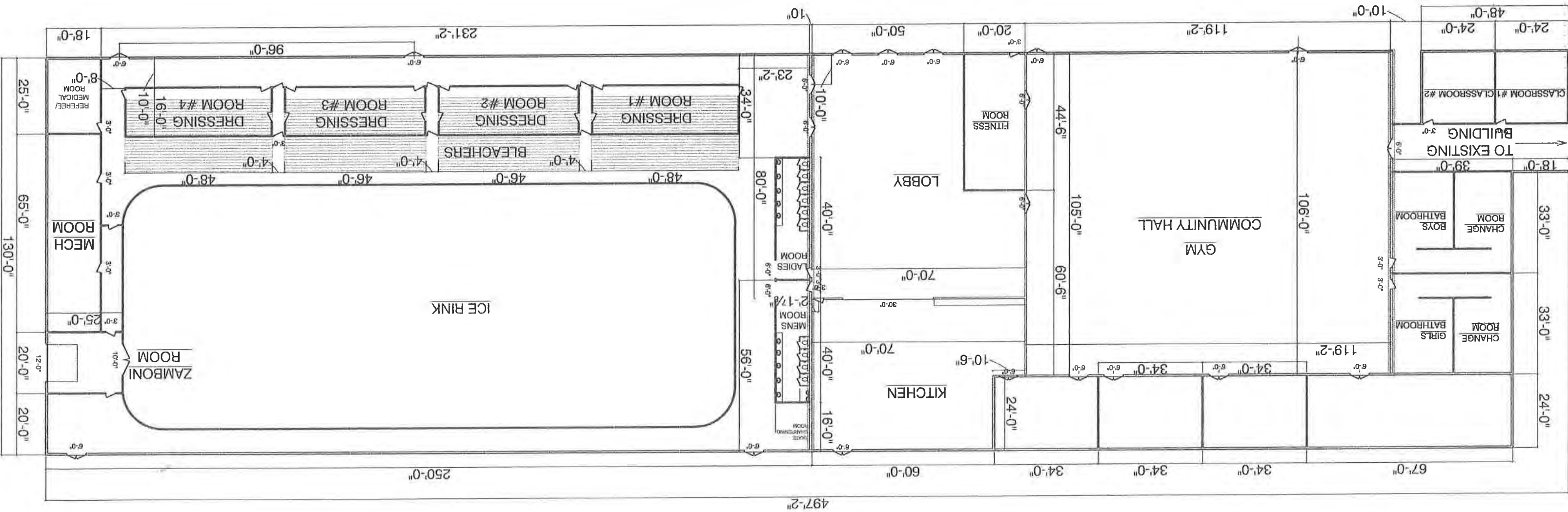
RANGE 17



697

RANGE 18

RANGE 17





Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 14, 2017
Presented By:	Len Racher, Chief Administrative Officer
Title:	DELEGATION S/Sgt. Bill Mooney, Fort Vermilion RCMP

BACKGROUND / PROPOSAL:

See attached 2013-2016 crime statistics for Mackenzie County.

The RCMP will again be setting up meetings with municipalities at the AAMDC Spring Convention and are requesting a list of topics for discussion.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the RCMP crime statistics for Mackenzie County be received for information.

Author: C. Gabriel Reviewed by: _____ CAO: _____



TO: District Commanders, "K" Division
FROM: Supt. Mike Good
"K" Division Operations Strategy Branch

Table with 4 rows: SECURITY - CLASSIFICATION - DE SÉCURITÉ (Protected A), OUR FILE - NOTRE RÉFÉRENCE, YOUR FILE - VOTRE RÉFÉRENCE, DATE (December 23, 2016)

SUBJECT: Alberta Association of Municipal Districts and Counties (AAMDC) Spring Convention - March 20-22, 2017

The AAMDC 2017 Spring Convention will be held in Edmonton at the Shaw Conference Centre. This conference provides the opportunity for the Commanding Officer and the Assistant Deputy Minister to meet with representatives from the communities we work with.

Brief meetings with the CO and the ADM will be held over two days of the conference. These meetings will allow the CO and ADM to have discussions with communities regarding the aspects of current and future service delivery.

In order to facilitate meeting with as many communities as possible, please have your Detachment Commanders contact their AAMDC member community representatives and assess service delivery points of concern that they would like to discuss with the CO and her management team during the convention.

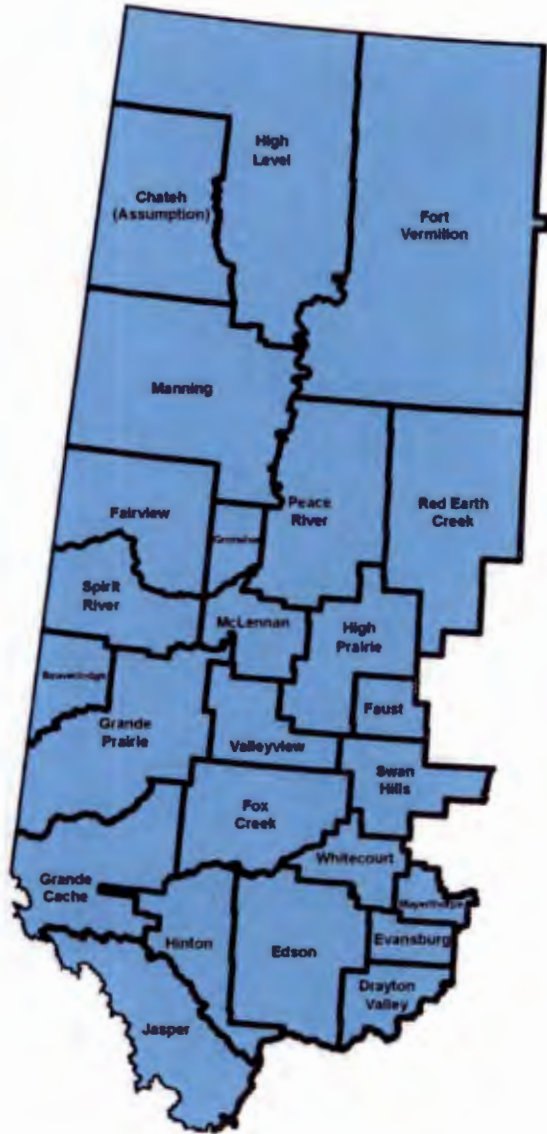
As time is limited during the conference, communities with specific issues will be given preference for the available meeting times. Detachment and District level service delivery concerns are part of the ongoing relationship management at those levels and are best addressed at in-person meetings. Issues that are impacted by Division management or that would have a Division-wide impact would be the topics for these meetings with the CO and ADM. Communities who have no specific concerns, but would still like to meet will be accommodated, if time permits.

For only those communities who want a meeting, please forward the community name and the issues/concerns they wish to discuss via email to Liane Matus, no later than Monday, January 30, 2017. Please include a community contact name, email and telephone number.

Operations Strategy Branch will be in touch with the finalized schedule and you will be advised of your appointment time. Attached are documents from the 2016 meetings for your reference.

If you have any questions, please contact me directly.

Supt. Mike Good
OIC "K" Division Operations Strategy Branch
Phone: 780-412-5304



Western Alberta District

Mackenzie County
January – December
Crime Statistics
2013 - 2016

January 6, 2017

Prepared for: Mackenzie County





Table of Contents

Detachment Narratives.....	3
Mackenzie County – All Detachments Combined.....	4
Mackenzie County – Chateh Detachment.....	6
Mackenzie County – Fort Vermilion Detachment.....	8
Mackenzie County – High Level Detachment.....	10

Statistics have been compiled using data pulled from the RCMP Police Reporting and Occurrence System (PROS). The accuracy of the data is dependent upon the accuracy of data entry. As PROS is a live database, it is possible for the statistics to adjust slightly over time.

Boxes with a "N/A" indicate that files in this category have been "purged" from the PROS database and are not reliable for comparison purposes.



Detachment Narratives



Mackenzie County - All Detachments
 Crime Statistics
 January - December, 2013 - 2016

January-06-17

CATEGORY	Trend	2013	2014	2015	2016
Homicides & Offences Related to Death		0	0	2	1
Robbery		0	2	0	0
Sexual Assaults		4	9	17	9
Other Sexual Offences		1	1	9	5
Assault		76	120	72	56
Kidnapping/Hostage/Abduction		2	4	0	1
Extortion		0	0	0	0
Criminal Harassment		6	8	13	11
Uttering Threats		21	28	19	24
Other Persons		0	0	0	0
TOTAL PERSONS		110	172	132	107
Break & Enter		26	35	38	25
Theft of Motor Vehicle		23	22	29	14
Theft Over \$5,000		4	9	1	2
Theft Under \$5,000		38	42	33	35
Possn Stn Goods		2	8	8	7
Fraud		11	19	41	18
Arson		0	4	4	4
Mischief To Property		129	113	114	97
TOTAL PROPERTY		233	252	268	202
Offensive Weapons		15	29	25	26
Public Order		0	0	0	0
Disturbing the peace		62	60	69	66
OTHER CRIMINAL CODE		97	186	181	169
TOTAL OTHER CRIMINAL CODE		174	275	275	261
TOTAL CRIMINAL CODE		517	699	675	570



**Mackenzie County - All Detachments
Crime Statistics
January - December, 2013 - 2016**

CATEGORY	Trend	2013	2014	2015	2016
Drug Enforcement - Production		0	0	2	0
Drug Enforcement - Possession		10	20	20	12
Drug Enforcement - Trafficking		11	12	14	7
Drug Enforcement - Other		0	0	1	0
Total Drugs		21	32	37	19
Federal - General		20	21	22	6
TOTAL FEDERAL		41	53	59	25
Liquor Act		79	84	119	138
Other Provincial Stats		78	117	73	89
Total Provincial Stats		157	201	192	227
Municipal By-laws Traffic		2	8	4	0
Municipal By-laws		14	23	16	13
Total Municipal		16	31	20	13
Fatals		1	2	2	2
Injury MVC		26	27	24	33
Property Damage MVC (Reportable)		266	204	239	250
Property Damage MVC (Non Reportable)		46	32	27	17
TOTAL MVC		339	265	292	302
Provincial Traffic		1,119	1,321	908	792
Other Traffic		24	37	27	9
Criminal Code Traffic		135	154	143	123
Common Police Activities					
False Alarms		85	81	83	131
False/Abandoned 911 Call and 911 Act		227	183	151	120
Suspicious Person/Vehicle/Property		15	38	29	17
Persons Reported Missing		7	4	4	13



Mackenzie County - Chateh Detachment
 Crime Statistics
 January - December, 2013 - 2016

January-06-17

CATEGORY	Trend	2013	2014	2015	2016
Homicides & Offences Related to Death		0	0	0	0
Robbery		0	0	0	0
Sexual Assaults		0	0	0	0
Other Sexual Offences		0	0	0	0
Assault		0	1	0	0
Kidnapping/Hostage/Abduction		0	0	0	0
Extortion		0	0	0	0
Criminal Harassment		1	0	0	0
Uttering Threats		0	2	0	0
Other Persons		0	0	0	0
TOTAL PERSONS		1	3	0	0
Break & Enter		1	3	5	0
Theft of Motor Vehicle		2	6	5	0
Theft Over \$5,000		0	1	0	0
Theft Under \$5,000		2	2	0	0
Possn Stn Goods		0	0	2	0
Fraud		0	0	0	0
Arson		0	1	0	0
Mischief To Property		2	6	3	0
TOTAL PROPERTY		7	19	15	0
Offensive Weapons		1	1	0	0
Public Order		0	0	0	0
Disturbing the peace		1	0	1	1
OTHER CRIMINAL CODE		6	3	2	1
TOTAL OTHER CRIMINAL CODE		8	4	3	2
TOTAL CRIMINAL CODE		16	26	18	2



**Mackenzie County - Chateh Detachment
Crime Statistics
January - December, 2013 - 2016**

CATEGORY	Trend	2013	2014	2015	2016
Drug Enforcement - Production		0	0	0	0
Drug Enforcement - Possession		1	2	0	0
Drug Enforcement - Trafficking		2	1	0	0
Drug Enforcement - Other		0	0	0	0
Total Drugs		3	3	0	0
Federal - General		0	0	0	0
TOTAL FEDERAL		3	3	0	0
Liquor Act		2	5	2	4
Other Provincial Stats		2	0	2	1
Total Provincial Stats		4	5	4	5
Municipal By-laws Traffic		0	0	0	0
Municipal By-laws		0	0	0	0
Total Municipal		0	0	0	0
Fatals		0	0	1	0
Injury MVC		0	1	1	0
Property Damage MVC (Reportable)		15	6	3	4
Property Damage MVC (Non Reportable)		2	3	1	1
TOTAL MVC		17	10	6	5
Provincial Traffic		57	32	18	29
Other Traffic		0	1	0	1
Criminal Code Traffic		11	15	15	6
Common Police Activities					
False Alarms		0	0	0	1
False/Abandoned 911 Call and 911 Act		7	5	4	8
Suspicious Person/Vehicle/Property		0	2	3	3
Persons Reported Missing		0	0	0	1



Mackenzie County - Fort Vermilion Detachment
 Crime Statistics
 January - December, 2013 - 2016

January-06-17

CATEGORY	Trend	2013	2014	2015	2016
Homicides & Offences Related to Death		0	0	2	1
Robbery		0	1	0	0
Sexual Assaults		3	8	15	9
Other Sexual Offences		1	1	9	5
Assault		60	97	60	44
Kidnapping/Hostage/Abduction		1	4	0	1
Extortion		0	0	0	0
Criminal Harassment		4	5	10	9
Uttering Threats		17	17	9	20
Other Persons		0	0	0	0
TOTAL PERSONS		86	133	105	89
Break & Enter		22	20	29	20
Theft of Motor Vehicle		14	9	15	3
Theft Over \$5,000		2	4	1	2
Theft Under \$5,000		34	33	21	24
Possn Stn Goods		2	6	2	1
Fraud		10	15	39	16
Arson		0	3	4	2
Mischief To Property		109	94	82	87
TOTAL PROPERTY		193	184	193	155
Offensive Weapons		8	24	23	15
Public Order		0	0	0	0
Disturbing the peace		42	56	62	57
OTHER CRIMINAL CODE		71	172	168	146
TOTAL OTHER CRIMINAL CODE		121	252	253	218
TOTAL CRIMINAL CODE		400	569	551	462



**Mackenzie County - Fort Vermilion Detachment
Crime Statistics
January - December, 2013 - 2016**

CATEGORY	Trend	2013	2014	2015	2016
Drug Enforcement - Production		0	0	2	0
Drug Enforcement - Possession		7	18	12	8
Drug Enforcement - Trafficking		7	9	11	5
Drug Enforcement - Other		0	0	1	0
Total Drugs		14	27	26	13
Federal - General		19	18	21	6
TOTAL FEDERAL		33	45	47	19
Liquor Act		31	42	60	63
Other Provincial Stats		67	103	46	74
Total Provincial Stats		98	145	106	137
Municipal By-laws Traffic		2	8	4	0
Municipal By-laws		14	23	15	10
Total Municipal		16	31	19	10
Fatals		1	2	0	2
Injury MVC		16	21	18	18
Property Damage MVC (Reportable)		158	134	166	169
Property Damage MVC (Non Reportable)		19	11	8	7
TOTAL MVC		194	168	192	196
Provincial Traffic		515	777	638	490
Other Traffic		21	31	26	8
Criminal Code Traffic		65	99	86	64
Common Police Activities					
False Alarms		77	73	68	119
False/Abandoned 911 Call and 911 Act		147	125	91	70
Suspicious Person/Vehicle/Property		11	30	17	8
Persons Reported Missing		6	2	4	9



Mackenzie County - High Level Detachment
 Crime Statistics
 January - December, 2013 - 2016

January-06-17

CATEGORY	Trend	2013	2014	2015	2016
Homicides & Offences Related to Death		0	0	0	0
Robbery		0	1	0	0
Sexual Assaults		1	1	2	0
Other Sexual Offences		0	0	0	0
Assault		16	22	12	12
Kidnapping/Hostage/Abduction		1	0	0	0
Extortion		0	0	0	0
Criminal Harassment		1	3	3	2
Uttering Threats		4	9	10	4
Other Persons		0	0	0	0
TOTAL PERSONS		23	36	27	18
Break & Enter		3	12	4	5
Theft of Motor Vehicle		7	7	9	11
Theft Over \$5,000		2	4	0	0
Theft Under \$5,000		2	7	12	11
Possn Stn Goods		0	2	4	6
Fraud		1	4	2	2
Arson		0	0	0	2
Mischief To Property		18	13	29	10
TOTAL PROPERTY		33	49	60	47
Offensive Weapons		6	4	2	11
Public Order		0	0	0	0
Disturbing the peace		19	4	6	8
OTHER CRIMINAL CODE		20	11	11	22
TOTAL OTHER CRIMINAL CODE		45	19	19	41
TOTAL CRIMINAL CODE		101	104	106	106



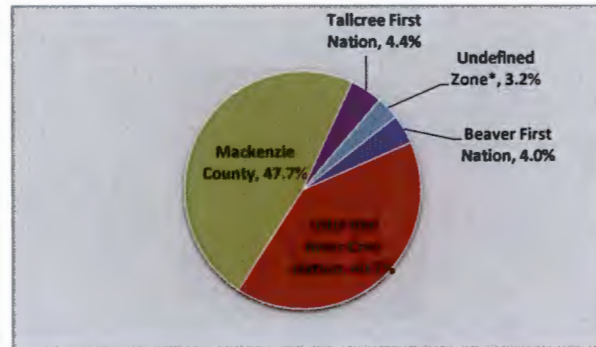
**Mackenzie County - High Level Detachment
Crime Statistics
January - December, 2013 - 2016**

CATEGORY	Trend	2013	2014	2015	2016
Drug Enforcement - Production		0	0	0	0
Drug Enforcement - Possession		2	0	8	4
Drug Enforcement - Trafficking		2	2	3	2
Drug Enforcement - Other		0	0	0	0
Total Drugs		4	2	11	6
Federal - General		1	3	1	0
TOTAL FEDERAL		5	5	12	6
Liquor Act		46	37	57	71
Other Provincial Stats		9	14	25	14
Total Provincial Stats		55	51	82	85
Municipal By-laws Traffic		0	0	0	0
Municipal By-laws		0	0	1	3
Total Municipal		0	0	1	3
Fatals		0	0	1	0
Injury MVC		10	5	5	15
Property Damage MVC (Reportable)		93	64	70	77
Property Damage MVC (Non Reportable)		25	18	18	9
TOTAL MVC		128	87	94	101
Provincial Traffic		547	512	252	273
Other Traffic		3	5	1	0
Criminal Code Traffic		59	40	42	53
Common Police Activities					
False Alarms		8	8	15	11
False/Abandoned 911 Call and 911 Act		73	53	56	42
Suspicious Person/Vehicle/Property		4	6	9	6
Persons Reported Missing		1	2	0	3

**Stakeholder Breakdowns as % of Total - Fort Vermilion Detachment
Crime Data - January - December 2016**

Property Crime	Beaver First Nation	4.8%	Federal / Provincial Statutes	Beaver First Nation	4.3%
	Little Red River Cree Nation	56.4%		Little Red River Cree Nation	41.6%
	Mackenzie County	28.5%		Mackenzie County	44.5%
	Tallcree First Nation	6.4%		Tallcree First Nation	5.9%
	Undefined Zone*	3.9%		Undefined Zone*	3.7%
Persons Crime	Beaver First Nation	4.8%	Common Police Activities	Beaver First Nation	3.4%
	Little Red River Cree Nation	71.6%		Little Red River Cree Nation	16.9%
	Mackenzie County	14.2%		Mackenzie County	67.9%
	Tallcree First Nation	6.1%		Tallcree First Nation	5.4%
	Undefined Zone*	3.3%		Undefined Zone*	6.5%
Traffic	Beaver First Nation	2.9%	TOTALS	Beaver First Nation	4.0%
	Little Red River Cree Nation	20.1%		Little Red River Cree Nation	40.7%
	Mackenzie County	74.2%		Mackenzie County	47.7%
	Tallcree First Nation	1.6%		Tallcree First Nation	4.4%
	Undefined Zone*	1.3%		Undefined Zone*	3.2%
Drug Offences	Beaver First Nation	8.0%			
	Little Red River Cree Nation	40.0%			
	Mackenzie County	52.0%			
	Tallcree First Nation	0.0%			
	Undefined Zone*	0.0%			
Other Criminal Code Offence	Beaver First Nation	6.4%			
	Little Red River Cree Nation	57.7%			
	Mackenzie County	29.5%			
	Tallcree First Nation	2.6%			
	Undefined Zone*	3.8%			

*Denotes where no zone was entered in PROS, just Fort Vermillon's location code (844)





Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 14, 2017
Presented By:	Peng Tian, Director of Finance
Title:	Finance Committee Meeting Minutes

BACKGROUND / PROPOSAL:

The unapproved minutes of the January 12, 2017 Finance Committee meeting are attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

Finance Committee minutes are posted on DocuShare.

Author: C. Robinson Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the Finance Committee unapproved meeting minutes of January 12, 2017 be received for information.

Author: C. Robinson Reviewed by: _____ CAO: _____

**MACKENZIE COUNTY
FINANCE COMMITTEE MEETING**

**January 12, 2017
10:00am**

**Fort Vermilion Corporate Office
Fort Vermilion, Alberta**

PRESENT:	Lisa Wardley Bill Neufeld Jacquie Bateman Josh Knelsen	Deputy Reeve – Vice Chair Reeve, ex officio Councillor Councillor
REGRETS:	Peter F. Braun	Councillor- Chair
ADMINISTRATION:	Len Racher Peng Tian Carol Gabriel Louise Flooren Carlee Robinson Jannelle Batt	Chief Administrative Officer Director of Finance Director of Legislative and Support Service Acting Finance Controller/HR Coordinator Finance Clerk/ Recording Secretary Finance Officer

CALL TO ORDER: 1. a) Call to Order

Deputy Reeve Wardley, Vice Chair called the meeting to order at 10:01 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION FC-17-01-001 MOVED by Councillor Knelsen

That the agenda be approved with the following addition:

6. k) Bistcho Lake Cabins – Assessment Issue

CARRIED

MINUTES FROM PREVIOUS MEETING: 3. a) Minutes of the December 15, 2016 Finance Committee Meeting

MOTION FC-17-01-002 MOVED by Deputy Reeve Wardley

That the minutes of the December 15, 2016 Finance Committee meeting be approved as amended.

CARRIED

**BUSINESS ARISING
FROM PREVIOUS
MINUTES:**

4. a) None

DELEGATIONS:

5. a) None

BUSINESS:

6. a) Review Reserve Policies

MOTION FC-17-01-003

MOVED by Councillor Bateman

That all Reserve Policies be amended as discussed and brought to the next Finance Committee Meeting for review.

CARRIED

6. b) Financial Reports Review

MOTION FC-17-01-004

MOVED by Reeve Neufeld

That Administration bring back revised finance reports to the next Finance Committee Meeting.

CARRIED

6. f) Vision Credit Union – Investment Update

MOTION FC-17-01-005

MOVED by Councillor Knelsen

That a delegate from the Finance Committee and Chief Administrative Officer schedule a meeting with Vision Credit Union.

CARRIED

6. c) Review New Policy FIN032 Grant Applications

MOTION FC-17-01-006

MOVED by Councillor Bateman

That Policy FIN032 Grant Applications be amended by Administration and be brought to the next Finance Committee Meeting for review.

CARRIED

6. d) Review New Policy FIN033 General Journal Entries

MOTION FC-17-01-007

MOVED by Councillor Bateman

That Policy FIN033 General Journal Entries be amended by Administration and be brought to the next Finance Committee Meeting for review.

CARRIED

6. e) Review New Policy FIN034 Stale Dated Cheques issued by Mackenzie County

MOTION FC-17-01-008

MOVED by Reeve Neufeld

That Policy FIN034 Stale Dated Cheques issued by Mackenzie County be amended by Administration and be brought to the next Finance Committee Meeting for review.

CARRIED

6. g) Councillors' Honorariums and Expense Claims

MOTION FC-17-01-009

MOVED by Reeve Neufeld

That the December 2016 Councillors' Honorarium and Expense Claims be approved as presented.

CARRIED

6. h) Member At Large Expense Claims

MOTION FC-17-01-010

MOVED by Councillor Knelsen

That the October, November and December 2016 Member at Large Expense Claims be received for information.

CARRIED

6. i) Cheque Lists

MOTION FC-17-01-011

MOVED by Reeve Neufeld

That the December 16, 2016 to January 12, 2017 Cheque lists be received for information.

CARRIED

6. j) MasterCard Statements

MOTION FC-17-01-012

MOVED by Councillor Knelsen

That the December 2016 MasterCard Statements be received for information.

CARRIED

6. k) Bistcho Lake Cabins – Assessment Issue (Addition)

MOTION FC-17-01-013

MOVED by Reeve Neufeld

That the addition, Bistcho Lake Cabins – Assessment Issue be moved to the next Council meeting agenda.

CARRIED

**ADDITIONS TO
AGENDA:**

8. a) None

**NEXT MEETING
DATE:**

9. a) March 1, 2017 at 10:00 a.m.
Fort Vermilion Corporate Office

ADJOURNMENT:

10. a) Adjournment

MOTION FC-17-01-014

MOVED by Deputy Reeve Wardley

That the Finance Committee meeting be adjourned at 2:52 p.m.

CARRIED

These minutes were approved by the Finance Committee on _____.

Peter Braun
Chair, Councillor

Len Racher
Chief Administrative Officer



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 14, 2017
Presented By:	Byron Peters, Director of Planning & Development
Title:	Land Stewardship Committee Meeting Minutes

BACKGROUND / PROPOSAL:

The minutes of the January 20, 2017 Land Stewardship Committee are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the Land Stewardship Committee meeting minutes of January 20, 2017 be received for information.

Author: H.Gavin Reviewed by: B.Peters CAO: L.Racher

**MACKENZIE COUNTY
Land Stewardship Committee Meeting**

**Mackenzie County Office
Fort Vermilion, AB**

Friday January 20, 2017 at 9:00 a.m.

PRESENT: Joe Peters Chair, LSC Member
John W. Driedger Councillor, LSC Member
Josh Knelsen Councillor, LSC Member
Bill Neufeld Reeve
Mike Alsterlund LSC Member
Ernie Dyck LSC Member
George Fehr LSC Member
Anthony Peters LSC Member

REGRETS: Jacquie Bateman Councillor, LSC Member
Eric Jorgensen Councillor, LSC Member
Melody Wolansky LSC Member, Town of High Level

ADMINISTRATION: Hayley Gavin Planner/Recording Secretary

MEMBER OF PUBLIC: Not Applicable

MOTION

1. Call to Order

Joe Peters called the meeting to order at 9:06 a.m.

2. Adoption of Agenda

LSC-17-01-001

MOVED by Bill Neufeld

That the agenda be adopted as presented.

CARRIED

3. Adoption of the Minutes

LSC-17-01-002

MOVED by Josh Knelsen

That the minutes of the December 9, 2016 Land Stewardship Committee Meeting be adopted as presented.

CARRIED

4. Delegation: The Solar Guys Presentation (9:00-9:30)

LSC-17-01-003

MOVED by Mike Alsterlund

That administration follows up with The Solar Guys on the ability to maximize sunlight energy consumption through adjustable panels (capital cost, availability, maintenance), and to seek access to the data from Aaron Krahn's 30 panel installation.

CARRIED

Joe Peters called a recess at 9:34 a.m. and reconvened the meeting at 9:41 a.m.

5. Business Related to Previous Minutes

a. Available Ground Water Levels

LSC-17-01-004

MOVED by Ernie Dyck

That administration obtains historic weather and climate data that corresponds to the ground water level data presented at today's meeting.

CARRIED

b. Update on Previous Motions

Hayley provided the updates, including :

- Contact has been made with ALUS; they have provided us with their 'cook-book' package. Administration has some concern with their payment schedule, annual fees, the length of conservation agreements with farmers, and access to data for Northwest Alberta.
- Administration is awaiting a response from the County of Vermilion River on becoming our own Wetlands Mitigation Agent.
- Aquality advises that GOA is going to provide guidance to municipalities on becoming a Wetlands Mitigation Agent – delivery date is unknown.
- Contact has been made with Alberta Conservation Association for access to the wolverine study photos. Administration is awaiting a response from an ACA wildlife biologist on the process of partnering with ACA to

study the woodland caribou.

- Lyle Duperron shared that he could round up half-a-dozen trappers to help install ACA's cameras; if we were successful in engaging/partnering with ACA to study the woodland caribou.

Joe Peters recessed the meeting at 10:36 a.m. and reconvened the meeting at 10:48 a.m.

6. Terms of Reference Discussion (Additional Members)

LSC-17-01-005

MOVED by John W. Driedger

That the Agricultural Service Board (ASB) discusses the benefits of having GOA's Courtney Hughes and applicable Approvals alternate on our Land Stewardship Committee with: the County of Grande Prairie and the MD of Greenview representatives at the 2017 ASB Annual Conference.

To then, report back to the Land Stewardship Committee at the next meeting for a decision on GOA's potential member appointments to the Committee.

CARRIED

7. NEXT MEETING DATES

- ❖ Friday March 17, 2017 at 9:00 a.m. in La Crete

9. ADJOURNMENT

LSC-17-01-006

MOVED by Josh Knelsen

That the Land Stewardship Committee Meeting be adjourned at 11:08 a.m.

CARRIED

These minutes were adopted this 17th day of March, 2017.

Joe Peters, Chair



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 14, 2017
Presented By:	Byron Peters, Director of Planning & Development
Title:	Municipal Planning Commission Meeting Minutes

BACKGROUND / PROPOSAL:

The minutes of the January 26, 2017 Municipal Planning Commission meeting are attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

N/A

Author: B. Peters Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the Municipal Planning Commission meeting minutes of January 26, 2017 be received for information.

Author: B. Peters Reviewed by: _____ CAO: _____

**MACKENZIE COUNTY
Municipal Planning Commission Meeting**

**Mackenzie County Office
Fort Vermilion, AB**

Thursday, January 26, 2017 @ 9:00 a.m.

PRESENT:	John W. Driedger	Chair, Councillor, MPC Member
	Erick Carter	Vice Chair, MPC Member
	Beth Kappelar	MPC Member
REGRETS:	Jack Eccles	MPC Member
	Jacque Bateman	Councillor, MPC Member
ADMINISTRATION:	Caitlin Smith	Development Officer
	Lynda Washkevich	Administrative Assistant/Recording Secretary
	Liane Lambert	Planner

MOTION 1. **Call to Order**

John W. Driedger called the meeting to order at 9:00 a.m.

2. **Adoption of Agenda**

MPC-17-01-001 **MOVED** by Beth Kappelar

That the agenda be adopted as presented.

CARRIED

3. **Minutes**

a) **Adoption of Minutes**

MPC-17-01-002 **MOVED** by Erick Carter

That the minutes of December 8, 2016 Municipal Planning Commission meeting be adopted as presented

CARRIED

b) **Business Arising from Previous Minutes**

None.

4. **DEVELOPMENT**

a) **003-DP-17 Bill Wiens Tradesmen's Business
(Powder Coating Metal in Existing Shop)
Agricultural "A" (Blumenort)
Part of SW 20-107-13- W5M**

MPC-17-01-003 MOVED by Beth Kappelar

That Development Permit 003-DP-17 on Plan 972 3780, Block 01, Lot 01 in the name of Bill Wiens be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. This permit approval is for the operation of a Tradesmen's Business out of the existing Shop.
2. **The Building shall meet all Alberta Safety Code requirements for Commercial/Industrial Buildings and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.**
3. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards.
4. **The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.**
5. This permit may be revoked at any time if, in the opinion of the Development Officer, the proposed development has become detrimental, unsightly or otherwise incompatible with the amenities of the neighbourhood.
6. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developers' expense.
7. All sewage disposal systems to be in conformance with the Alberta Private Sewage Systems Standard of Practice 2009.
8. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction

- or development is completed on any utility right-of-way.
9. Provide adequate off street parking as follows: The minimum parking standards are 1 space per 37.2 square meters of building area, which in this case is 8 public parking stalls, 1 space per each full time employee and 1 space for every 2 part time employees. "One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet)."
 10. If a sign is placed on the property the sign shall be located a minimum of:
 - a. 200 meters from regulatory signs, and
 - b. 3 meters (9 feet) from the outer edge of the road or not less than 1.5 meters from the property line if on private property.
 11. The sign shall be a minimum of 1.5 meters to a maximum of 2.5 meters in height above the shoulder of the road.
 12. The sight and sign shall be kept in a safe, clean, and tidy condition, or may be required to be renovated or removed.
 13. The sign shall:
 - a. Not obstruct the orderly and safe flow of vehicular and pedestrian traffic,
 - b. Not unduly interfere with the amenities of the district,
 - c. Not materially interfere with or affect the use, enjoyment or value of neighbouring properties, and
 - d. Not create visual or aesthetic blight.
 14. The total site area shall have a positive surface drainage without adversely affecting the neighbouring properties.

CARRIED

5. SUBDIVISION

- a) **37-SUB-16 Sommerfeld Mennonite Church
Agricultural "A" (Highway 697 & Bluehills Road)
SE 13-104-18 W5M**

MPC 17-01-004 **MOVED** by Erick Carter

That Subdivision Application 37-SUB-16 in the name of Sommerfeld Mennonite Church on C of T 882 059 549A & C of T 882 059 551A (SE 13-104-18-W5M) be APPROVED with the following conditions:

1. This approval is for a **CEMETERY PLOT** boundary adjustment of 0.173

hectares (0.43 acres) in size and **SUBDIVISION** boundary adjustment/consolidation of 0.543 hectares (1.341 acres).

2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b) Provision of access to both the subdivision and the CEMETERY PLOT in accordance with Mackenzie County standards at the developer's expense.
 - c) Alberta Transportation grants an unconditional variance to section 14 of the Subdivision and Development Regulation.
 - d) No additional direct highway access will be considered as a result of subdivision or development, including the remnant portion of SE 13-104-18-W5M.
 - e) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
 - f) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
 - g) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
 - h) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
 - i) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.
 - j) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**

**b) 40-SUB-16 Mackenzie County
Agricultural "A" (Fort Vermilion Rural)
NW 11-108-13 W5M)**

MPC 17-01-005 **MOVED** by Beth Kappelar

That Subdivision Application 40-SUB-16 in the name of HER MAJESTY THE QUEEN IN RIGHT OF ALBERTA on Plan 962 2182, Block 1, Lot 1 and NW 11-108-13-W5M be APPROVED with the following conditions:

1. This approval is for a **TYPE A** single lot subdivision, 41.03 acre parcel in size (16.605 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b) Provision of access to both the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.
 - c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
 - d) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
 - e) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
 - f) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
 - g) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.
 - h) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a**

result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.

**c) 41-SUB-16 Ed Harder
Agricultural "A" (La Crete Rural)
NE 26-106-15 W5M**

MPC 17-01-006 **MOVED** by Beth Kappelar

That Subdivision Application 41-SUB-16 in the name of Edward Harder on NE 26-106-15-W5M be APPROVED with the following conditions:

1. This approval is for a **TYPE B** single lot subdivision, 11.32 acre parcel (4.585 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b) Provision of access to both the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.
 - c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
 1. The existing sewage pumpout shall be relocated to the location as indicated on the Tentative Plan drafted by Borderline Surveys dated Dec 7, 2016. Proof of re-location is required.
 - d) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
 - e) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
 - f) Provision of municipal reserve in the form of money in lieu of land. Specific amount is based on 10% of the subject land and on the current market value. The current market value for this property is \$7,950.53 per acre. Municipal reserve is

charged at 10%, which is \$795.05 per subdivided acre.
11.32 acres times \$795.05 equals \$8,999.96,

- g) **The Developer has the option to provide a market value appraisal of the existing parcel of land as of a specified date occurring within the 35-day period following the date on which the application for subdivision approval is made in accordance to the *Municipal Government Act* Section 667 (1) (a).**
- h) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
- i) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.
- j) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**

**d) 42-SUB-16 William Boese
Agricultural "A" (Fort Vermilion Rural)
NW 4-108-12 W5M**

MPC 17-01-007 **MOVED** by Erick Carter

That Subdivision Application 42-SUB-16 in the name of William Bruce Boese and Sherry Pamela Boese on NW 4-108-12-W5M be APPROVED with the following conditions:

1. This approval is for a **Type A** subdivision, 30.38 acre parcel in size (12.296 hectares)
2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.

- b) Provision of access to both the subdivision and the remnant of the quarter in accordance with Mackenzie County standards at the developer's expense.
 - I. Alberta Transportation requires the following:
 - i. Dedication of a 30 meter wide service road right-of-way across the highway frontage of the proposed parcel, at no cost to the department.
 - ii. No direct highway access will be considered as a result of subdivision or development, to the remnant portion of NW 4-108-12-W5M. Access will via local road.
- c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
 - I. The existing pumpout sewer discharge line shall be relocated, as shown on the Tentative Plan drafted by Borderline Surveys JOB # 160081 to meet the current Alberta Private Sewage Systems Standards of Practice 2009, or the installation of a new sewer system that meets the setback regulation will be accepted. Proof of either the relocation of the existing line is required or an Approved Sewer permit for a new system. **This shall be completed prior to registration of the subdivision at Alberta Land Titles.**
- d) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
- e) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
- f) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
- g) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.
- h) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that**

adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.

**e) 43-SUB-16 Derek Friesen
Agricultural "A" (88 Connector Road)
SE 13-106-12 W5M**

MPC 17-01-008 **MOVED** by Erick Carter

That Subdivision Application 43-SUB-16 in the name of Derek Friesen on SE 13-106-12-W5M be APPROVED with the following conditions:

1. This approval is for a **Type B** subdivision, 10 acre parcel in size (4.04 hectares)
2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b) Provision of access to both the subdivision and the remnant of the quarter in accordance with Mackenzie County standards at the developer's expense.
 - c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
 - d) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
 - e) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
 - f) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
 - g) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.
 - h) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting**

from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.

6. MISCELLANEOUS ITEMS

a) 2016 Year End reports

b) Action List

For Information

7. IN CAMERA

a) None

8. MEETING DATES

- ❖ February 9, 2017 in La Crete
- ❖ February 26, 2017 in Fort Vermilion
- ❖ March 9, 2017 in La Crete
- ❖ March 23, 2017 in Fort Vermilion
- ❖ April 6, 2017 in La Crete
- ❖ April 20, 2017 in Fort Vermilion

9. ADJOURNMENT

MPC-17-01-009 MOVED by Beth Kappelar

That the Municipal Planning Commission Meeting be adjourned at 9:18 a.m.

CARRIED

These minutes were adopted this 9th day of February, 2017.

John W. Driedger, Chair



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 14, 2017
Presented By:	Byron Peters, Director of Planning & Development
Title:	Northwest Species at Risk Committee Meeting Minutes

BACKGROUND / PROPOSAL:

The minutes of the November 30, 2016, December 20, 2016 and January 30, 2017 Northwest Species at Risk Committee (previously the Lower Peace Regional Stewardship Committee) are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

- Simple Majority
 Requires 2/3
 Requires Unanimous

That the Northwest Species at Risk Committee (previously the Lower Peace Regional Stewardship Committee) meeting minutes of November 30, 2016, December 20, 2016 and January 20, 2017 be received for information.

Author: H.Gavin Reviewed by: B.Peters CAO: L.Racher

Tri – Council SARA Meeting

**Town of High Level Office
High Level, AB**

Wednesday, November 30, 2016 @ 3:30 p.m.

PRESENT: Lisa Wardley Chair, Deputy Reeve, Mackenzie County
Crystal McAteer Vice Chair, Mayor, Town of High Level
Jacquie Bateman Councillor, Mackenzie County
Leigh Bateman Councillor, Town of Rainbow Lake
Linda Halibisky Councillor, County of Northern Lights
Eric Jorgensen Councillor, Mackenzie County
Chris Mitchell Councillor, Town of Rainbow Lake
Mike Morgan Councillor, Town of High Level
Wally Olorenshaw Mayor, Town of Rainbow Lake
Terry Ungarian Councillor, County of Northern Lights

ADMINISTRATION: Adam Clarkson CAO, Town of High Level
Dan Fletcher CAO, Town of Rainbow Lake
Hayley Gavin Planner, Mackenzie County
Bill Kostiw Inter-governmental Relations and Special
Projects Coordinator, Mackenzie County
Byron Peters Director of Planning and Development,
Mackenzie County

MOTION

1. Call to Order

Bill Kostiw called the meeting to order at 3:36 p.m.

2. Adoption of Agenda

16-11-001

MOVED by Wally Olorenshaw

That the agenda be adopted as amended.

CARRIED

3. Elections

a.) Chair

Bill Kostiw called for nominations for the position of
Chairperson.

First Call: Wally Olorenshaw nominated Lisa Wardley.
Accepted.

Second Call: No further nominations.

16-11-002

MOVED by Eric Jorgensen

That the nominations cease for the position of Chairperson.

CARRIED

Bill Kostiw declared Lisa Wardley Chairperson by acclamation.

b.) Vice Chair

Bill Kostiw called for nomination for the position of Vice
Chairperson.

First Call: Linda Halibisky nominated Terry Ungarian. Declined.

Second Call: Linda Halibisky nominated Crystal McAteer.
Accepted.

16-11-003

MOVED by Jacquie Bateman

That the nominations cease for the position of Vice
Chairperson.

CARRIED

Bill Kostiw declared Crystal McAteer Vice Chairperson by
acclamation.

Bill Kostiw turned the meeting over to Chair Lisa Wardley.

16-11-004

MOVED by Eric Jorgensen

That Byron Peters be named administrative lead for the project.

CARRIED

4. General Discussion

3.d) Sub-committees

The following sub committees have core members but are open

to any affected committee members and/or stakeholders impacted by applicable range plans. The range specific working groups were agreed upon consensus:

First Nations Engagement

- Crystal McAteer
- Eric Jorgensen
- Leigh Bateman

Federal Government Engagement

- Lisa Wardley
- Crystal McAteer
- Terry Ungarian

Provincial Government Engagement

- Eric Jorgensen
- Chris Mitchell
- Mike Morgan

Oil & Gas Industry Engagement

- Lisa Wardley
- Leigh Bateman
- Jacquie Bateman

Forestry Engagement

- Crystal McAteer
- Terry Ungarian
- Eric Jorgensen

Agricultural Engagement

- Eric Jorgensen
- Terry Ungarian

Service Industry Engagement

- Jacquie Bateman
- Leigh Bateman
- Crystal McAteer

Reiterated the three purposes of the committee as previously set by Tri – Council:

- Complete a Socioeconomic Study
- Separate Working Group for each Range
- Northwest Alberta has enough protected land

Administration to create a terms of reference as discussed. Name will be finalized at the next meeting.

Consensus Model.

Create separate electronic Dropbox and share with committee.

5. MEETING DATES

- ❖ December 20, 2016 @ 4:00 p.m. in High Level or via tele-conference

12. ADJOURNMENT

The Tri – Council SARA Meeting be adjourned at 7:00 p.m.

Lower Peace Regional Stewardship Committee

**Town of High Level Office
High Level, AB**

Tuesday, December 20, 2016 at 4:00 p.m.

PRESENT: Lisa Wardley Chair, Deputy Reeve, Mackenzie County
Crystal McAteer Vice Chair, Mayor, Town of High Level
Jacquie Bateman Councillor, Mackenzie County
Eric Jorgensen Councillor, Mackenzie County
Mike Morgan Councillor, Town of High Level
Terry Ungarian Councillor, County of Northern Lights
Linda Halibisky Councillor, County of Northern Lights

REGRETS: Wally Olorenshaw Mayor, Town of Rainbow Lake
Leigh Bateman Councillor, Town of Rainbow Lake
Chris Mitchell Councillor, Town of Rainbow Lake

ADMINISTRATION: Adam Clarkson CAO, Town of High Level
Ashley Bulmer Director of Development and IT Services,
Town of High Level
Dan Fletcher CAO, Town of Rainbow Lake
Hayley Gavin Planner, Mackenzie County
Byron Peters Director of Planning and Development,
Mackenzie County

ALSO PRESENT: MP Arnold Viersen
Jason

MOTION **1. Call to Order**

The Chair called the meeting to order at 4:16 p.m.

2. Adoption of Agenda

16-12-001 **MOVED** by Mike Morgan

That the agenda be adopted with the addition of the following items:

4. a) Species at Risk Advisory Committee discussion.

CARRIED

3. Adoption of Minutes

16-12-002

MOVED by Terry Ungarian

That the minutes of the November 30, 2016 Tri-Council SARA Meeting be adopted as presented.

CARRIED

4. Delegation: MP Arnold Viersen

16-12-003

MOVED by Eric Jorgenson

- a) Provided information on working relationship with MP Bob Sopuck of Northern Manitoba.
- b) Received our asks/statements:
 - i) Socio-economic impact assessment is to be completed before range plans are implemented.
 - ii) We have plenty of protected lands/parks - What can we do to improve our current protected lands?
 - iii) Extend our timeline at least regarding emergency protection orders; we need more time to get this right.
- c) Suggests that we partner with Whitecourt's group (Ray Hilts).
- d) Suggests that we pursue the COSEWIC angle.

CARRIED

5. Other Discussions

16-12-004

MOVED by the Vice Chair

- a) Terms of Reference
 - i) Revise the Terms of reference as discussed and re-circulate prior to the next meeting.
 - ii) Each Municipality shall take the revised Terms of Reference to their Councils prior to the next meeting.
- b) Committee Name
 - i) Discuss a possible name change for the committee at the next meeting.

6. Next Meeting Date

16-12-005

MOVED by the Chair

❖ January 30, 2017 at 4:00 p.m. in High Level

CARRIED

7. ADJOURNMENT

16-12-006

MOVED.by Mike Morgan

That the Lower Peace Regional Committee Meeting be adjourned at 7:45 p.m.

CARRIED

These minutes were adopted this 30th day of January, 2017.

Lisa Wardley, Chair

Lower Peace Regional Stewardship Committee

**Town of High Level Office
High Level, AB**

Monday, January 30, 2017 at 4:00 p.m.

PRESENT:	Lisa Wardley Crystal McAteer Jacquie Bateman Eric Jorgensen Mike Morgan Terry Ungarian Linda Halabisky Chris Mitchell	Chair, Deputy Reeve, Mackenzie County Vice Chair, Mayor, Town of High Level Councillor, Mackenzie County Councillor, Mackenzie County Councillor, Town of High Level Councillor, County of Northern Lights Councillor, County of Northern Lights Councillor, Town of Rainbow Lake
REGRETS:	Michelle Farris Leigh Bateman	Deputy Mayor, Town of Rainbow Lake Councillor, Town of Rainbow Lake
ADMINISTRATION:	Rodney Schmidt Ashleigh Bulmer Hayley Gavin Byron Peters Dan Fletcher Susie Dziwenka Karen Huff	Interim CAO, Town of High Level Director of Development and IT Services, Town of High Level Planner, Mackenzie County Director of Planning and Development, Mackenzie County CAO, Town of Rainbow Lake Project Officer, Town of Rainbow Lake Assistant CAO/Chief Finance Officer, Town of Rainbow Lake

MOTION

1. Call to Order

The Chair called the meeting to order at 4:09 p.m.

2. Adoption of Agenda

17-01-001

MOVED by Linda Halabisky

That the agenda be adopted with the addition of the following item:

7. a) Develop a work plan for direction and actions today.

CARRIED

3. Adoption of Minutes

17-01-002

MOVED by Mike Morgan

That the minutes of the December 20, 2016 Tri-Council SARA Meeting be adopted as presented.

CARRIED

4. Committee Name Change Discussion

17-01-003

MOVED by the Vice Chair

Name change from the Lower Peace Regional Stewardship Committee to the Northwest Species at Risk Committee.

CARRIED

5. Terms of Reference Discussion

17-01-004

MOVED by Eric Jorgenson

To amend the TOR as discussed:

- (i) Sub-committees title should change from Caribou Range Planning Sub-Committees to Sub-Committees.
- (ii) Quorum on decisions binding upon all municipalities; be accepted as amended.

CARRIED

6. Information Sharing Updates and Discussion

Byron's first update to the committee:

- (i) Mackenzie County met with GOA;
 - Caribou Range Planners Brian Makowecki and Jennifer Renton.
 - Peace Region Regional Resource Manager and Provincial Caribou Coordinator Dave Hervieux.
 - High Level Forest Area Manager Terry Jessiman and Senior Area Forester Paul Ebert.
- GOA is working to meet the goals of the Federal Recovery Strategy (2012) at the range and Provincial levels.

- Understanding the current disturbance footprint is important – access to current data is a key aspect.
 - Range plans should not allow for empowering large environmental/advocacy institutions such as Suzuki Foundation, etc.
 - GOA expressed an interest in receiving a summary of investment opportunities lost/at risk from stakeholders at the local level. Cumulative Effects Assessment?
 - Alberta will not exercise the legal route to stop Indigenous harvest of woodland caribou – they state that most Indigenous peoples have voluntarily ceased hunting woodland caribou; and GOA has an unwritten agreement with most Indigenous peoples to this effect.
 - GOA instills range planning with adaptive management: plans will be continuously reviewed, particularly following a natural disturbance (wildfire) – ongoing caribou monitoring will occur and amendments to plans will be made for the benefit of the caribou.
 - At this point, herds will not be consolidated – GOA is working to improve self-sustaining status of all herds identified within Federal Recovery Strategy (2012).
 - Critical habitat needs to be defined over time and space, while ensuring that 65% of critical habitat is protected at all times. The identified 65% can change over time and space – this element empowers GOA’s adaptive management strategy; managing (if possible) forestry, natural resource activity, recreation, effects of wildfire and biophysical attributes of caribou.
- (ii) Dave West shared that the committee could make use of Tolko’s, DMI and Silvacom LUCEE project software once we have established the areas of land that multiple stakeholders can afford to lose (lines on a map); this will allow us to assess impacts of protecting such land from caribou protection on the future of industry, community services, traditional land-use and benefit to caribou.
- (iii) Mackenzie County will follow up with Silvacom on the oil and gas, and agricultural data input on the 2013 LUCEE project.
- (iv) Tolko are being heavily audited on the softwood lumber deferrals for the last few years.

The Chair's first update to the committee:

- (i) Bill K, Eric and Lisa toured NWT primarily Yellowknife; attended meetings with NWT Agricultural Group and Ministry of Agriculture.
- (ii) RE caribou range planning – they didn't share too much information.
 - However, they did state that one continuous caribou range plan will be developed; with an even distribution of protection from north and south.
 - Have issues with the definition of wildfire disturbance and the implications of impractical Federal regulations – NWT could half their disturbance footprint if they could re-evaluate the wildfire disturbance.
 - The continuation of caribou for subsistence hunting is a priority that they are seeking to protect – stating the requirement of including this element into range plans.
 - They were unaware of any pipeline restrictions that could come into effect once range plans are implemented – the existing pipeline is currently operating at 30% capacity.
 - Talked about future road transportation in and around Norman Wells active sites.
 - In November they received an interest call on the Mackenzie Valley pipelines – extensions were granted, interested in switching the flow direction from the south to Tuktoyaktuk instead of vice versa.
 - Familiar with G7G rail project.
 - Recognize that the full benefits haven't seen from the bridge across the Mackenzie River yet.
 - Supportive of building a road through Wood Buffalo National Park from Northwest Alberta
 - Recognize that the diseased bison are an issue – unsure of the implications of managing the bison protection area after caribou range plans restrictions are implemented.
 - A little reluctant on transboundary caribou range planning.
 - NWT government talk and act on behalf of the people of the land – Alberta appears not to.
 - Suggested to meet again in March – plans not finalized.

Terry's update to the committee:

- (i) County of Northern Lights has withdrawn the species at risk/caribou resolution, supported by MD of Greenview at AAMDC's August Zone meeting, from FCM. In replacement, County of Northern Lights has written a

letter to MP Chris Warkentin and cc'd MP Arnold Viersen; reinstating the key points from August resolution.

- RE: Caribou Range Planning, Species at Risk and Socio-Economic Impact Assessment. Dated: January 24, 2017.

Linda and the Vice Chair raised concerns about Mackenzie County meeting with other governments without notifying the committee and/or other sub-committee members prior to meetings.

The Chair reassured all committee members that; notice prior to meetings will be shared with all sub-committee members from this point forward. However, in the event that any committee member happens to find themselves in an opportune circumstance to meet with relevant stakeholders. They should engage in conversation with them, with a view to collecting relevant knowledge and/or data to share with the committee.

17-01-005

MOVED by The Chair

That Mackenzie County administration provides the caribou component from Bill K's report to the committee for information.

CARRIED

The Vice Chair voiced concerns about the three asks we gave to MP Arnold Viersen to take to Ottawa; questioning when they'll be answered. Questions included; lengthening timelines for caribou range planning, socio-economic impact assessment requirement, making use of protection areas that already exist – we need the time to develop robust range plans.

The Chair suggests that letters, and/or resolutions from all founding municipalities should be discussed at the Northern Rural and Remote Committee; one of FCM's policy focus groups.

17-01-006

MOVED by Eric Jorgenson

That this committee potentially presents relevant species at risk/ caribou resolutions and/or correspondence letters at FCM's Northern Rural and Remote Committee for discussion; seeking support at the Federal level.

CARRIED

The Chair's second update to the committee:

- (i) Certain resources such as; diamonds, gold and lithium are reportable to GOA, but oil and gas is different to this – whatever they find they can explore without prior reporting to GOA.
- (ii) AER interactive minerals map (online) – the North is largely unexplored in terms of natural resources. Future investment from industry will continue to be affected until uncertainty lifts.
- (iii) Take hardcopy maps to all sub-committee meetings for all stakeholders to draw upon; visually identifying areas of land that they cannot operate/survive without.

Mike Morgan shared with the committee:

- (i) Trap-line maps are available online for public download.
- (ii) He should be able to request information containing full details of trap-line owners from GOA.

A suggestion was made to develop and provide a survey to all trappers, once contact details have been required from GOA; to ask whether caribou and/or wolves have been seen and/or any evidence has been observed of them using trapper's trap-lines.

The Chair called a recess at 5:15 p.m. and reconvened the meeting at 5:47 p.m.

Byron's second update to the committee:

- (i) Alberta Sand and Gravel Association (ASGA) have created a caribou committee – seeking to empower more robust self-reporting on environmental impact from their operations to GOA.
- (ii) Some applications not processed prior to GOA's Caribou Recovery Action Plan (2016) were swiftly denied once the recent caribou range moratoriums were implemented.
- (iii) ASGA stress that all construction and infrastructure projects within Alberta will inevitably cost more money, if gravel cannot be sourced within Alberta.
- (iv) Worth-noting; not all privately owned gravel pits are part of the ASGA. Our sub-committee should reach out to all operators.
- (v) Mackenzie County has engaged Owner of DMC Consulting and Senior Policy Advisor at GEN7 Environmental Solutions Ltd. Diana McQueen. This strategy is to enable us to be heard at the Provincial

Minister level. Diana, former Minister of Environment, Municipal Affairs and Energy specializes in industry engagement, and believes that she can get us a meeting with Ministers at the appropriate time (we have enough info), she considerably well-connected politically at the Provincial and federal levels.

(vi) Mackenzie County has also engaged Wazuku Advisory Group at the Federal level. Curtis O'Nyon is our contact in Ottawa. With their assistance we should be able to get a meeting with Director of Environment and Climate Change Canada; Mary-Jane Roberts and possibly even the Minister for Environment and Climate Change; Catherine McKenna. We are hoping to set up meeting(s) in Ottawa on week commencing March 20, 2017. FCM Annual Conference in June may be an opportunity to follow up with the initial meetings in March. Our Federal asks are; to extend timelines for range plan delivery/implementation. To provide the GOA with flexibility for the October 2017 deadline.

7. Moving Forward – Directions/Actions Discussion

17-01-007

MOVED by The Vice Chair

That Mackenzie County administration adds all committee members to the shared Dropbox account; to view, add and comment on all committee related documents.

CARRIED

17-01-008

MOVED by The Chair

That Mackenzie County administration provides all committee members with a list of questions that will require answers from all relevant stakeholders at sub-committee meetings.

CARRIED

Indigenous Engagement Sub-Committee Considerations

- What they want to see at the end of caribou range planning? – i.e. more protection of traditional rights, more economic development opportunities, etc.
- How they'd like to see their interests protected from caribou protection.
- Economic growth for each of their communities – goals and intentions.

- Different colour lines for different areas of interest – building in conservation factor.
- Phone chiefs for coffee or lunch i.e. informal meetings.

Federal and Provincial Government Engagement Sub-Committee Considerations

- Socio-economic impact requirement.
- Meaningful stakeholder engagement – establish a working group.
- Why we cannot work with the number of existing protection areas, particularly when the cumulative effect of multiple species protection is factored in.
- Setting precedent for future collaborative working on species at risk planning and economic growth.
- The requirement for transboundary (inter-provincial) caribou range planning.
- Processing/assessment timeline concerns for multiple transboundary caribou plans for Federal review and Provincial revisions – prolonged uncertainty for future industrial investment.
- That the calculation of natural disturbance from wildfire, be reassessed; to account for tracts of land within natural disturbance perimeters that are of benefit to the caribou (i.e. not burnt/disturbed).

Industry Engagement Oil & Gas, Forestry and Minerals Sub-Committee Considerations

- Highlight key assets through; drawing lines on a map, and listing preferred special requirements.
- Define how their economic growth will be impacted by range plans restrictions.
- Obtain forecasted projection impacts; then we can build a numerical cost per caribou – potential for small scale socio-economic assessment.
- Become familiar with industrial compensation through SARA to offset liabilities within the protection areas — we should try to find a way of mitigating this option for industry.
- Obtain industry knowledge of known resources and their projected access to them over the longer term.
- What lands are of highest importance to the stakeholder to ensure they can continue to be sustainable – weight impacts of (a) protection with grandfathering assets and extra regulations (b) complete protection?

Community, Agriculture and Service Industry Engagement Sub-Committee Considerations

- The Chair will obtain the data relating to the caribou questions on REDI's recent business survey.
- Gain access to the Chambers of Commerce Grande Prairie and La Crete recently developed caribou habitat policies.
- Trappers and outfitters are included within this sub-committee.
- Become aware of local community perspective on the benefits of a new Provincial park (accessibility, tourism, etc. issues) – Public and business opinions from surveys/questionnaires.
- Become familiar with different types of parks for protection identified in the LARP (2012).
- Provincial wildfire fighting funding – Chamber of Commerce policy.
- Long term agriculture expansion/ grazing lease implications.
- Become familiar with the inevitable knock-on effect for service industry from forestry mill AAC/Quota cuts and job losses – felt 4 or 5 times higher over time (projection).
- Try to obtain economic impact and potential job losses to local business in percentage.

All questions for stakeholders will be added to the committee Terms of Reference and Dropbox folder; they will be updated accordingly where appropriate – this responsibility will fall upon Mackenzie County administration.

17-01-009

MOVED by Linda Halabisky

That each municipality assigns administrative support to each sub-committee; to summarize all relevant sub-committee meeting minutes.

CARRIED

Sub-committee administrative support is as follows:

1. Indigenous Engagement: Town of High Level
2. Federal and Provincial Government: Mackenzie County
3. Industry Engagement – Oil & Gas, Forestry and Minerals: Town of Rainbow Lake

4. Community, Agriculture and Service Industry
Engagement: Mackenzie County

17-01-010

MOVED by Eric Jorgenson

That every sub-committee should contact Hayley Gavin upon confirmation of a scheduled sub-committee meeting with any relevant stakeholder. Hayley will then organize for an administrative representative to attend with sub-committee representatives.

CARRIED

8. ASB 2017 Emergent Resolution

Eric led the discussion; updating the committee on how he spoke to the resolution at the 2017 Agricultural Service Board (ASB) Annual Conference. This emergent resolution passed with 94 per cent at the ASB Conference in Edmonton; week ending January 27, 2017.

The Chair and Eric shared how local Indigenous communities could profit from the diseased bison within and surrounding Wood Buffalo National Park. Their recent tour of the NWT shed light upon an Indigenous community that profits from harvesting, butchering, and producing jewellery, clothing and home accessories from all parts of the native muskox. This could serve as an ethical approach to the depopulation of diseased bison; a commodity for local environmental and economic gain.

17-01-011

MOVED by Eric Jorgenson

This committee should contact Carolyn Kolebaba at AAMDC seeking support on revising Mackenzie County's ASB resolution to encompass species at risk, and to submit the resolution at the AAMDC Zone Meeting.

CARRIED

17-01-012

MOVED by The Chair

That Mackenzie County administration connects Agricultural Fieldman Grant Smith with the County of Northern Lights Agricultural Fieldman; to organize expanding the 'Think like a Wolf' workshop with the other three municipalities.

CARRIED

9. Next Meeting Date

17-01-013

MOVED by Mike Morgan

❖ March 7, 2017 at 4:00 p.m. in High Level

CARRIED

10. Adjournment

17-01-014

MOVED by Linda Halabisky

That the Lower Peace Regional Stewardship Committee Meeting be adjourned at 7:35 p.m.

CARRIED

These minutes were adopted this 7th day of March, 2017.

Lisa Wardley, Chair



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 14, 2017
Presented By:	Len Racher, Chief Administrative Officer
Title:	CAO Report

BACKGROUND / PROPOSAL:

The CAO and Director reports for January 2017 are attached for information.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

- Simple Majority
 Requires 2/3
 Requires Unanimous

That the CAO report for January 2017 be received for information.

Author: C. Gabriel Reviewed by: _____ CAO: _____

MONTHLY REPORT OF THE CHIEF ADMINISTRATIVE OFFICER TO COUNCIL

Len Racher, CAO

For the month of January

Date	Comments
January 18	Met with the Chief of Tall Cree, Rupert Meneen, to discuss the purchase of Waldin Lake, layout a mutual aid service agreement, and the building of the two bridges in Bluehills.
Other January Meetings	7 th LaCrete and Fort Vermilion Fire & Rescue Appreciation and Awards Banquet at the LaCrete Heritage Center 9 th Council Meeting 10 th Committee of the Whole Meeting 10 th Managers Meeting 11 th Council Budget Meeting 12 th Finance Committee Meeting 23 rd Council Meeting
Beginning of February Meetings	1 st Tri-Council Meeting 8 th Managers Meeting 9 th Agricultural Service Board Meeting 10 th AAMDC Zone Meeting

Other	Comments
County House Sale	January 17 Met with Sylvia Kennedy from Century 21 in regards to having county house SW-26-108-12-W5 listed for sale. Status Update: The house has been photographed and is listed for sale at \$295,000.00.
Finance Controller	We continued interviews for the Finance Controller position in the beginning of January, offering the position at the end of January to the most qualified applicant. Reuben Friesen accepted the offer for Finance Controller and will be starting February 21, 2017
Director of Community Services	We continued interviews for the Director of Community Services position in the beginning of January, offering the position at the end of January to the most qualified applicant. Doug Munn accepted

MONTHLY REPORT OF THE CHIEF ADMINISTRATIVE OFFICER TO COUNCIL
Len Racher, CAO

the offer as Director of Community Services and will be starting February 21, 2017

Agriculture Service Board Convention	January 24-27 Other meetings scheduled while in Edmonton: Transportation Meeting with Deputy Minister Barry Day Bridge Landing Development with Miller Thompson Federal Infrastructure Meeting with Minister Amarjeet Soji
Credit Union	January 31 st Along with a few delegates from the Finance Committee, met with the gentlemen from Credit Union and sorted out situation and the agreements between them and the County.
STIP Grant Application	February 3 rd the STIP Grant Applications were submitted by WSP on behalf of the County for the two Bridge Projects in Bluehills.

Respectfully,

Len Racher
Chief Administrative Officer

MONTHLY REPORT TO THE CAO

For the month of January, 2017

From: Byron Peters
Director of Planning & Development

Strategic Priorities for Planning & Development

Program/Activity/Project	Timeline	Comments
Land Use Framework	TBA	Waiting for province to initiate the actual LUF process for the LPRP. Province has initiated the process internally, and it is mentioned in the AEP Business Plan
Community Infrastructure Master Plans	Q2 2017	Final copies of all drafts have been received. First draft of offsite levies received.

Annual Operating Programs, Projects and Activities

Program/Activity/Project	Timeline	Comments
Community Investment Readiness package	Q1 2017	REDI is purchasing the Townfolio web portal for each of the member municipalities. Our info will be available from Townfolio and as an extension from our website.
Economic Development Strategy	ongoing	Continue to do visitations. Have been focusing on broadband, and also on other opportunities that align with provincial grant opportunities. Applying for CARES grant for Community Investment Marketplace, for the Final Mile grant for internet to HL Airport. CARES Lithium grant was not successful.
Streetscape	Ongoing	Arranging meetings for early March in order to prioritize projects, seek matching funding, etc.

Capital Projects

Projects	Timeline	Comments
Rural Addressing	Q2 2017	Sign installation is substantially complete, but there are 170 signs that still need to be installed. Information has been sent to

		Telus/911 in order for the system to 'go live'.
Land Use Bylaw review	2016-17	Project progressing on schedule. Draft one has been received. Open houses scheduled again for March 1 st & 2 nd .
Airport Planning	2016-17	PAPI lights are now on. Will be reviewing the AVPA this summer, installing the AWOS, and determining other priorities to ensure the longevity of the airports.

Personnel Update:

Nothing new to report.

Other Comments:

I'm on vacation from February 13th – 24th.

Province requested that we present at the FireSmart Community Series in Whitecourt in March regarding the FireSmart aspect of our LUB amendments.

As several projects, expectations and opportunities evolve, I'm spending more time out of the office building the relationships that will hopefully lead to successful projects down the road.

Caribou is addressed under its own update.

MONTHLY REPORT TO THE CAO

For the Month of January, 2017

From: David Fehr
Director of Operations

Annual Operating Programs, Projects and Activities

Program/Activity/Project	Timeline	Comments
Ice bridge	ongoing	Ice Bridge opened to 50 tonnes on January 30 2017
Snow removal	ongoing	Cleaned snow off of street's and county roads as needed.
PAPI lights	done	PAPI lights at Fort Vermillion and La Crete have been switched on.

Projects	Timeline	Comments
Blue Hills New Bridges	ongoing	The application for the STIP program is moving forward and will be handed off before February 03 2017.
Atlas Gravel Pit	done	Have rectified Environment and Parks concerns.

Respectfully,

David Fehr
Director of Operations

REPORT TO CAO
January, 2017

From: Grant Smith
Agricultural Fieldman

Annual Operating Programs, Projects and Activities

Program/Activity/Project	Timeline	Comments
Weed Inspections	2016	Weed notices have been issued to Alberta Transportation for Canada Thistle and Perennial Sow Thistle along hwy's 58, 88 & 697.
ASB Resolution	2017	The ASB submitted an emergent resolution to the 2017 Provincial ASB Conference: Eradication of Bovine Tuberculosis and Brucellosis Prevalent in Bison within and Surrounding Wood Buffalo National Park. The resolution passed at 94%.
Ag Fair & Tradeshow	2016	2017 Ag Fair dates are August 11 th & 12 th . Letters were sent to local Auction companies requesting that they refrain from holding auctions on these dates so attendance won't be affected.
Wolf Bounty	2017	We've received 116 wolf carcasses as of February 7th. Carcasses have been received from High Level, Zama, Meander River, Buffalo Head Prairie, Blue Hills and Jean D'or Prairie.
Farm Tech Conference	2017	I attended the Farm Tech Conference in Edmonton Jan 31-Feb 03, 2017. This is a very informative conference covering everything from weather forecasting, grain marketing, rail transportation, quality of life, herbicide resistance, etc. There were excellent keynote speakers as well. These included former prime minister Brian Mulroney, retired Lieutenant General Romeo Dallaire and Olympian Clara Hughes. There was also an expansive tradeshow.

Organic Growers Meeting	2016	An organic growers meeting was held in La Crete on October 27 th . Items discussed were challenges and issues Producers face in Mackenzie County as well as the possibility of the formation of a local Organic association. An Organic Conference is being scheduled in La Crete for the first week of April, 2017.
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Capital Projects

Projects	Timeline	Comments
Erosion Repairs	2016	Outback Ventures of La Crete has been selected to do the erosion repairs identified in the RFP. Completion date was October 31 st .
Buffalo Head/Steephill Flood Control Project	2017	A meeting was held in La Crete on September 6 th . The scope of the project has been changed to include road building and eliminating the retention pond. This will assist in obtaining the approval under the Water Act and with easement difficulties. A project meeting was held in La Crete on October 27 th to discuss updated plans, grant funding and possible re-routing of the channel to avoid Wetland Policy requirements that continue to delay the project.

Personnel Update:

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Other Comments:

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MONTHLY REPORT TO THE CAO

For the Month of January 2017

From: Director of Community Services

Program/Activity/Project	Timeline	Comments
Dogs	Ongoing	Continue dog patrols in Fort Vermilion, Rocky Lane school, and La Crete. 1 dog caught, 2 evaded capture.
Bylaw	Ongoing	Resolved 4 concerns for La Crete & 1 for High Level rural Monitor waste bin overfilling in La Crete (2)
Health and Safety	Ongoing	Complete inspection letters for Blue Hills Puffed Wheat & Rice business. Attend 2 Safety meetings Completed incident reports for 2016
Community Peace Officer	Ongoing	No contracted Community Peace Officer for the month of January. Application form for Community Peace Officer submitted for review and subsequent approval.
Communication	Ongoing	Check Machesis Lake for cell coverage with Rogers Network- unsuccessful. Reviewing other options to obtain service
Fire Department	Ongoing	Fort Vermilion Responded to 1 Motor Vehicle Collision, 2 Medical Assists, and 2 Fire alarms La Crete responded to 2 Medical Assist, 2 Motor Vehicle Collisions, 5 Fire Alarm, and 1 Structure fire (BBQ) Zama Regular practices held
Fire Department Training	Ongoing	Regular practices held La Crete & Fort Vermilion & Zama In house 10-01 training continued
Building Repairs	Jan	Install roof rakes – Fort Vermilion shop Repair heat pump at La Crete office Start minor repairs on trailer in Zama Repair service room A/C at Fort Vermilion office Work on price quotes for MARA asbestos removal Assist La Crete library with scope of work for basement upgrades Replace numerous lights

		Numerous minor repairs
Gravel Crushing	Jan	Gravel Crushing Tender- closed January 23, 2017. Reviewed tenders, and completed recommended action to Council.

Capital Projects

Wadlin Lake Campground	Jan	Met with AEP to discuss multiyear plan clarifications, and reviewed map requests. Submitted <u>draft</u> Multiyear plan for Wadlin Lake to AEP for review.
Bridge Campground	Ongoing	Archaeological report submitted to Alberta Government. Awaiting Government acceptance.
Fort Vermilion Sand/Salt shed	Jan	Met with Public Works Supervisor, Lead Hand, and Facilities Maintenance Technician to update on contract and construction layout.
Fort Vermilion Airport Shop	March	Project awarded to Mackenzie Custom Builders, Project to be complete by March 2017

Other Comments:

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Personnel Update:

<ul style="list-style-type: none"> -Interviewed and filled RCMP admin position -Ron Pelensky resigned effective February 10, 2017 -Jennifer Batt appointed Interim Director of Community Services until February 21, 2017
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REPORT TO THE CAO

For the Month of January, 2017

From: Louise Flooren
Acting Director of Finance

Meetings Attended

- 2017-01-09 attended the regular council meeting.
- 2017-01-11 attended the Budget Council meeting.
- 2017-01-12 attended the Finance Committee meeting.
- Various other individual or departmental meetings.
- Vacation from January 27 – February 8, 2017

Wilde & Company Consultants

- Year end preparations for our audit are almost complete
- Grants reconciliations are currently ongoing
- Allocating the Capital project funding
- Allocating the assets and amortization along with depreciation
- Bank Reconciliations have been completed to December 2016

Budget

- The 2017 Operating and Capital budget has been approved as of January 11, 2017.
- Amendments have been completed from the January 11, 2017 meeting
- Non Profit Organizations grant amounts have been released along with letters
- Finance is in the process of releasing 2017 Capital budget lists to departments

Finance Committee Meeting:

- Reserve policies are being reviewed by administration and will be brought back to the Finance Committee for review on March 1, 2017
- Finance is working on simplifying the reports that are presented
- Administration presented 3 new policies for review.

Personnel Update:

- Finance Controller position has been filled with a starting date of February 21, 2017.
- Payroll Clerk position has been filled with the employee starting on January 3, 2017
- Retired Payroll Clerk has returned to assist with year end including preparation of T4's and the implementation of the new payroll program.
- Accounts Payable Clerk will be going on maternity leave and the Temporary Accounts Payable Clerk position has been filled.

Miscellaneous:

- Updated Cheque and Invoice Request forms
- Payroll program changes are in place and we are working through a few hiccups.
- Daily, weekly and monthly financial duties are being completed by Finance Staff
- The Finance Staff have shown excellent team work skills during the past few months with all the changes.

REPORT TO THE CAO

For the Month of January, 2017

From: Carol Gabriel
Director of Legislative & Support Services

Meetings Attended

- 2017-01-09 attended the regular council meeting.
- 2017-01-10 attended the Committee of the Whole meeting and managers meeting.
- 2017-01-11 attended the Budget Council meeting.
- 2017-01-12 attended the Finance Committee meeting.
- Various other individual or departmental meetings.
- Vacation from January 23 – 31, 2017

Council

- Preparing for various meetings of Council including budget meetings and regular meetings.
- A FOIP request was received on December 20, 2016 requesting copies of Councillor expense claims from April 1, 2016 to November 30, 2016. Information was released on January 6, 2017.
- New expense claims were created for Council for 2017.
- Preparation for Tri-Council meeting as Mackenzie County was the host.

Assessment Appeals

- Preparation for the upcoming Merit Hearing rescheduled for March 9, 2017.
- Another appeal was received in January for an amended assessment issued on December 20, 2016. The hearing has been scheduled for May 4, 2017. A letter was sent to Municipal Affairs requesting a time extension as the Municipal Government Act states that all decisions must be issued before the end of the taxation year to which the complaint applies.

Bylaws/Policies/Reports/Publications:

- Requested changes to the Procedural Bylaw will be coming forward at the Organizational meeting in October as requested by Council.
- The next issue of the County Image is scheduled for end of January early February.

Citizen Engagement:

- Various postings on the County's website and Facebook page regarding Request for Proposals, Tenders, development permits, meetings, etc.

Human Resources:

- HR Coordinator is continuing to assist the Finance Department due to existing vacancy in the department. A Finance Controller has been hired with a starting date of February 21, 2017.
- Released information to staff regarding the new Health Care Spending Account.

Events:

- Preparation for promoting Canada 150 and the 8th Annual Mackenzie Regional Charity Golf Tournament in September.

Miscellaneous:

- Ongoing updates to the County website
- Ongoing updates to the County Facebook page regarding upcoming events, etc.
- Ongoing form review and updating.
- Preparing for various meetings, including council, budget planning, etc.
- Travel and meeting coordination.
- Preparation of the release of the 2017 wearing apparel program.
- Issued updated expense claim forms for 2017. Mileage rates remained the same as 2016 under the Canada Revenue Agency.
- Assisting other departments as required.
- Plus much, much more 😊

MONTHLY REPORT TO THE CAO

For the Month of January 2017

From: Fred Wiebe
Director of Utilities

Annual Operating Programs, Projects and Activities

Program/Activity/Project	Timeline	Comments
Water Distribution and Wastewater Collection Maintenance	Sept/17	
Strategic Priorities	Feb/17	Hamlet Easement Strategy – coming back with more details and recommendations.

Capital Projects

Projects	Timeline	Comments
FV-Frozen Water Service Repairs	Nov/17	Completed 6 services in 2016.
Rural Potable Water Infrastructure	Mar/17	Buildings are up at both FV and LC sites with roof cladding on. Interior walls being completed with tin and plumbers are working on pump installs. Booster station close to getting electricity and building is onsite and to be put on piles in near future.
LC- Paving Raw Water Fill	Jun/17	Done in conjunction with 94 th ave road improvement. Delayed until 2017.
FV- Paving FV WTP	Jun/17	Done in conjunction with the street improvements in FV. Delayed until 2017.
LC,FV,ZA- Exhaust Thimbles	Feb/17	Contractor has about 50% complete.
FV- 49 th Ave Water Re-servicing	Sept/17	2 services are complete to ensure property owner is not delayed this year or early next year with his mobile home setup. Will complete in 2017.
FV 50 th Street Water Extension	Sep/17	Preparing contracts and final drawing updates to go to tender.

LC – Well #4	Sept/17	As a part of our approval, we have completed GWUDI assessment on our wells and have submitted memo to AEP. Well #4 to be drilled in spring 2017.
LC – Sanitary Sewer Expansion	Oct/17	Advertised the Request for Proposal for the La Crete Sanitary Sewer Expansion Study
FV – Storage Work	Aug/17	
LC – Hydrant Replacement	Oct/17	
FV – Re-route Raw Water Truckfill	Sept/17	
FV- Main Lift Station Grinder	Nov/17	

Personnel Update:

We hired an operator for the Zama utilities department who started on Jan 20, 2017. Abdul Halim graduated the NAIT water and wastewater program with honors and also worked for us in the Co-op placement in 2015 in Fort Vermilion.

Other Comments:

We are working on getting information and costs together for rural water and truckfill projects for possible upcoming grant opportunities in accordance with FCM recommendations to the Feds.

Respectfully submitted,

Fred Wiebe
 Director of Utilities
 Mackenzie County

vi) an AREA STRUCTURE PLAN where required by the Development Authority.

Section (g) In order to ensure a firm commitment for Development has been received the following are requirements for the rezoning application.

i) An AREA STRUCTURE PLAN for multi-lot subdivisions,

An Area Structure Plan is defined as a statutory plan prepared and adopted pursuant to the Act, which addresses the future development of large areas of land at a conceptual level of detail.

This chosen parcel of land is between a Manufactured Home Subdivision district on the west side and an acreage on the east which is zoned as commercial. This acreage is being used as residential and for an RV park.

Bylaw 104x-16 was presented to the Municipal Planning Commission on August 3, 2016 where they made the following motion:

MPC-16-08-133

MOVED by Jack Eccles

That the Municipal Planning Commission recommend to Council to approve Bylaw 100x-16 being a Land Use Bylaw Amendment to rezone part of SE 16-106-15-W5M from La Crete General Commercial District "GC1" to Manufactured Home Subdivision 1 "MHS1" to accommodate the development of residential lots, subject to public hearing input.

CARRIED

OPTIONS & BENEFITS:

The developer was informed that in order to proceed with the rezoning bylaw, they were required to provide an Area Structure Plan showing the lot layout, size and accesses, as well as how they propose on servicing the area.

Administration received the completed Area Structure Plan/Proposed Subdivision plan on Friday December 23, 2016.

Options are to pass, defeat, or table second and third reading of the bylaw.

COSTS & SOURCE OF FUNDING:

All costs will be borne by the applicant

Author: L. Lambert Reviewed by: _____ CAO _____

SUSTAINABILITY PLAN:

The Sustainability Plan does not directly address re-zoning of districts within the County. As such, the proposed re-zoning neither supports nor contradicts the Sustainability Plan.

COMMUNICATION:

The bylaw amendment was advertised as per MGA requirements, and all adjacent landowners received notification by mail.

RECOMMENDED ACTION:

Administration recommends passing second and third reading of the bylaw.

Motion 1

Simple Majority Requires 2/3 Requires Unanimous

That second reading be given to Bylaw 1050-16 being a Land Use Bylaw Amendment to rezone part of SE 16-106-15-W5M from La Crete General Commercial District "GC1" to Manufactured Home Subdivision 1 "MHS1" to accommodate the development of residential lots.

Motion 2

Simple Majority Requires 2/3 Requires Unanimous

That third reading be given to Bylaw 1050-16 being a Land Use Bylaw Amendment to rezone part of SE 16-106-15-W5M from La Crete General Commercial District "GC1" to Manufactured Home Subdivision 1 "MHS1" to accommodate the development of residential lots.

Author: L. Lambert Reviewed by: _____ CAO _____

Mackenzie County

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW 1050-16

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:

BYLAW NO. 1050-16
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2011, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate residential lots.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as:

Part of SE 16-106-15-W5M

within the Hamlet of La Crete, be rezoned from La Crete General Commercial District "GC1" to Manufactured Home Subdivision 1 "MHS1" as outlined in Schedule "A" hereto attached.

READ a first time this ___ day of _____, 2017.

PUBLIC HEARING held this ___ day of _____, 2017.

READ a second time this ___ day of _____, 2017.

READ a third time and finally passed this ___ day of _____, 2017.

Bill Neufeld
Reeve

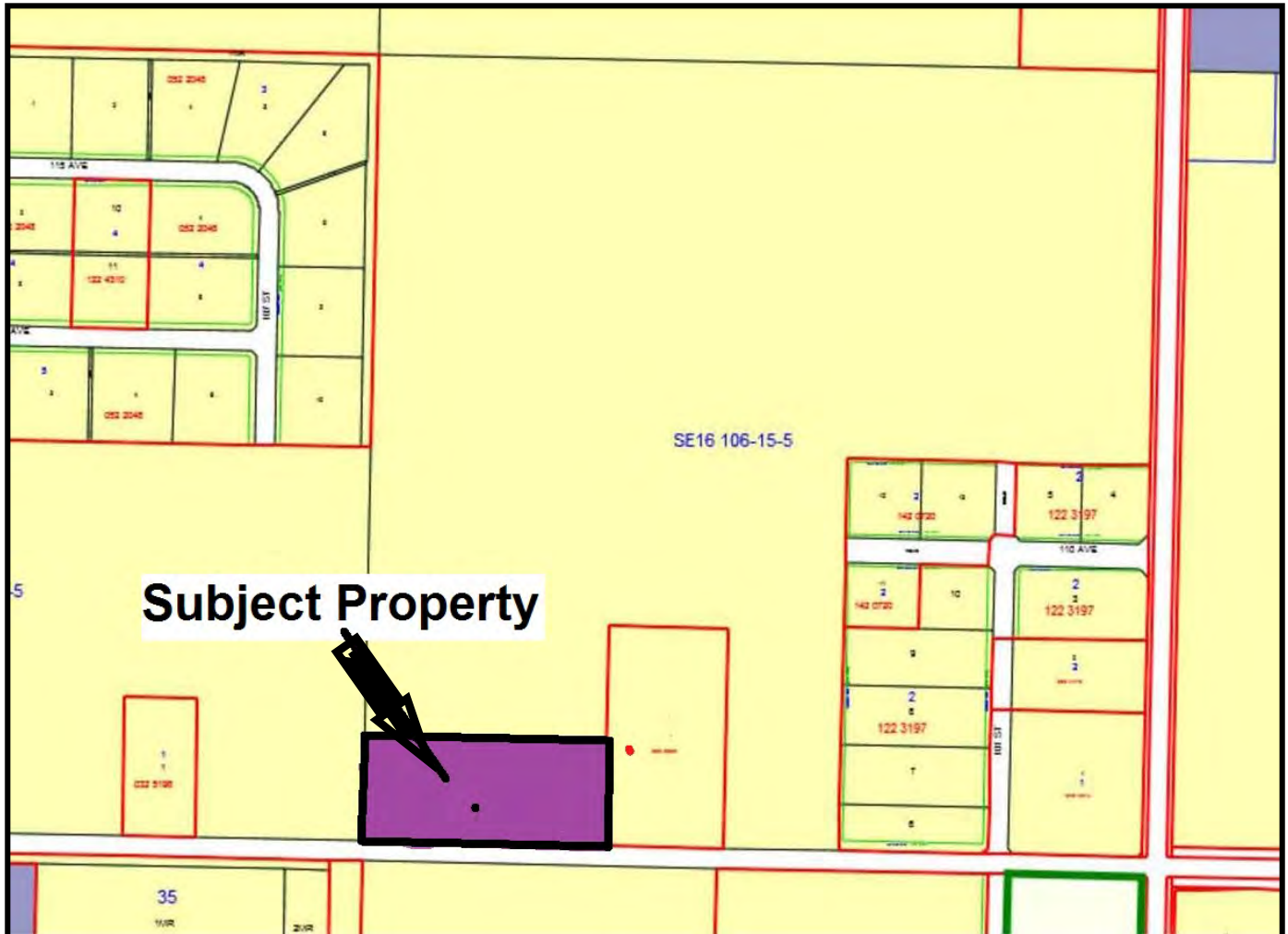
Len Racher
Chief Administrative Officer

BYLAW No. 1050-16

SCHEDULE "A"

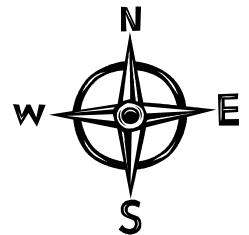
1. That the land use designation of the following property known as:

Part of SE 16-106-15-W5M within the Hamlet of La Crete, be rezoned from La Crete General Commercial District "GC1" to Manufactured Home Subdivision 1 "MHS1" as outlined in Schedule "A" hereto attached.

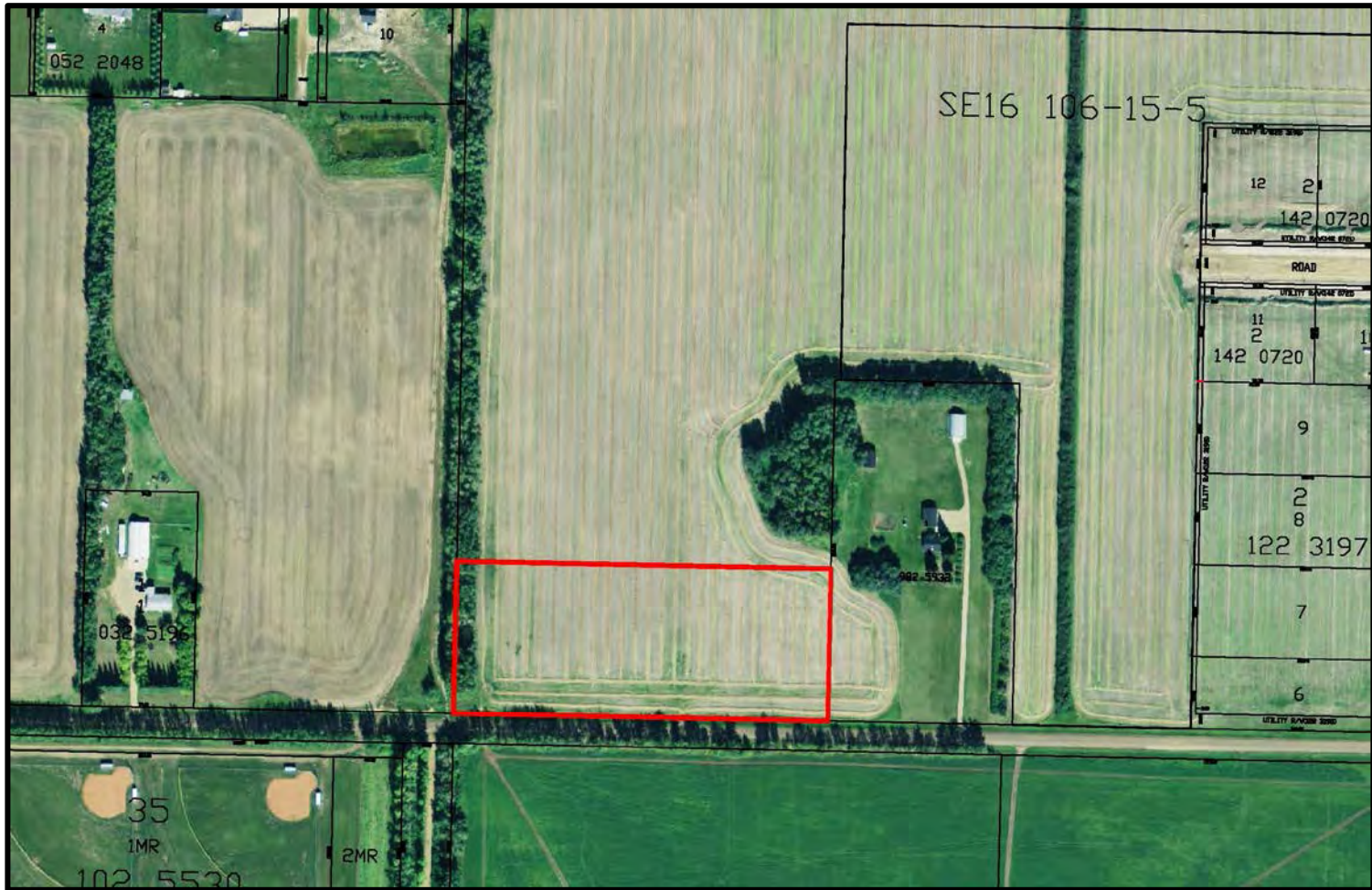


FROM: La Crete General Commercial District "GC1"

TO: Manufactured Home Subdivision 1 "MHS1"



BYLAW AMENDMENT APPLICATION



NOT TO SCALE

File No. Bylaw 1050-16

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Mackenzie County





LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. _____

NAME OF APPLICANT <i>Blackstone North Holdings LTD</i>		
ADDRESS <i>La Crete, AB</i>		
TOWN <i>Box 3039</i>		
POSTAL CODE <i>T0H 2H0</i>	PHONE (RES.) <i>780 926 0534</i>	BUS.

COMPLETE IF DIFFERENT FROM APPLICANT		
NAME OF REGISTER OWNER <i>Jacob Braun</i>		
ADDRESS <i>Box 832</i>		
TOWN <i>La Crete</i>		
POSTAL CODE <i>T0H 2H0</i>	PHONE (RES.) <i>780 841 8802</i>	BUS.

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS. <i>SE</i>	SEC. <i>16</i>	TWP. <i>106</i>	RANGE <i>15</i>	M. <i>5</i>	OR	PLAN	BLK	LOT
-----------------------	-------------------	--------------------	--------------------	----------------	----	------	-----	-----

LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: *Commercial* TO: *Residential*

REASONS SUPPORTING PROPOSED AMENDMENT:

- Want to subdivide into residential lots.
- Requesting rezoning of approx. 6 Acres off of this 1/4 sec.



← SE 16-106-15-5

← See Attached

← TWP RD 1062

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ *400.00* RECEIPT NO. _____

APPLICANT *Blackstone North Holdings LTD Asy Nordart* DATE *June 27/16*

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

REGISTERED OWNER *Jacob Braun* DATE *June 27/16*

SE 16 106 155

330' ±

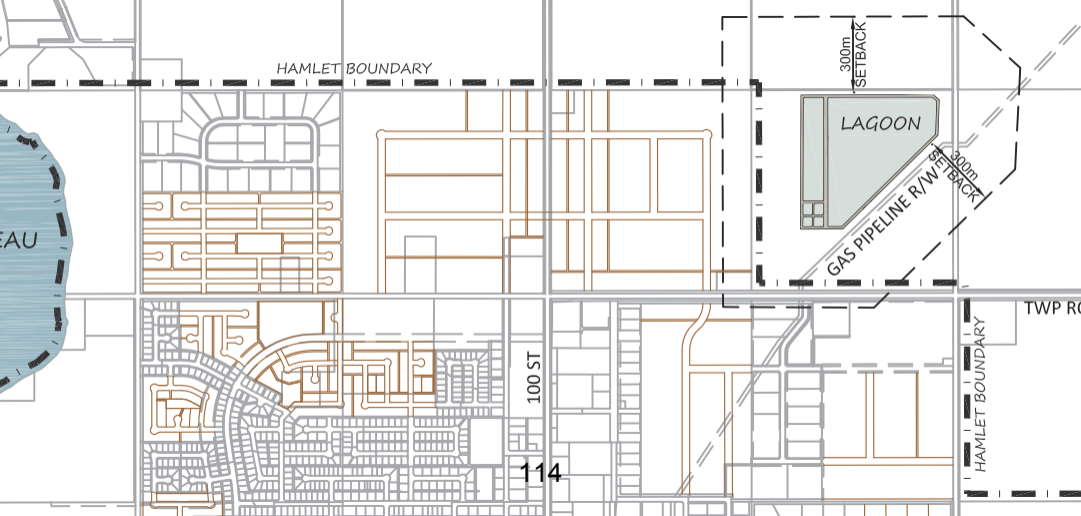
5.69 Acres

Lot 1
Blk 1
Plan
9825932

TWP RD 1062

800'

Proposed
Rezoning



HAMLET BOUNDARY

300m
SETBACK

LAGOON

300m
SETBACK
GAS PIPELINE R/W

LAU

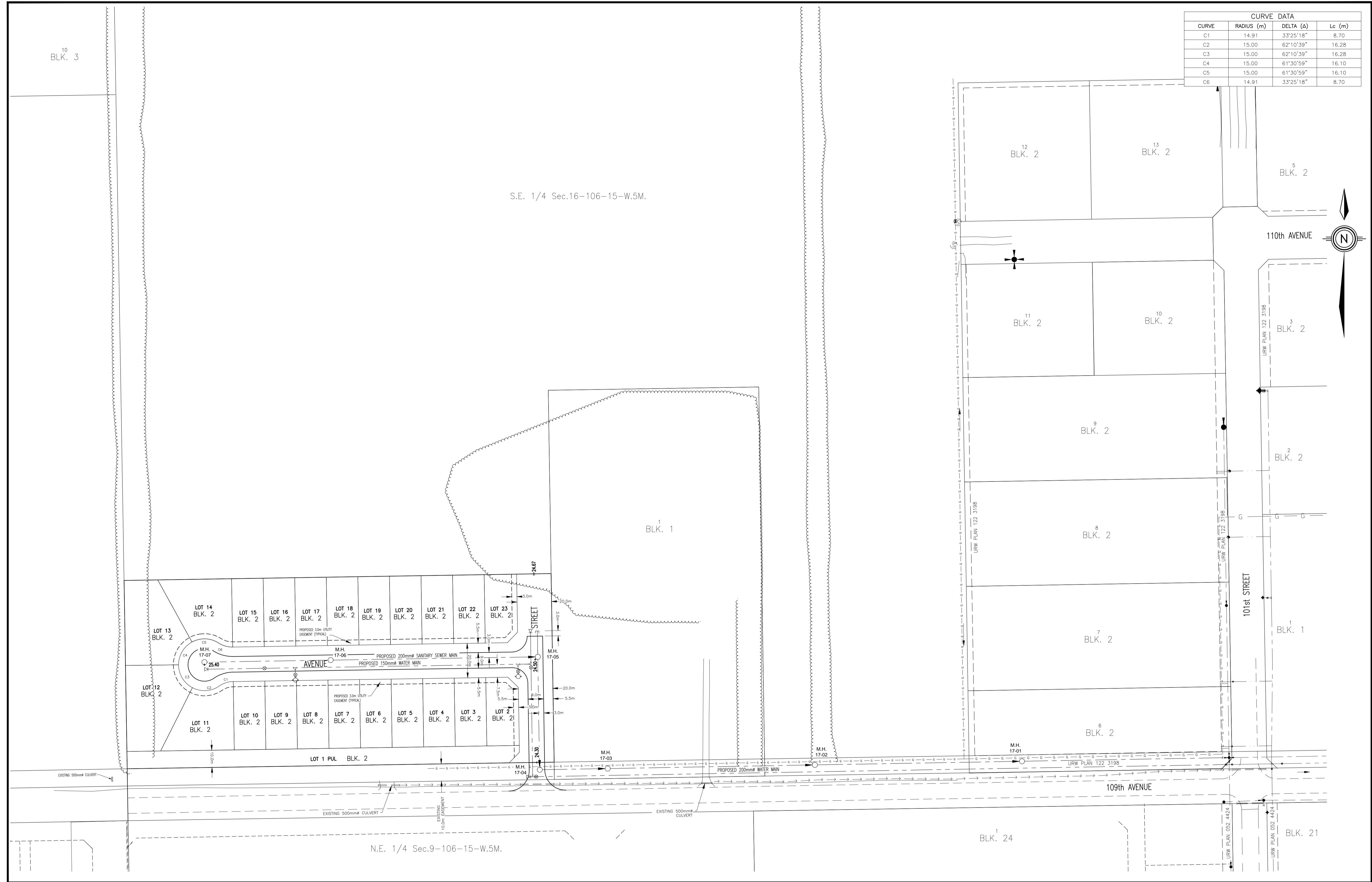
100 ST

TWP RD

HAMLET BOUNDARY

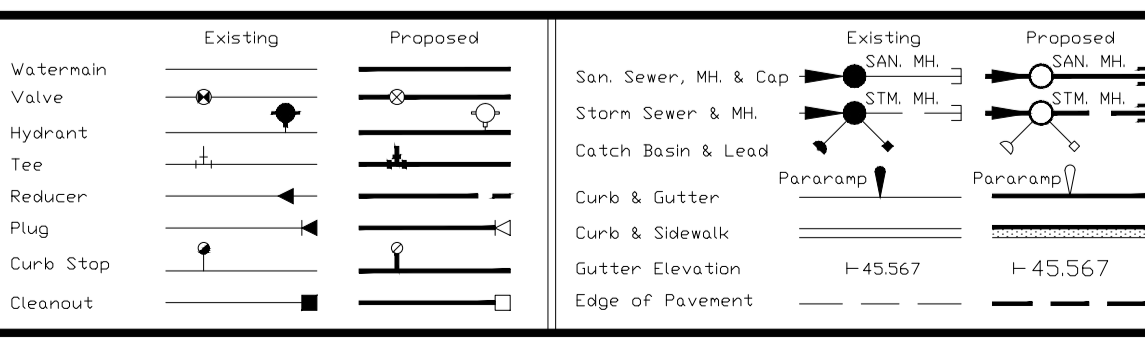
114

CURVE DATA			
CURVE	RADIUS (m)	DELTA (Δ)	Lc (m)
C1	14.91	33°25'18"	8.70
C2	15.00	62°10'39"	16.28
C3	15.00	62°10'39"	16.28
C4	15.00	61°30'59"	16.10
C5	15.00	61°30'59"	16.10
C6	14.91	33°25'18"	8.70



Revision	BY	APPD.	DATE
1. ISSUED FOR CLIENT & TOWN REVIEW	T.G.	J.W.	2016-09-07

PERMIT TO PRACTICE
WSP CANADA INC.
PERMIT NUMBER: P07641
 The Association of Professional Engineers,
 Geologists and Geophysicists of Alberta



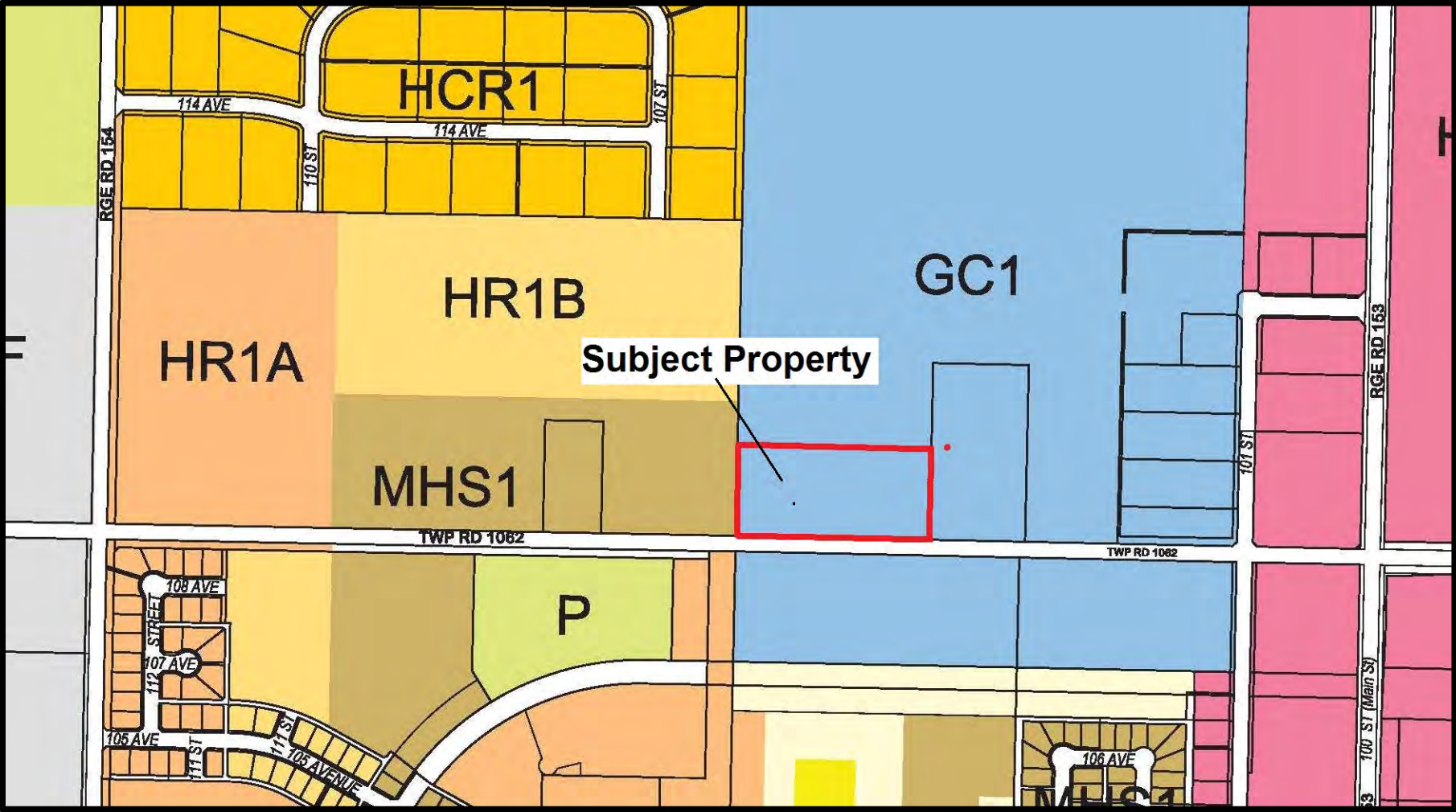
WSP Canada Inc.
 P.O. Box 7786 Stn. Main
 Peace River, AB, Canada T8S 1T3
 Main: 780.624.5631
 Fax: 780.624.3732
 www.wspgroup.com

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BLACKSTONE HOMES
PROPOSED RESIDENTIAL SUBDIVISION DEVELOPMENT
MACKENZIE COUNTY, AB
OVERALL PLAN

Designed:	Scale:	Date:
J.W.	1:1000	2016/12/23
Drawn:	Project No.:	
T.G.	161-12913-00	
Checked:	Drawing No.:	Rev.:
J.W.	1 OF 4	A
Approved:		
J.W.		

BYLAW AMENDMENT APPLICATION



File No. Bylaw 1050-16

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NOT TO SCALE



Mackenzie County

La Crete Home Hardware
La Crete, AB
780-928-3750
February 8, 2017

Byron Peters
Director of Planning
Mackenzie County

Dear Byron Peters:

Thank you for taking the time to discuss with us the proposed mobile home subdivision. As you stated in our discussion, the services proposed are to tap into the existing line in the area. As you stated this would have just enough volume to handle this development therefor denying any other development in the area. We would oppose this development based on the fact that there is not enough volume to accommodate the original zoned residential developments. Specifically the parcel we own directly to the west(SW16-106-15w5) and plan to develop in the near future. Attached is a map we received from the county stating what we would be able to develop with the existing sewer system.

The past subdivisions that we had to do, we always had to stub out our line to the adjoining property so that they had access to sewer and water and to make sure my system was big enough to handle the adjoining property. This seems to not be the case here?

Further to that point, the 80 acres to the west was said to be 90% serviceable with existing infrastructure. However, if this proposed subdivision goes through that would take away from that 90% further adding to the cost of future development.

Another point as discussed, this area was zoned for commercial. Not that we are against the development of another mobile home subdivision in La Crete. We know that low cost dwellings are an asset to our demographic. The location of this seems to be at an odd location. Will this end up being a small development sandwiched between a commercial area and urban residential area on a main corridor? Could we not add to an existing area to keep things uniform in our town?

We therefore oppose this development based on these points.

Sincerely,



Chad Wiebe

SANITARY SYSTEM

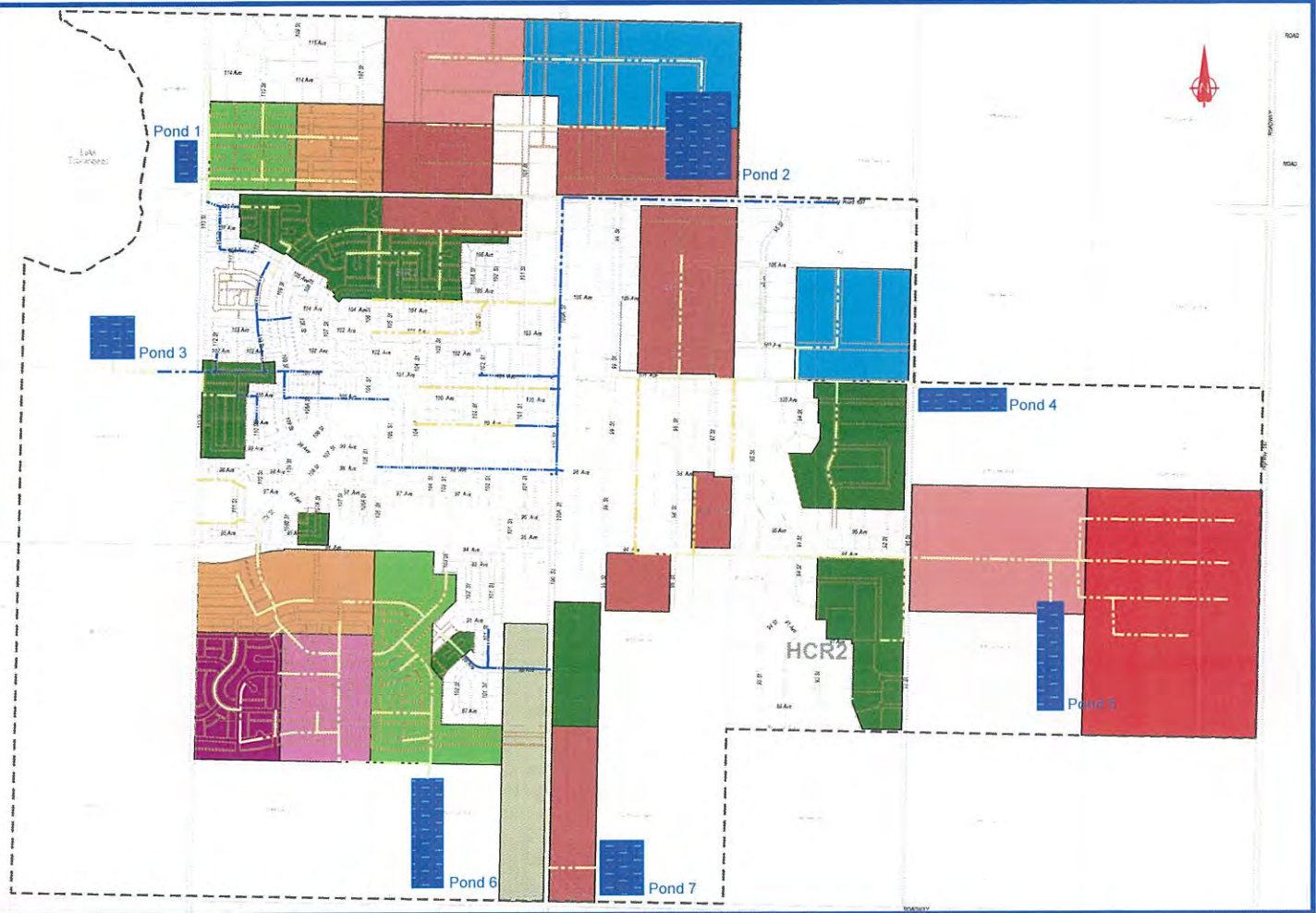
COLOUR CODE	SECTION/DESCRIPTION
---	HAMLET BOUNDARY
---	150mm GRAVITY LINE
---	200mm GRAVITY LINE
---	250mm GRAVITY LINE
---	300mm GRAVITY LINE
---	375mm GRAVITY LINE
---	450mm GRAVITY LINE
---	600mm GRAVITY LINE
---	675mm GRAVITY LINE
---	750mm GRAVITY LINE
---	900mm GRAVITY LINE
---	LOW PRESSURE SEWER
---	SANITARY FORCEMAIN
X X	SANITARY LIFT STATION
X	NEW LOW PRESSURE SEWER CONNECTION
X	REMOVE LOW PRESSURE SEWER CONNECTION



MACKENZIE COUNTY
DRAFT – HAMLET OF LA CRETE – DRAFT
FIGURE D – FUTURE SANITARY SYSTEM
 SCALE: NTS



FUTURE STORM LAYOUT	
IDENTIFICATION	SECTION/DESCRIPTION
	2014 TO 2020 - COMMERCIAL
	2020 TO 2025 - COMMERCIAL
	2025 TO 2030 - COMMERCIAL
	2030 TO 2035 - COMMERCIAL
	2035 TO 2040 - COMMERCIAL
	2014 TO 2020 - RESIDENTIAL
	2020 TO 2025 - RESIDENTIAL
	2025 TO 2030 - RESIDENTIAL
	2030 TO 2035 - RESIDENTIAL
	2035 TO 2040 - RESIDENTIAL
	HAMLET BOUNDARY
	EXISTING STORM PIPE
	FUTURE STORM LAYOUT
	SIGNIFICANT OVERLAND DRAINAGE AREAS
	STORMWATER POND



Siemens

A Division of MPE Engineering Ltd.

MACKENZIE COUNTY
HAMLET OF LA CRETE
FIGURE 5.2 – FUTURE DRAINAGE LAYOUT

SCALE: 1 : 20 000



Mackenzie County



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 14, 2017
Presented By:	Len Racher, Chief Administrative Officer
Title:	Solar Friendly Municipalities Workshop

BACKGROUND / PROPOSAL:

Councillor Jorgensen has expressed interest in attending the Solar Friendly Municipalities Workshop being held in February 2017. See attached for more information.

OPTIONS & BENEFITS:

Options are to authorize Councillor Jorgensen's attendance or to receive the item for information.

COSTS & SOURCE OF FUNDING:

Registration – Free

SUSTAINABILITY PLAN:

COMMUNICATION:

Author: C. Gabriel Reviewed by: CG CAO: _____

RECOMMENDED ACTION:

Simple Majority

Requires 2/3

Requires Unanimous

For discussion.

Author: _____ Reviewed by: _____ CAO: _____

From: [Eric Jorgensen](#)
To: [Carol Gabriel](#); [Bill Neufeld](#); [Len Private](#)
Subject: Fw: Workshop: Solar Friendly Municipalities
Date: January-30-17 2:26:07 PM
Attachments: [image001.png](#)

Can we put this on the next agenda. I might finally get to meet Mr. Denhoff. Ej

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: Laura De Carolis <ldecarolis@auma.ca>
Sent: Monday, January 30, 2017 2:18 PM
Cc: Rob Harlan; Barend Dronkers; Marc Huot; Marc Baxter
Subject: Workshop: Solar Friendly Municipalities

Good afternoon,

Your municipality is invited to attend the **Solar Friendlies Municipalities Workshop**, jointly hosted by the Pembina Institute, Solar Energy Society of Alberta (SESA), and Municipal Climate Change Action Centre.

The workshop will educate and gather feedback from municipalities on the Solar Toolkit, which is currently being developed to help municipalities across Alberta become solar leaders and create an enabling environment for solar investment in their communities. Training will be provided on:

- solar technology, economic, and installation;
- best practices for solar land use and permitting; and
- best practices for solar education and community engagement.

The workshop is being offered throughout February 2017 in the following locations:

- Edmonton, February 15
- Calgary, February 21
- Lethbridge, February 22
- Grande Prairie, February 27

[Click here for more information and to register.](#)

Kind regards,

Laura De Carolis

Senior Project Analyst

Municipal Climate Change Action Centre

D: 780.989.7429

E: ldecarolis@mccac.ca





Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 14, 2017
Presented By:	Len Racher, Chief Administrative Officer
Title:	Meetings with Ministers – AAMDC Spring Convention

BACKGROUND / PROPOSAL:

The Alberta Association of Municipal Districts & Counties (AAMDC) spring convention is coming up in March. Discussion is required regarding which Minister meetings should be set up and the topics for discussion at each meeting.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

- Simple Majority
 Requires 2/3
 Requires Unanimous

That administration setup meetings with the following Ministers during the Alberta Association of Municipal Districts & Counties (AAMDC) spring convention in March 2017 in Edmonton.

Author: C. Gabriel Reviewed by: CG CAO: _____

From: [Keith McLaughlin](#)
Cc: [Marianne Bobik](#); [Lisa Gentles](#); [Keith McLaughlin](#)
Subject: Potential opportunity to meet with Minister Anderson at 2017 AAMDC Convention
Date: January-25-17 3:17:49 PM

Dear Chief Elected Officers and Chief Administrative Officers,

I am writing to make you aware of a potential opportunity to meet with Minister of Municipal Affairs Shaye Anderson at the AAMDC spring convention at the Shaw Conference and Events Centre occurring March 20-22 in Edmonton.

Should your council wish to meet with Minister Anderson at the 2017 AAMDC Spring Convention, I invite you to submit your meeting request on or before **Friday, February 10th, 2017** via return email to me and Marianne Bobik (cc'd). In your meeting request, make sure to include 2-3 policy items or issues you'd like to discuss as well as a rough approximation of how many people will attend the meeting on behalf of your municipality. Requests that arrive late past the February 10th deadline or do not include agenda items will not be considered.

Every convention we receive more requests than we could possibly accommodate given time constraints and other competing demands for the Minister's time. Thus we must evaluate the meeting requests and select municipalities to meet with based on some key considerations. These are:

- Policy items or issues directly relevant to the Minister of Municipal Affairs and his department (if your topics for discussion are primarily an issue for Health, Infrastructure/Transportation, or Environment, for example, your meeting request will be given lower priority)
- If there are emerging or occurring issues in your municipality that warrant discussion with the Minister
- Proximity to Edmonton (municipalities within the Capital Region can be more easily met with throughout the year. Some priority will be given to requests from municipalities that are further away from Edmonton and to municipalities and leaders Minister Larivee has yet to meet with)

Please be aware that meetings at the AAMDC conventions are rather short (20-25 minutes) in order to meet with as many municipalities as possible.

All municipalities who submit meeting requests will be notified on February 27th about the status of their potential meeting at AAMDC and if it will occur or not. We will attempt to find alternative opportunities throughout the rest of the year for meetings we are unable to facilitate.

Please contact me with any questions.

Best,

Keith

Keith McLaughlin

Chief of Staff
Hon. Shaye Anderson
Minister of Municipal Affairs



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Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 14, 2017
Presented By:	Carol Gabriel, Director of Legislative & Support Services
Title:	Member at Large Appointments

BACKGROUND / PROPOSAL:

Mackenzie County Council appoints public members to Committees as identified in their Terms of Reference. Currently vacancies still remain open on the Fort Vermilion Community Streetscape Implementation Committee and the Land Stewardship Committee.

Applications have recently been received and are being presented to Council for consideration. A copy of their application forms will be provided at the meeting.

Fort Vermilion Community Streetscape Implementation Committee

- Danny Friesen

Land Stewardship Committee

- Jake Martens

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

Author: C. Gabriel Reviewed by: _____ CAO: _____

COMMUNICATION:

Individuals will be notified of their appointments.

RECOMMENDED ACTION:

Motion 1:

Simple Majority Requires 2/3 Requires Unanimous

That Danny Friesen be appointed to the Fort Vermilion Community Streetscape Implementation Committee.

Motion 2:

Simple Majority Requires 2/3 Requires Unanimous

That Jake Martens be appointed to the Land Stewardship Committee.

Author: C. Gabriel Reviewed by: _____ CAO: _____

Community Infrastructure & Municipal Services

COMMUNITY STREETSCAPE IMPLEMENTATION COMMITTEE

Purpose:

Streetscape and façade design guidelines that established a framework for infrastructure improvements and future development were approved in May 2016. The design concepts require a long-term implementation plan for each community. The plan will be created by the County with ongoing input from the Community Streetscape Implementation Committee in each community.

In La Crete, the area encompasses the 100 Street corridor and the downtown. The guidelines create complementary standards for the four-lane, undivided commercial roadway and an improved downtown fabric.

For Fort Vermilion, the vision is to build on the existing character and heritage of the community through design standards for River Road and its adjacent downtown area.

The primary role of the Committee is to make recommendations to Council regarding implementation of streetscape improvements.

Committee Structure:

There will be two committees, one each for Fort Vermilion and La Crete.

The committees will be chaired by a local County Councillor, and be otherwise comprised of community members representing a variety of groups and interests. The goal is to have 7 to 9 community members on the committee, representing diverse interests such as: Business and Industry; Cultural Heritage; Environmental Conservation; Active Living; Universal Accessibility; Public Safety; Stakeholder Engagement.

The Committee will appoint its own Vice-Chair at the first Committee meeting held following Council's Organizational Meeting.

Quorum:

The Councillor appointed by Council, and an overall majority of members at large present at a meeting shall be considered a quorum. In order for the meeting to take place the Director of Planning & Development or his/her designate must be present.

Term:

All members of the Committee will hold office for a one year period, with members being appointed at the Organizational Meeting in October of each year.

In the event of a vacancy by death, resignation or from any other cause except the expiration of the term of the appointment; such vacancy shall be filled by an appointment by Council as soon as possible.

Authority:

The Committee shall report directly to the County Council, in an advisory capacity, on all matters including recommendations with the Committee's approved minutes being presented to Council on a regular basis.

Meeting Schedule & Remuneration:

The committee shall meet as required in order to adequately address its Scope of Work, anticipating four (4) to six (6) meetings per year. Meetings will typically be held at the County office in the applicable community.

Committee members shall not receive remuneration for their appointment to the committee.

General Responsibilities:

The Committee shall:

- Identify priorities
- Advise on implementation strategies and sequence
- Assist in identifying and creating community partnerships
- Promote the adoption of the façade standards with private developers
- Provide local knowledge to further inform design details

Responsible for review of all Bylaws/Documents relating to:

- None

Approved External Activities:

- None

(approved 2016-07-12)

Environmental Stewardship

LAND STEWARDSHIP COMMITTEE

Purpose:

To provide recommendations to Council regarding land stewardship practices. The Committee's primary role is to learn and understand the issues and impacts of current, pending and proposed legislation as it relates to land use, deriving strategies on how to mitigate the negative impacts on the County, and provide recommendations to Council on how to best address the issues.

Committee Structure:

The membership of the committee shall be comprised as follows: include four (4) Councillors and between five (5) and ten (10) members at large.

- Four (4) members of Mackenzie County Council
- Five (5) to ten (10) members at large
- Chief Administrative Officer or designate
- Director of Planning & Development
- Agricultural Fieldman
- Two (2) members appointed by the Town of High Level
- Two (2) members appointed by the Town of Rainbow Lake
- Others as required

The Councillors appointed to the Committee shall represent these existing committees:

- Agricultural Service Board
- Agricultural Land Use Planning Committee
- Municipal Planning Commission
- Community Sustainability Committee

The members at large shall ideally represent varying industries, interests and communities within the County.

The Committee will appoint its own Chair and Vice-Chair at the first Committee meeting held following Council's Organizational Meeting.

Quorum:

Any three (3) Mackenzie County Councillors and an overall majority of members present at a meeting shall be considered a quorum. In order for the meeting to take place the Chief Administrative Officer or his/her designate must be present.

Term:

All members of the Committee will hold office for a one year period, with members being appointed at the Organizational Meeting in October of each year.

In the event of vacancy by death, resignation or from any other such cause except the expiration of the term of appointment, such vacancy shall be filled by an appointment by Council as soon as possible.

Authority:

The Committee shall report directly to the County Council on all matters including recommendations with the Committee's approved minutes being presented to Council on a regular basis.

Meeting Schedule:

The Committee shall meet as required in order to adequately address its Scope of Work in a timely manner.

General Responsibilities:

The Committee shall:

- Be familiar with the Alberta Land Stewardship Act and Regulation and how this impacts the County and/or its residents
- Be familiar with the Alberta Wetland Policy and how this impacts the County and/or its residents
- Be familiar with the Alberta Water Act and Regulation and how this impacts the County and/or its residents
- Be familiar with the Alberta Public Lands Act and Regulation and how this impacts the County and/or its residents
- Be familiar with the Species at Risk Act (SARA) and how this impacts the County and/or its residents
- Be familiar with the Mighty Peace Watershed Alliance, their mandate, and how this impacts the County and/or its residents
- Be familiar with the County's Municipal Development Plan, Community Sustainability Plan, Agricultural Service Board Business Plan
 - Utilize this familiarity to identify potential conflicts between provincial and/or federal regulations and County plans and priorities
 - Provide recommendations on whether to revise County plans to comply with provincial and/or federal requirements or to lobby for changes to provincial and/or federal documents
- During the creation of the Lower Peace Regional Plan (LPRP) stay abreast the progress and be informed of potential implications on the County

- Liaise with various industry groups (ie. forestry, oil & gas, farming) to inform them of potential issues and to gather their perspective on issues
- Seek to understand the provincial cumulative effects management framework and how this is likely to impact the County
- Provide recommendations for educational type sessions that would be beneficial for local residents and/or industries as they relate to land use
- Be generally knowledgeable about provincial and federal legislation as it relates to land use and become a local subject matter expert on the relevant issues

Responsible for review of the following Bylaws/Documents:

- N/A

Approved External Activities:

- Regional meetings with industry and/or provincial representatives

Compensation:

- Municipalities shall be responsible for their respective appointees in regards to honorariums and expenses.

(created 2016-01-12)

(updated 2016-05-10)



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 14, 2017
Presented By:	Carol Gabriel, Director of Legislative & Support Services
Title:	Municipal Government Act Regulations Review

BACKGROUND / PROPOSAL:

The first round of regulations, following the passing of the Municipal Government Act, are now available for review.

A copy of the regulations are attached for your review. They are requesting a response by March 31st.

Administration recommends that this item be referred to the Committee of the Whole meeting for discussion and completion of the surveys.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

Author: C. Gabriel Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the Municipal Government Act regulations review be referred to the February 27, 2017 Committee of the Whole meeting.

Author: C. Gabriel Reviewed by: _____ CAO: _____

From: [Sue Bohaichuk](#)
To: [Sue Bohaichuk](#)
Subject: MGA Regulations Bundle #1
Date: January-31-17 11:25:59 PM

To Mayors and CAOs:

As you may recall, Municipal Affairs needs to create or update regulations in order to outline the details of the various MGA amendments that were made through Bills 20 and 21. Municipal Affairs is developing these regulations in three bundles over the next six to eight months and is posting them for a 60-day public consultation. AUMA will be inviting your response to approximately 19 regulations that span council code of conduct and training, amalgamation, annexation, property taxes, public participation, corporate planning, intermunicipal collaboration, and subdivision and development.

The first of the three bundles of regulations was released today. This is the smallest and least controversial set of regulations. There are two regulations of importance to AUMA's broad membership: Public Participation Policy Regulation and the Municipal Corporate Planning Regulation.

The Municipal Corporate Planning regulation relates to the requirement for municipalities to produce three year operating and five year capital plans within two years after the Act coming into force. Municipalities are required to include total revenue and expenses by major category; the annual surplus/deficit; and the accumulated surplus/deficit. Note that AUMA will be seeking clarification on the reference to "deficit" since we understand there is no intent to change the current requirement that prevents municipalities from having a deficit budget. The regulation also confirms that the capital plan must include planned capital property additions and allocated funding sources.

The Public Participation regulation requires a municipality to have a public participation policy within 270 days of the Act coming into force. It can be through a resolution and does not have to be through a bylaw. It is reassuring that the province has not prescribed specific requirements despite pressure from business/developers and is giving municipalities a lot of flexibility. The regulation will require the policy to be refreshed every three years and explains how stakeholders will be engaged and when (i.e. the circumstances). AUMA will be seeking clarity as to the need for the policy to be made public versus provided only upon request.

We encourage you to use our [website](#) to provide your input on these regulations by **February 15**.

On the website for each regulation, you will find the draft regulation, AUMA's earlier input to Municipal Affairs, and a form for you to fill out regarding the regulation.

The following is a summary of the other regulations that were included in this first bundle:

- Aeronautics Agreement – Renews the regulation with no changes.
- Municipal Gas Systems Core Market – Extends the expiry date of the regulation from 2018 to 2020 (no changes to the content).
- MuniSERP investment – Removes the expiry date of the regulation (does not change the content).
- Crown land area designation – Removes the expiry date of the regulation (does not change

the content).

- Calgary Airport Vicinity Protection Area – Attempts to provide clarification on how legislative provisions impact secondary suites within the protected areas and may need some further input from Calgary. Also removes the expiry date of the regulation and clarifies that a Council resolution is required for any request to amend the regulation.
- Edmonton Airport Vicinity Protection Area - Provides several clarifications to align with Calgary's regulation (eg., various definitions, exemption of airport lands, noise exposure forecast, exemption of federal lands,). Similar to Calgary's regulation, the expiry date of the regulation is being removed and clarification added to require a Council resolution for an amendment request.
- Planning Exemption – Removes a planning exemption in response to Calgary's land use (as requested by Calgary) and changes the expiry date from 2020 to October 2021.
- Qualification of Assessor – Clarifies that the assessor cannot delegate the responsibility for the annual return declaration (i.e., all other duties can be delegated to staff/contractor). Removes the expiry date of the regulation.

The next bundle of regulations is targeted for spring (i.e., March/April) and has some very complex issues, including Intermunicipal Collaboration Frameworks. The final bundle of regulations will be released in the summer months.

First Round of MGA Regulations Available for Review

Following the passing of the *Municipal Government Amendment Act (2015)* and the *Modernized Municipal Government Act (2016)*, a number of regulations had to be updated or created. The first round of these **regulations** are now available for review.

The AAMDC has prepared a document, available [here](#), that outlines the changes to the regulations with some additional commentary. Alberta Municipal Affairs has provided **surveys** for each of the regulations to allow feedback and input during this 60-day comment period which ends March 31st, 2017.

The regulations available fall under three broad categories:

Governance and Administration Regulations

- Municipal Corporate Planning Regulation - New
- Public Participation Policy Regulation - New
- Municipal Gas Systems Core Market Regulation - Updated
- MuniSERP Investment Regulation - Updated

Planning and Development Regulations

- Aeronautics Act Agreements Regulation - No Change
- Crown Land Area Designation Regulation - Updated
- Calgary International Airport Vicinity Protection Area Regulation - Updated
- Edmonton International Airport Vicinity Protection Area Regulation - Updated
- Planning Exemption Regulation - Updated

Assessment and Taxation Regulations

- Qualifications of Assessor Regulation - Updated

The AAMDC will be providing comments to Alberta Municipal Affairs on the above regulations but welcome member input. If AAMDC members have comments or concerns, please direct them to AAMDC Policy Analyst, Matt Dow at matt.dow@aamdc.com.

Enquiries may be directed to:

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780.955.4085

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FOR DISCUSSION PURPOSES ONLY

MUNICIPAL CORPORATE PLANNING REGULATION

Definition

1 In this Regulation, “Act” means the *Municipal Government Act*.

Requirements of financial plan

2 The financial plan that a municipality must prepare pursuant to section 283.1(2) of the Act must include

- (a) total revenues and total expenses by major category,
- (b) the annual surplus or deficit, and
- (c) the accumulated surplus or deficit.

Requirements of capital plan

3 The capital plan that a municipality must prepare pursuant to section 283.1(3) of the Act must include

- (a) planned capital property additions, and
- (b) allocated or anticipated funding sources.

Transitional

4 The requirement to prepare a financial plan and a capital plan begins the 2nd year after section 283.1 of the Act comes into force.

FOR DISCUSSION PURPOSES ONLY

PUBLIC PARTICIPATION POLICY REGULATION

Definition

1 In this Regulation, “Act” means the *Municipal Government Act*.

Public participation policy requirements

2 A municipality’s public participation policy must identify

- (a) the types or categories of approaches the municipality will use to engage municipal stakeholders, and
- (b) the types or categories of circumstances in which the municipality will engage municipal stakeholders.

Participation policy must be made public

3 A municipality must make its public participation policy available for public inspection and may post it on the municipality’s website.

Review of public participation policy

4 A municipality must review its public participation policy at least once every 3 years.

Transitional

5 A municipality must establish its public participation policy within 270 days after section 216.1 of the Act comes into force.

Coming into force

6 This Regulation comes into force on the coming into force of section 24 of the *Municipal Government Amendment Act, 2015*.



FOR DISCUSSION PURPOSES ONLY

**MUNICIPAL GAS SYSTEMS CORE
MARKET REGULATION**

Table of Contents

- 1 Interpretation
- 2 Application of Regulation
- 3 Classes of consumers
- 4 Conditions of right to obtain direct gas supply
- 5 Corporate warranty and option agreement
- 6 Loss of right to obtain direct gas supply
- 7 Rights and obligations of the distributor
- 8 Settlement of disputes
- 9 Repeal
- 10 Expiry

Interpretation

1(1) In this Regulation,

- (a) “Act” means the *Municipal Government Act*;
- (b) “agent” or “consumer’s agent” means a person who is the agent of a core consumer for purposes related to the core consumer’s direct supply arrangement or to any other rights or obligations of the core consumer under this Regulation;
- (c) repealed AR 254/2007 s33;
- (d) “buy-sell contract” means a contract or arrangement under which a distributor purchases from a core consumer or from a core consumer and the consumer’s agent during a specified period, gas in a quantity that is expected not to exceed the quantity of gas the distributor is obligated under the Act to supply to the core consumer during the same period;
- (d.1) “Commission” means the Alberta Utilities Commission;
- (e) “consumer” means a consumer of gas who takes delivery of the gas at its place of consumption by

FOR DISCUSSION PURPOSES ONLY

means of an urban gas system operated by a distributor;

- (f) “consumer supply contract” means a contract or arrangement under which a core consumer, or a core consumer and the consumer’s agent, obtains a supply of gas from a direct seller;
- (g) “core consumer” means a consumer other than
 - (i) a person who uses or consumes the gas primarily as a raw material or as a fuel, whether for space heating, water heating or otherwise, in an industrial or manufacturing operation, or
 - (ii) a person who has sustainable access to and facilities that allow the person to use or consume a source of energy, other than gas, in quantities sufficient to satisfy the requirements for which the gas would otherwise be used or consumed;
- (h) “direct seller” means a person, other than a distributor, who sells gas to a consumer or to another person who purchases the gas as an agent of the consumer for the purposes of section 31 of the Act;
- (i) “direct supply arrangement” means a consumer supply contract and
 - (i) a buy-sell contract, or
 - (ii) a utility transportation arrangement, entered into or made in conjunction with the consumer supply contract;
- (j) “distributor” means distributor as defined in section 31(1) of the Act but does not include a rural gas co-operative association described in section 31(1)(c)(ii) of the Act;
- (k) “entry date” means the date for the commencement of deliveries under a direct sales arrangement;
- (l) “gas purchase option agreement” or “option agreement” means an agreement referred to in section 4(1)(i);

FOR DISCUSSION PURPOSES ONLY

- (m) “location”, in relation to a core consumer, means the place at which the core consumer consumes the gas delivered to the consumer under a direct supply arrangement;
- (n) “option notice” means a written notice given by a distributor to a direct seller respecting the exercise of the option granted to the distributor by a gas purchase option agreement;
- (o) “prescribed” means prescribed by the distributor;
- (p) “return date” means the date specified in a return notice as the date on which the core consumer will cease to obtain a gas supply under a direct supply arrangement;
- (q) “return notice” means a written notice to a distributor signed by or on behalf of a core consumer indicating that the core consumer will cease to obtain a gas supply under a direct supply arrangement on a prescribed return date specified in the notice;
- (r) “transportation service contract” means a contract under which a distributor agrees to transport in its urban gas system, on a firm service basis, gas purchased under a consumer supply contract, for delivery at a core consumer’s location;
- (s) “transportation service order” means an order of the Board under section 31(4) of the Act requiring a distributor to transport by means of its urban gas system gas supplied to a core consumer under a consumer supply contract, for delivery at the consumer’s location;
- (t) “urban gas system” means a system or works of a public utility for the distribution of gas to consumers within an urban municipality;
- (u) “urban municipality” means an urban municipality as defined in section 31(1) of the Act;
- (v) “utility transportation arrangement” means
 - (i) a transportation service contract, or
 - (ii) a transportation service order.

(2) For the purposes of this Regulation,

FOR DISCUSSION PURPOSES ONLY

- (a) a person is a consumer's distributor if the distributor is the operator of the gas distribution system by means of which gas is delivered to the consumer's location;
- (b) a reference to the right of a core consumer to obtain a gas supply under a direct supply arrangement is a reference to the right conferred on the consumer by section 31(3) of the Act to obtain, subject to this Regulation, a supply of gas from a direct seller for delivery to the consumer by means of the urban gas system of the consumer's distributor;
- (c) a reference to a consumer supply contract, buy-sell contract, gas purchase option agreement, transportation service contract or transportation service order includes an amendment, variation or replacement of that contract, agreement or order;
- (d) if a consumer supply contract, buy-sell contract, gas purchase option agreement, transportation service contract or transportation service order is amended to extend its term, a reference to the term of the contract, agreement or order is a reference to the extended term.

(3) If a person is a core consumer in respect of more than one location and the gas consumed at each of those locations is separately metered, then, for the purposes of this Regulation, that person is to be treated as a separate consumer in relation to each of those locations and that person's rights and obligations are to be determined in relation to each of those locations separately.

(4) If the distributor is authorized by this Regulation to prescribe a date, deadline or period, the distributor may prescribe the date, deadline or period generally or with respect to a specific case or class of cases.

(5) The distributor may prescribe

- (a) the date or dates in a year on which deliveries of gas may commence under a direct supply arrangement;
- (b) the date or dates in a year that may be specified in a return notice as the return date;
- (c) rules respecting the giving of option notices, notices under section 4(1)(d) and return notices, including notice periods.

AR 93/2001 s1;254/2007

FOR DISCUSSION PURPOSES ONLY

Application of Regulation

2(1) An urban municipality that operates an urban gas system and has operated it continuously since on or before December 31, 1994 may by bylaw provide that this Regulation, except section 1 and this section, does not apply to its urban gas system either in relation to

- (a) all core consumers, or
- (b) any class or classes of core consumers specified in the bylaw.

(2) If this Regulation, other than section 1 and this section, does not apply to a core consumer by reason of a bylaw under subsection (1), then, during a period that the bylaw is in effect, the core consumer does not have the right to obtain a gas supply under a direct supply arrangement.

(3) Despite anything in this Regulation, a consumer does not have the right to obtain a gas supply from a direct seller for delivery to the consumer by means of a gas distribution system within part of an urban municipality operated by a rural gas co-operative association as defined in the *Gas Distribution Act* under an agreement referred to in section 45 of the *Municipal Government Act*.

(4) If a bylaw is passed under subsection (1), despite anything in the bylaw or subsections (1) and (2),

- (a) the bylaw does not affect any consumer supply contract, buy-sell contract, gas purchase option agreement, transportation service contract or transportation service order in effect when the bylaw comes into force, and
- (b) this Regulation continues to apply to those contracts, agreements and orders and to the distributor in relation to those contracts, agreements and orders and the core consumers, agents and direct sellers to whom those contracts, agreements and orders apply.

Classes of consumers

3 Core consumers are established as a class of consumer for the purposes of section 31 of the Act.

FOR DISCUSSION PURPOSES ONLY

Conditions of right to obtain direct gas supply

4(1) The right of a core consumer to obtain a gas supply under a direct supply arrangement is subject to the following conditions:

- (a) the commencement date of deliveries of gas under the consumer's direct supply arrangement must be a prescribed entry date;
- (b) the core consumer must be a party to a consumer supply contract with an initial term consisting of at least 12 consecutive months;
- (c) any renewal or extension of the term of the consumer supply contract must be for a period of at least 12 consecutive months;
- (d) the core consumer must give to the consumer's distributor, not later than the prescribed deadline prior to the entry date, a written notice showing
 - (i) the consumer's intention to obtain a gas supply under the consumer's direct supply arrangement, and
 - (ii) the entry date for the commencement of deliveries of gas under the direct supply arrangement;
- (e) the core consumer must pay to the consumer's distributor the compensation, if any, determined by the distributor as being related to
 - (i) costs to the distributor associated with the consumer obtaining all or part of the consumer's gas supply under a direct supply arrangement, and
 - (ii) the distributor's ongoing costs related to the administration of a buy-sell contract or transportation service contract entered into in conjunction with the consumer supply contract;
- (f) the direct seller must have a supply of gas in the form of gas reserves or gas under contract, or a combination of both, that is sufficient to meet the aggregate of the direct seller's delivery obligations under
 - (i) all of the direct seller's consumer supply contracts, and

FOR DISCUSSION PURPOSES ONLY

- (ii) all gas purchase option agreements to which the direct seller is a party and under which the distributor has exercised the option to purchase gas from the direct seller,

and that is not committed to meeting the direct seller's obligations to deliver gas under any other contracts;
- (g) there must be in effect for at least 12 consecutive months from the entry date a buy-sell contract or utility transportation arrangement in conjunction with the consumer supply contract;
- (h) there must be in effect throughout the term of the consumer supply contract a corporate warranty in accordance with section 5(1) and given by the direct seller to the core consumer, unless the direct seller is obligated to the distributor under clause (j);
- (i) there must be in effect throughout the term of a buy-sell contract or utility transportation arrangement a gas purchase option agreement in accordance with section 5(2) and made between the direct seller and the distributor;
- (j) throughout the term of a buy-sell contract or utility transportation arrangement
 - (i) the core consumer,
 - (ii) if the core consumer has an agent, the core consumer and the agent, or
 - (iii) the direct seller,must be obligated under the contract or arrangement to pay the distributor any amount determined by the distributor as compensation for the failure to deliver gas to the distributor in accordance with the contract or arrangement;
- (k) if gas purchased to meet delivery obligations under the direct supply arrangement is transported by one or more pipelines upstream from the distributor's urban gas system, there must be contracts in effect throughout the term of the consumer supply contract under which the gas is transported by those upstream pipelines on a firm service basis.

FOR DISCUSSION PURPOSES ONLY

(2) The core consumer or the direct seller must, prior to the entry date for a direct supply arrangement, warrant to the distributor that all of the conditions enumerated in subsection (1)(b), (f), (h) and (k) have been complied with.

Corporate warranty and option agreement

5(1) A corporate warranty referred to in section 4(1)(h) must, at a minimum, consist of a promise by the direct seller to indemnify

- (a) the core consumer, or
- (b) if the core consumer has an agent, the core consumer and the agent,

for any amounts for which the core consumer or the core consumer and the agent, as the case may be, are liable by reason of an obligation under section 4(1)(j), where the failure to deliver gas to the distributor in accordance with a buy-sell contract or utility transportation arrangement is the result of the failure of the direct seller to deliver gas in accordance with that direct seller's obligations under the consumer supply contract.

(2) A gas purchase option agreement that is in effect during the term of a buy-sell contract or utility transportation arrangement must be in accordance with the following:

- (a) the agreement must provide for the granting by the direct seller to the distributor of an option, exercisable by the distributor in accordance with this subsection and subsection (3), to purchase gas from the direct seller in accordance with and subject to the conditions in this subsection and subsection (3);
- (b) the option may be exercised only if
 - (i) the buy-sell contract or utility transportation arrangement, as the case may be, is terminated or otherwise discharged before the expiration of its term, or
 - (ii) the term of the buy-sell contract or utility transportation arrangement, as the case may be, expires without being renewed or replaced, but the core consumer had failed to give a return notice to the distributor, at least 12 months before the expiration date, specifying the expiration date as the return date;

FOR DISCUSSION PURPOSES ONLY

- (c) in order to exercise the option, the distributor must give an option notice to the direct seller
 - (i) before the prescribed deadline following the effective date of the termination or discharge of the buy-sell contract or utility transportation arrangement, if the option is exercised pursuant to clause (b)(i),
 - (ii) before the prescribed deadline following the date on which the core consumer gave a return notice to the distributor, or
 - (iii) before the prescribed deadline following the expiration of the buy-sell contract or utility transportation arrangement, if the core consumer failed to give any return notice to the distributor before the expiration date;
- (d) the “option year” for the purposes of this subsection is
 - (i) the 12-month period following the effective date of the termination or discharge of the buy-sell contract or utility transportation arrangement, if the distributor gives an option notice under clause (c)(i), or
 - (ii) the 12-month period following the expiration of the term of the buy-sell contract or utility transportation arrangement, if the distributor gives an option notice under clause (c)(ii) or (iii);
- (e) an option notice must specify the quantity of gas to be purchased, which must be the distributor’s good faith estimate of the quantity of gas reasonably required by the distributor to meet, as the case requires,
 - (i) the distributor’s obligations to supply gas to the consumer during the option year, or
 - (ii) the part of the core consumer’s gas supply requirements that had been, or was intended to be, obtained under the direct supply arrangement during the option year;
- (f) unless the distributor and the direct seller agree otherwise, the period during which the gas may be purchased must be the whole of the option year;

FOR DISCUSSION PURPOSES ONLY

- (g) unless the distributor and the direct seller agree otherwise, the price of gas purchased by the distributor under the option agreement must be
 - (i) the price prescribed by the Commission, or
 - (ii) the price determined pursuant to a formula or method prescribed by the Commission,and the Commission, in prescribing that price or that formula or method, must have regard to market prices for gas sold in Alberta under contracts with similar terms and conditions and to any other factors the Commission considers appropriate;
- (h) the option agreement must provide a corporate warranty by the direct seller consisting of a promise by the direct seller to pay to the distributor amounts determined by the distributor as compensation to the distributor for the failure of the direct seller to deliver gas to the distributor in accordance with the direct seller's obligations under the option agreement.

(3) If 2 or more core consumers have the same agent and obtain their respective gas supplies under the same direct supply arrangement, and one of those core consumers ceases to obtain a gas supply under the direct supply arrangement before the expiration of the term of the buy-sell contract or utility transportation arrangement, then, for the purposes of subsection (2), the contract or arrangement is, in relation to that core consumer, deemed to be terminated or otherwise discharged when the core consumer ceases to obtain a gas supply under the direct supply arrangement.

AR 93/2001 s5;254/2007

Loss of right to obtain direct gas supply

6(1) A core consumer ceases to have a right to obtain a gas supply under a direct supply arrangement on the earliest of the following dates:

- (a) the return date specified in a return notice given to the distributor by or on behalf of the core consumer;
- (b) the date on which the buy-sell contract or utility transportation arrangement expires unless it is renewed before then or is replaced before then by a buy-sell contract or utility transportation arrangement having a term commencing immediately after that expiration date;

FOR DISCUSSION PURPOSES ONLY

- (c) the effective date of the termination of a buy-sell contract or transportation service contract by the distributor pursuant to the provisions of the contract or pursuant to subsection (3);
 - (d) the effective date of the termination by the Commission of a transportation service order pursuant to the provisions of the order or pursuant to subsection (4).
- (2)** A return notice given to a distributor
- (a) must specify one prescribed return date, and
 - (b) is irrevocable unless the distributor agrees to its revocation.
- (3)** A distributor may terminate a buy-sell contract or transportation service contract to which it is a party on the ground that a condition in section 4(1) has not been or is not being complied with or on any other ground the distributor considers justified in the circumstances.
- (4)** The Commission may, on application or on its own motion, terminate a transportation service order on the ground that a condition in section 4(1) has not been or is not being complied with or on any other ground the Commission considers justified in the circumstances.
- (5)** If a core consumer ceases to have a right to obtain a gas supply under a direct supply arrangement in respect of a location by reason of the operation of subsection (1), the core consumer may not regain that right in respect of the same location until the first entry date occurring after the 12-month period following the date on which the consumer lost the right.

AR 93/2001 s6;254/2007

Rights and obligations of the distributor

- 7(1)** A distributor has the obligation to supply gas to a core consumer at a location after the consumer ceases to have the right to obtain a gas supply under a direct supply arrangement by reason of the operation of section 6(1).
- (2)** If a core consumer ceases to have the right to obtain a gas supply under a direct supply arrangement by reason of the operation of section 6(1), the consumer is liable to pay to the distributor the amount, if any, determined by the distributor as compensation to the distributor for the net costs

FOR DISCUSSION PURPOSES ONLY

associated with the consumer ceasing to obtain all or part of the consumer's gas supply under the direct supply arrangement.

(3) The costs in respect of which compensation is payable under subsection (2) may include any additional costs associated with

- (a) the lack of any return notice to the distributor before the core consumer lost the right to obtain a gas supply under a direct supply arrangement, or
- (b) the giving of a return notice to the distributor after the commencement of the prescribed notice period.

Settlement of disputes

8(1) The Commission may hear and determine

- (a) any dispute that arises as to whether
 - (i) any provision of this Regulation has been or is being complied with, or
 - (ii) any action taken or proposed to be taken by a distributor, direct seller, core consumer or agent is authorized by this Regulation;
- (b) an appeal by a core consumer or the consumer's agent from the termination by the distributor of a buy-sell contract or transportation service contract pursuant to section 6(3).

(2) Without limiting its jurisdiction under subsection (1), the Commission may

- (a) vary or revoke any decision or action that is the subject of a dispute referred to in subsection (1)(a);
- (b) make its determination effective as of the date on which the disputed decision or action was made or taken;
- (c) make any order that it considers just in the circumstances.

AR 93/2001 s8;254/2007

Repeal

9 The *Municipal Gas Systems Core Market Regulation* (AR 45/95) is repealed.

FOR DISCUSSION PURPOSES ONLY

Expiry

10 For the purpose of ensuring that this Regulation is reviewed for ongoing relevancy and necessity, with the option that it may be repassed in its present or an amended form following a review, this Regulation expires on ~~July 31, 2018~~ July 31, 2020.

AR 93/2001 s10;354/2003;129/2008;127/2013

Amend the expiry date to July 31, 2020 to ensure this regulation is regularly reviewed.

FOR DISCUSSION PURPOSES ONLY
MUNISERP INVESTMENT REGULATION

Table of Contents

- 1 Definitions
- 2 Additional investments
- 3 Rating agencies
- 4 Ratings
- 5 Limitations on municipality
- 6 Consequential
- ~~7~~ Expiry

Definitions

1 In this Regulation,

- (a) “Act” means the *Municipal Government Act*;
- (b) repealed AR 104/2012 s3;
- (c) “municipality” means a municipality, other than the City of Calgary or the City of Edmonton, that participates in MuniSERP;
- (c.1) “MuniSERP” means the supplemental employee retirement plan for municipal employees operated by the Alberta Municipal Services Corporation;
- (d) “securities” has the meaning given to it in section 250(1) of the Act.

AR 210/2006 s1;104/2012

Additional investments

2 In addition to the investments referred to in section 250(2) of the Act and section 2 of the *Investment Regulation* (AR 66/2000), a municipality may invest its money designated to fund MuniSERP in

- (a) securities issued or guaranteed by a credit union or trust corporation established or continued under the laws of Canada or a province other than Alberta,
- (b) securities of any of the following entities, or of a body that is the equivalent of any of the following entities,

FOR DISCUSSION PURPOSES ONLY

established under the laws of Canada or a province other than Alberta:

- (i) a municipality;
 - (ii) a school division;
 - (iii) a school district;
 - (iv) a hospital district;
 - (v) a regional health authority,
 - (vi) a regional services commission;
- (c) securities, including securities denominated in foreign currencies, issued or guaranteed by
- (i) the government of a jurisdiction outside Canada or an agent of that government,
 - (ii) a corporation with its head office located in a jurisdiction outside Canada or an agent of that corporation, or
 - (iii) a bank incorporated in a jurisdiction outside Canada or an agent of that bank

if the securities are rated by at least one of the rating agencies listed in section 3 with a rating that is equivalent to the ratings set out in section 4,

- (d) common stocks, partially paid shares, convertible debentures, preferred shares, warrants or rights or other equity instruments that are publicly traded on a recognized stock exchange in or outside Canada,
- (e) real estate, in the form of direct property ownership, in Canada, and
- (f) units in pooled funds of all or any of the investments described in section 250(2)(a) to (c) of the Act, section 2(1)(a) to (c) of the *Investment Regulation* (AR 66/2000) and clauses (a) to (e) of this section.

AR 210/2006 s2;104/2012

Rating agencies

3 The rating agencies referred to in section 2 are the following:

- (a) Dominion Bond Rating Service Limited;

FOR DISCUSSION PURPOSES ONLY

- (b) Moody's Investors Service, Inc.;
- (c) Standard & Poor's Corporation.

Ratings

- 4** The ratings referred to in section 2 are the following:
- (a) a minimum of R-1 or BBB- for investments with a maturity date that is less than one year after the date the investment is issued;
 - (b) a minimum of BBB- for investments with a maturity date that is one year or more after the date the investment is issued.

Limitations on municipality

- 5** In making investments, the municipality must at all times be governed
- (a) by the prudent person rule as understood generally by the investment community in Canada and Alberta, and
 - (b) by the investment policy approved by its council.

Consequential

- 6** The *Investment Regulation (AR 66/2000)* is amended in section 2(1)(a)
- (a) in subclause (i) by adding "subject to subclause (ii)," before "if the municipality";
 - (b) in subclause (ii) by adding "or the investment is permitted by the *APEX Plus Investment Regulation*" after "*Major Cities Investment Regulation (AR 249/2000)*".

Expiry

~~7 For the purpose of ensuring that this Regulation is reviewed for ongoing relevancy and necessity, with the option that it may be repassed in its present or an amended form following a review, this Regulation expires on June 30, 2017.~~

Removing the expiry date enables future reviews as they are needed.



Province of Alberta

MUNICIPAL GOVERNMENT ACT

AERONAUTICS ACT AGREEMENTS (CITY OF MEDICINE HAT AND CYPRESS COUNTY) REGULATION

Alberta Regulation 33/2014

With amendments up to and including Alberta Regulation 10/2016

Office Consolidation

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*The year of first publication of the legal materials is to be completed.

Note

All persons making use of this consolidation are reminded that it has no legislative sanction, that amendments have been embodied for convenience of reference only. The official Statutes and Regulations should be consulted for all purposes of interpreting and applying the law.

(Consolidated up to 10/2016)

ALBERTA REGULATION 33/2014

Municipal Government Act

**AERONAUTICS ACT AGREEMENTS (CITY OF MEDICINE HAT
AND CYPRESS COUNTY) REGULATION**

Definitions

1 In this Regulation,

- (a) “aircraft”, “airport” and “airport site” have the meanings given to them in the *Aeronautics Act* (Canada);
- (b) “municipality” means
 - (i) the City of Medicine Hat, or
 - (ii) Cypress County.

Agreements

2 A municipality may

- (a) enter into agreements under section 5.81 of the *Aeronautics Act* (Canada) in respect of lands within its municipal boundaries, and
- (b) pursuant to an agreement referred to in clause (a), make bylaws to prohibit or regulate and control the use and development of land and buildings that are within its municipal boundaries and adjacent to or in the vicinity of an airport or airport site, for the purpose of ensuring that the use and development are not incompatible with the safe operation of an airport or aircraft.

Expiry

3 For the purpose of ensuring that this Regulation is reviewed for ongoing relevancy and necessity, with the option that it may be repassed in its present or an amended form following a review, this Regulation expires on March 31, 2021.

AR 33/2014 s3;10/2016



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FOR DISCUSSION PURPOSES ONLY
CROWN LAND AREA DESIGNATION REGULATION

1 The areas described in the Schedule are designated areas for the purposes of section 618(2)(b) of the *Municipal Government Act*.

2 The *Section 6 Area Designation Regulation* (AR 420/84) is repealed.

~~3 For the purpose of ensuring that this Regulation is reviewed for ongoing relevancy and necessity, with the option that it may be repassed in its present or an amended form following a review, this Regulation expires on April 30, 2022.~~

AR 239/2003 s3;29/2013

Removing the expiry date enables future reviews as they are needed.

Schedule

Crown Land Area Designation Regulation

All those parcels or tracts of land, situate, lying, and being in the Province of Alberta, Canada, and being composed of the following lands:

FIRSTLY:

In Range 5 West of the 5th Meridian:
Sections 4 to 9 inclusive, sections 16 to 21 inclusive and sections 28 to 33 inclusive in Township 44.

SECONDLY:

In Range 6 West of the 5th Meridian:
The whole of Township 44.

THIRDLY:

In Range 7 West of the 5th Meridian:
Sections 1 to 24 inclusive and sections 28 to 33 inclusive in Township 32;
Sections 5, 6, 7, 18, 19 and 30 in Township 33;
Sections 7 to 36 inclusive in Township 42;
The whole of Township 43;

FOR DISCUSSION PURPOSES ONLY

Sections 1 to 18 inclusive, sections 22 to 27 inclusive and sections 34, 35 and 36 in Township 44.

FOURTHLY:

In Range 8 West of the 5th Meridian:
The whole of Townships 31, 32, 33, 34, 42, 43 and 46;
Sections 1 to 18 inclusive in Township 35;
Sections 16 to 21 inclusive and sections 28 to 33 inclusive in Township 41;
Sections 1 to 21 inclusive and sections 28 to 33 inclusive in Township 44;
Sections 4, 5, 8, 9, 16 to 21 inclusive, the north halves of sections 22, 23 and 24 and sections 25 to 36 inclusive in Township 45;
Part sections 6 and 7 in Township 45 which lie generally to the east of the right bank of the North Saskatchewan River;
Part Township 47 which lies generally to the south of the right bank of the said North Saskatchewan River.

FIFTHLY:

In Range 9 West of the 5th Meridian:
The whole of Townships 31 to 36 inclusive and Townships 41 to 44 inclusive;
Sections 4, 5, 6, 7 and 18 in Township 37;
Part Townships 45, 46 and 47 which lie generally to the east of the right bank of the said North Saskatchewan River.

SIXTHLY:

In Range 10 West of the 5th Meridian:
The whole of Townships 31 to 38 inclusive;
The whole of Townships 41 to 44 inclusive.

SEVENTHLY:

In Range 11 West of the 5th Meridian:
The whole of Townships 31 to 38 inclusive;
The whole of Townships 41 to 44 inclusive;
Sections 3 to 10 inclusive, sections 15 to 22 inclusive and sections 27 to 34 inclusive in Township 39;
Sections 3 to 6 inclusive in Township 40.

EIGHTHLY:

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In Range 12 West of the 5th Meridian:

Part Township 31 which lies generally to the north and east of the Banff National Park boundary;
The whole of Townships 32 to 39 inclusive;
The whole of Townships 41 to 44 inclusive;
Sections 1 to 10 inclusive, sections 17 to 20 inclusive and sections 29 to 32 inclusive in Township 40;

Excepting thereout:

Legal subdivision 16 of section 17, the north half of section 19, legal subdivisions 5 to 8 inclusive of section 19, section 20, and all those portions of the south halves of sections 29 and 30, which lie generally to the south of the southerly limit of Highway No. 11, all within Township 40.

NINTHLY:

In Range 13 West of the 5th Meridian:

Part Townships 31 and 32 which lie generally to the north and east of the Banff National Park boundary;
Townships 33 to 44 inclusive;

Excepting thereout:

The north halves of sections 23 and 24, legal subdivisions 5 to 8 inclusive of section 24, all those portions of sections 25 and 26, which lie generally to the south and west of the southwesterly limit of Highway No. 11 and the south east quarter of section 27, all within Township 40.

TENTHLY:

In Range 14 West of the 5th Meridian:

Part Townships 32 and 33 which lie generally to the north and east of the Banff National Park boundary;
The whole of Townships 34 to 44 inclusive.

ELEVENTHLY:

In Range 15 West of the 5th Meridian:

Part Townships 33 and 34 which lie generally to the north of the Banff National Park boundary;
Townships 35 to 44 inclusive;

Excepting thereout:

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The north west quarter of section 17, the north half of section 18, the south half of section 19, all those portions of the north half of section 19, section 29 and section 30 which lie generally to the south of the southerly limit of Highway No. 11, the west half of section 20, the north east quarter of section 21, the north west quarter of section 22, sections 27, 28, 33 and 34, all those portions of the north halves of sections 35 and 36 which lie generally to the north of the northerly limit of Highway No. 11, all within Township 40;

41. The south halves of sections 3 and 4 of Township

TWELFTHLY:

In Range 16 West of the 5th Meridian:

Part Townships 33 and 34 which lie generally to the north of the Banff National Park boundary;
Townships 35 to 44 inclusive;

Excepting thereout:

All those portions of the north west quarter of section 19, the south half of section 30, the east half of section 32 and legal subdivisions 3, 6, 11 and 14 of section 32, of township 39, which lie generally to the west of the westerly limit of Highway No. 11;

All that portion of the north half of section 11, which lies generally to the north and west of the northwesterly limit of Highway No. 11, the north half and south west quarter of section 13, the south half and north east quarter of section 14, the south east quarter of section 23, the south half of section 24 and legal subdivisions 9, 10 and 11 of section 24, all within Township 40.

THIRTEENTHLY:

In Range 17 West of the 5th Meridian:

Part Township 33 which lies generally to the north of the Banff National Park boundary;
Townships 34 to 44 inclusive;

Excepting thereout:

All those portions of legal subdivisions 9 and 16 of section 24, the south half of section 25, the north west quarter of section 26, legal subdivisions 5, 7, 8 and 10 of section 26 and section 27, which lie

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generally to the north and east of the left bank of the Bighorn River, legal subdivisions 11 and 12 of section 25 and legal subdivision 9 of section 26, all within Township 39.

FOURTEENTHLY:

In Range 18 West of the 5th Meridian:
Part Township 33 which lies generally to the north of the Banff National Park boundary;
Townships 34 to 44 inclusive;

Excepting thereout:

The north east quarter of section 10 which lies east of Highway No. 11 and which lies north of Cline River, all those portions of legal subdivisions 1, east of Highway No. 11, legal subdivisions 7 and 8 of section 15, the north west quarter of section 14, section 23, section 26 and legal subdivisions 2, 3 and 4 of section 35 which lie generally to the west of Abraham Lake, the north east quarter of section 15, the east half of section 22 and the east half of section 27, all within Township 37.

FIFTEENTHLY:

In Range 19 West of the 5th Meridian:
Part Townships 33, 34 and 35 which lie generally to the east of the Banff National Park boundary;
The whole of Townships 36 to 43 inclusive.

SIXTEENTHLY:

In Range 20 West of the 5th Meridian:
Part Township 36 which lies generally to the north and east of the Banff National Park boundary;
The whole of Townships 37, 38 and 39;
Part Townships 40, 41 and 42 which lie generally to the east of the Jasper National Park boundary;
Part Township 43 which lies generally to the east of the Jasper National Park boundary and to the east of the right bank of the Brazeau River.

SEVENTEENTHLY:

In Range 21 West of the 5th Meridian:
Part Townships 36 and 37 which lie generally to the north and east of the Banff National Park boundary;
The whole of Township 38;

FOR DISCUSSION PURPOSES ONLY

Part Townships 39, 40 and 41 which lie generally to the east of the Jasper National Park boundary.

EIGHTEENTHLY:

In Range 22 West of the 5th Meridian:

Part Township 37 which lies generally to the north and east of the Banff National Park boundary and generally to the east of the Jasper National Park boundary;

Part Townships 38 and 39 which lie generally to the east of the Jasper National Park boundary.

FOR DISCUSSION PURPOSES ONLY
CALGARY INTERNATIONAL AIRPORT VICINITY
PROTECTION AREA REGULATION

Table of Contents

- 1 Definitions
- 2 Protection Area established
- 3 Subdivision approval and development permits relating to land in Protection Area
- 4 Continuation of validity of pre-existing approvals
- 5 Acoustical requirements
- 6 Duty of municipality
- 7 Amendment to Regulation
- 8 Repeal
- ~~9 Expiry~~

Schedules

Definitions

- 1 In this Regulation,
 - (a) “airport lands” means lands owned by the Crown in right of Canada and managed and operated as an airport by the Airport Operator pursuant to the *Regional Airports Authorities Act*,
 - (b) “Airport Operator” means The Calgary Airport Authority established as a corporation under the *Regional Airports Authorities Act*, or a successor to that corporation;
 - (c) “development permit” means an authorization to develop land under one of the following:
 - (i) where the land is in The City of Calgary, The City of Calgary Land Use Bylaw No. 1P2007, as amended from time to time;
 - (ii) where land is in Rocky View County, Rocky View County Land Use Bylaw No. C-4841-97, as amended from time to time;

FOR DISCUSSION PURPOSES ONLY

- (iii) where the land is in the City of Airdrie, the City of Airdrie Land Use Bylaw No. B-09/2005, as amended from time to time;
 - (iv) where a building permit authorizes the construction or placing of a building on land in any of the municipalities referred to in subclauses (i) to (iii), or an addition to or replacement or repair of that improvement, a building permit;
- (d) “municipality” means any of the following:
- (i) The City of Calgary;
 - (ii) Rocky View County;
 - (iii) the City of Airdrie;
- (e) “NEF Area” or “noise exposure forecast area” means the area of land that
- (i) is enclosed by NEF contour 40, excluding the airport lands,
 - (ii) lies between NEF contours 35 and 40, excluding the airport lands,
 - (iii) lies between NEF contours 30 and 35, excluding the airport lands,
 - (iv) lies between NEF contours 25 and 30, or
 - (v) lies between NEF contour 25 and the boundary of the Protection Area as shown on the map in Schedule 2;
- (f) “NEF contour” or “noise exposure forecast contour” means a numbered line shown on the map in Schedule 2 that indicates a boundary of a NEF Area;
- (g) “noise exposure forecast” means a system comprised of a standardized format for forecasted aircraft movement inputs, a computer model and associated land use compatibility tables, which together have been approved by Transport Canada to provide an airport operator means to generate NEF contours that can be used by land use planning authorities to develop compatible land use decisions around an airport;

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- (h) “prohibited use” means a use of land that is prohibited under Schedule 3;
- (i) “Protection Area” means the Calgary International Airport Vicinity Protection Area established under section 2.

AR 177/2009 s1;71/2014

- (j) “secondary suite” means a self-contained dwelling basement suite that is part of an existing building, meets the building code requirements of a secondary suite and has separate living, cooking, sleeping and bathroom facilities.

Clarify what is allowed under the term “secondary suite” within developed portions of the Protection Area that predate this regulation. This informs residential development decisions in the Protection Area and prohibits a separate back yard or other building which is not part of an existing primary residence or building.

Protection Area established

2(1) The lands described in Schedule 1 and shown on the map in Schedule 2 are hereby established as the Calgary International Airport Vicinity Protection Area.

(2) If any discrepancy exists between the description of the lands in Schedule 1 and the location of the lands on the map in Schedule 2, the description in Schedule 1 prevails.

(3) The Protection Area does not include the airport lands.

Subdivision approval and development permits relating to land in Protection Area

3(1) No subdivision or development of any kind may be undertaken on land in the Protection Area unless subdivision approval is given or a development permit is issued, as the case may be, by the municipality in which the land is located.

(2) A municipality that receives

- (a) an application for the subdivision of land in the Protection Area, or
- (b) an application for a development permit relating to land in the Protection Area

must, in addition to complying with Part 17 of the *Municipal Government Act*, comply with this Regulation.

(3) Subject to section 4, no subdivision approval may be given and no development permit may be issued by a municipality relating to land in the Protection Area if the proposed use of that land is a prohibited use, with the exception of a development permit for a secondary suite in an existing single family development.

Clarify that a secondary suite in an existing single family residential building is permitted and meets the general intent of the restrictions of the Noise Exposure Forecast contours for the Protection Area.

FOR DISCUSSION PURPOSES ONLY

- (4)** This section does not apply to a minor development of land in the Protection Area
- (a) that will not result in a change in the use of the land, or
 - (b) that is exempt under any one of the authorities listed in section 1(c) from the requirement to obtain a development permit.

Continuation of validity of pre-existing approvals

4(1) If, before the coming into force of this Regulation, a municipality approved a subdivision or issued a development permit relating to land in the Protection Area and the use approved for the land or an improvement to the land immediately before the coming into force of this Regulation was a permitted or prohibited use, the approval of the subdivision or the development permit, as the case may be, continues to be valid after the coming into force of this Regulation.

(2) No extension, addition or enlargement may be made to an improvement that is prohibited under this Regulation except in accordance with subsection (3).

(3) An improvement used for a residence or school may be extended, added to or enlarged if the portion of the improvement so extended, added to or enlarged

- (a) is located in a NEF Area described in section 1(e)(i), (ii) or (iii),
- (b) complies with the acoustical requirements set out in the Alberta Building Code, and
- (c) is entirely located on a parcel of land that existed immediately before the coming into force of this Regulation.

(4) Where the use of an improvement continues to be valid after the coming into force of this Regulation under subsection (1) and the improvement is destroyed or demolished, the improvement may be replaced and may continue to be used for the prohibited use if the portion so replaced complies with the acoustical requirements set out in the Alberta Building Code.

(5) The replacement of a residential improvement under subsection (4)

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- (a) is limited to the number of residential units destroyed or demolished, and
- (b) must be built on a lot in a subdivision plan registered under the *Land Titles Act* before the coming into force of this Regulation.

Acoustical requirements

5(1) All buildings constructed on land in the Protection Area after this Regulation comes into force must comply with the acoustical requirements set out in the Alberta Building Code that are in force at the time the development permit relating to the building is issued.

(2) For the purpose of establishing the acoustic insulation factor under the Alberta Building Code, the NEF contour for a building is

- (a) the highest numbered NEF contour for the NEF Area in which the building is located, or
- (b) if the building is located in 2 NEF Areas, the highest numbered NEF contour for the higher numbered NEF Area.

Duty of municipality

6(1) A municipality must refer to the Airport Operator any statutory plan or land use bylaw relating to land in the Protection Area, and any amendment of that plan or bylaw, before adopting the statutory plan or land use bylaw, or an amendment of either.

(2) A municipality must refer to the Airport Operator a copy of any application it receives for

- (a) a subdivision of land in a NEF Area described in section 1(e)(i), (ii) or (iii), or
- (b) a development permit relating to land in a NEF Area described in section 1(e)(i), (ii) or (iii)

where the use of the land will change as a result of the application being approved.

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Clarify the requirements to submit an amendment of the regulation to the Minister of Municipal Affairs. The resolution of the council provides proof that council vetted the amendment before the request is submitted.

Amendment to Regulation

~~7(1) Only a municipality may apply to the Minister for an amendment to this Regulation.~~

7(1) Where a municipality applies to the Minister for an amendment to this Regulation, the application must include a resolution of the council that the council supports the proposed amendment.

(2) An application under subsection (1) must not be considered by the Minister unless the Minister is satisfied that reasonable consultation in respect of the proposed amendment has taken place with any affected municipality and landowners, the Airport Operator and the general public.

Repeal

8 The *Calgary International Airport Vicinity Protection Area Regulation* (AR 318/79) is repealed.

Expiry

~~9 For the purpose of ensuring that this Regulation is reviewed for ongoing relevancy and necessity, with the option that it may be repassed in its present or an amended form following a review, this Regulation expires on April 30, 2019.~~

AR 177/2009 s9;71/2014

Removing the expiry date enables future reviews as they are needed.

Schedule 1

Calgary International Airport Vicinity Protection Area

The Calgary International Airport Vicinity Protection Area consists of the lands described in this Schedule, but does not include the airport lands.

In township 24, range 29, west of the 4th meridian:

- Sections 9, 16 and 21;
- Northwest quarter of section 22;
- West half of section 27;
- Sections 28 and 33;
- Southwest quarter and north half of section 34;
- Southeast quarter and north half of section 35;
- Northwest quarter and south half of section 36.

In township 25, range 29, west of the 4th meridian:

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Northwest quarter and south half of section 2;
Sections 3, 4, 9 and 10;
Sections 15, 16, 21 and 22;
Northwest quarter of section 23;
West half of section 26;
Sections 27, 28, 33 and 34;
West half of section 35.

In township 26, range 29, west of the 4th meridian:

West half of section 2;
Sections 3 and 4;
Sections 9, 10, 15 and 16;
Sections 21, 22, 27 and 28;
Section 33;
West half of section 34.

In township 27, range 29, west of the 4th meridian:

Section 3;
South half of section 10.

In township 23, range 1, west of the 5th meridian:

Northeast quarter of section 23;
West half of section 24;
West half of section 25;
East half of section 26;
East half of section 35;
Southwest quarter and north half of section 36.

In township 24, range 1, west of the 5th meridian:

Section 1;
East half of section 2;
East half of section 11;
Sections 12 and 13;
East half of section 14;
Southeast quarter and north half of section 23;
Sections 24, 25 and 26;
East half of section 34;
Sections 35 and 36.

In township 25, range 1, west of the 5th meridian:

Sections 1 and 2;
East half of section 3;
Southeast quarter and north half of section 10;
Sections 11, 12, 13, 14 and 15;

FOR DISCUSSION PURPOSES ONLY

Southeast quarter and north half of section 16;
Southeast quarter and north half of section 20;
Sections 21, 22, 23, 24, 25 and 26;
East half of section 27;
Southwest quarter of section 28;
South half of section 29;
East half of section 34;
Sections 35 and 36.

In township 26, range 1, west of the 5th meridian:

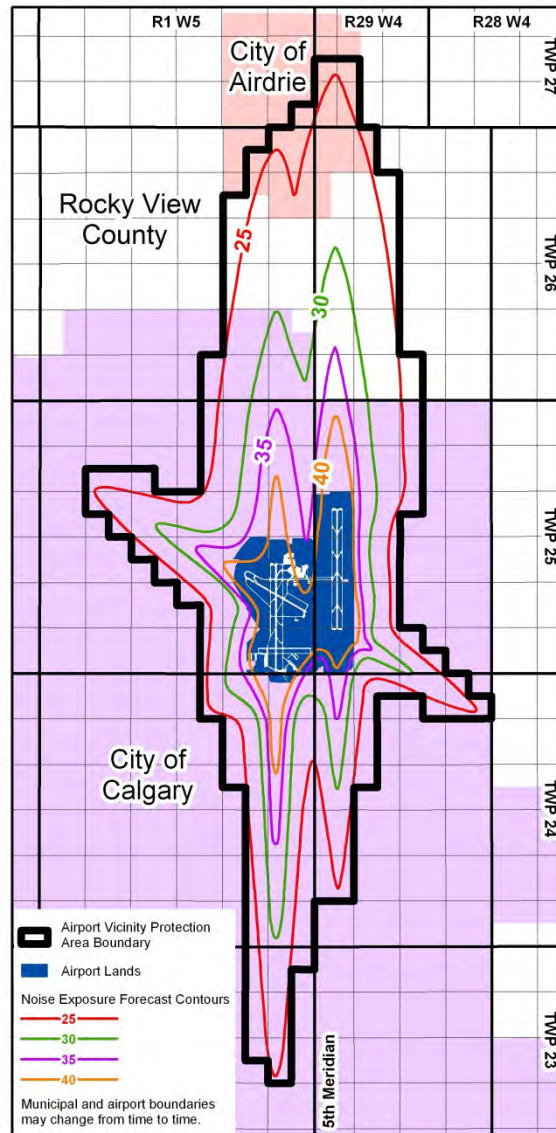
Sections 1 and 2;
East half of section 3;
Sections 11, 12, 13 and 14;
Sections 23, 24 and 25;
Northeast quarter and south half of section 26;
Southeast quarter of section 35;
Section 36.

In township 27, range 1, west of the 5th meridian:

Southeast quarter of section 1.

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Schedule 2



AR 177/2009 Sched. 2;71/2014

FOR DISCUSSION PURPOSES ONLY

Schedule 3

**Land Use in Relation to Noise
Exposure Forecast Areas**

Definitions

1 In this Schedule,

- (a) “campground” means a facility where spaces are provided for temporary accommodation for recreational vehicles or tents;
- (b) “clinic” means a facility for the provision of physical services or mental health services, or both, to individuals on an outpatient basis;
- (c) “day care” means a facility for the provision of care and supervision of 7 or more children, under the age of 13 years, for periods not exceeding 24 consecutive hours, but does not include an on-site child care program that is provided by an employer or organization and is ancillary to the primary use of the site;
- (d) “hall and auditorium” means a facility that is primarily used for social or cultural activities, but does not include a museum or conference centre;
- (e) “land” means land located in the Protection Area;
- (f) “medical care facility” means a facility that is used or intended to provide health services, medical treatment or nursing, rehabilitative or preventive care to individuals and that includes overnight stays;
- (g) “outdoor eating establishment” means a facility where food or beverages are served or offered for sale or consumption where all, or a majority, of the seating is not located within a fully enclosed building;
- (h) “outdoor exhibition and fairground” means a facility that provides for the display of commodities, where all or a majority of the activities are not located in a fully enclosed building, and includes, but is not limited to, such uses as agricultural fairs, amusement rides and outdoor rodeos;
- (i) “outdoor spectator entertainment/sports facility” means a place or structure that is primarily used or intended for outdoor spectator uses or events, but

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does not include a race facility for motorized vehicles;

- (j) “place of worship” means a place or building that is primarily used or intended as a place where people regularly assemble for religious worship and associated activities;
- (k) “PR”, where it appears in the table opposite a particular land use, means that the land use is prohibited in that NEF Area;
- (l) “residence” means a building that includes kitchen, sleeping and sanitary facilities and is used primarily as a home;
- (m) “school” means a place or building that is used or primarily intended for the education of students at a preschool, elementary, junior high or high school age.

Residential development a permitted use

2 Despite any other provision of this Regulation, subdivision and development for residential use is permitted with respect to the following land, subject to compliance with the acoustical requirements set out in the Alberta Building Code:

<u>Plan</u>	<u>Block</u>	<u>Lot</u>	<u>Municipal Address</u>
8211450	1	2	2040 - 7 Avenue SE
4939 O	OO		1805 - 14 Avenue SE
4939 O	PP	except portion within railway	1809 - 14 Avenue SE
4939 O	RR	except portion in Transfer 7829 AO	1815 - 14 Avenue SE
PLAN R.W.568		railway within Plan 4939 O	1806 - 15 Avenue SE
4939 O	SS	north 50 feet except portion in Transfer 7829 AO	1810 - 15 Avenue SE
8311674	1	2	2244 - 15A Street SE
8311674	1	3	2230 - 16 Street SE

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8311698		1 MR	1428 - 17 Street SE
9211174		1	1605 - 17 Street SE
8211712	1	2	1726 - 17 Street SE
4939 O	WW	portion of lots 1 to 4 inclusive except portion of lots 1 to 3 inclusive shown on Plan 7910523	1639 - 17A Street SE
493 GA	1	portion north of roadway on Plan 5094 GV	1640 - 17A Street SE
4939 O	VV	14 and 15 except railway on Plan R.W.568	1645 - 17A Street SE

Public building and open air museum a permitted use

3 Despite any other provision of this Regulation, development for a public building and open air museum use is permitted within the NEF 35-40 Area on the following lands (subject to compliance with the exterior acoustic insulation requirements of the Alberta Building Code):

(a)

<u>Plan</u>	<u>Block</u>	<u>Lot</u>	<u>Municipal Address</u>
7911183	3	4	419 - 15A Street NE
7911183	3	5	331 - 15A Street NE
7911183	3	6	315 - 15A Street NE
7911183	3	7	239 - 15A Street NE
7911183	3	8	221 - 15A Street NE
7911183	3	9	111 - 15A Street NE

(b)

<u>Plan</u>	<u>Block</u>	<u>Lot</u>	<u>Municipal Address</u>
7911183	4	1	240 - 15A Street NE
7911183	4	2	224 - 15A Street NE
7911183	4	3	112 - 15A Street

FOR DISCUSSION PURPOSES ONLY

NE

- (c) the portion of road Right of Way Plan 0812860 (15A Street NE) commencing at the south boundary, northerly to the northern boundary of Lot 4, Block 3, Plan 7911183.

Cultural hall a permitted use

3.1 Despite any other provision of this Regulation, development for a cultural hall is permitted within the NEF 35-40 and NEF 40+ Areas on Lot 6, Block 2, Plan 7911468 (subject to compliance with the exterior acoustic insulation requirements of the Alberta Building Code).

Prohibited uses

4(1) A land use shown in Column 1 of the following table is prohibited on land that is located in a NEF Area shown in Column 2, 3, 4 or 5 of the table if the expression “PR” appears in that column opposite that land use.

TABLE

Column 1	Col. 2	Col. 3	Col. 4	Col. 5
	NEF	NEF	NEF	NEF
Land Uses	40+	35-40	30-35	25-30
	Area	Area	Area	Area
Residences	PR	PR	PR	-
Schools	PR	PR	PR	-
Day cares	PR	PR	-	-
Clinics	PR	-	-	-
Medical care facilities	PR	PR	PR	-
Halls and auditoriums	PR	PR	-	-
Places of worship	PR	PR	-	-
Outdoor eating establishments	PR	-	-	-
Outdoor exhibition and fairgrounds	PR	PR	-	-
Outdoor spectator entertainment/ sports facilities	PR	PR	-	-
Campgrounds	PR	PR	PR	PR

(2) A land use that is not shown in Column 1 of the table but is similar to a land use shown in Column 1 of the table, in the opinion of the affected subdivision authority or development authority, is prohibited in accordance with subsection (1).

(3) In the table,

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- (a) "NEF 40+ Area" means the NEF Area described in section 1(e)(i) of this Regulation;
- (b) "NEF 35-40 Area" means the NEF Area described in section 1(e)(ii) of this Regulation;
- (c) "NEF 30-35 Area" means the NEF Area described in section 1(e)(iii) of this Regulation;
- (d) "NEF 25-30 Area" means the NEF Area described in section 1(e)(iv) of this Regulation.

Use of land where parcel located in 2 NEF Areas

5(1) Where

- (a) a noise exposure forecast contour divides a parcel of land that is greater than 0.2 hectares into 2 areas, and
- (b) in one area a proposed use is a prohibited use and in the other area the proposed use is not a prohibited use,

the proposed use of the parcel may be carried out only in the area in which the proposed use is not a prohibited use.

(2) Where a parcel of land that is equal to or less than 0.2 hectares is located in more than one NEF Area, the noise exposure forecast contour that runs through the parcel must be adjusted to follow the next appropriate natural or man-made boundary that is farther away from the airport lands.

AR 177/2009 Sched. 3;192/2010

FOR DISCUSSION PURPOSES ONLY
EDMONTON INTERNATIONAL AIRPORT
VICINITY PROTECTION AREA REGULATION

Table of Contents

- 1 Definitions
- 2 Protection Area established
- 3 Subdivision approval and development permits relating to land in Protection Area
- 4 Continuation of validity of pre-existing approvals
- 5 Construction of prohibited residence
- 6 Acoustical requirements
- 7 Commercial development requirements
- 8 Developments within Leduc County and Parkland County
- 9 Duty of municipality
- 10 Amendment to Regulation
- 11 Repeal
- ~~12 Expiry~~

Schedules

Definitions

1 In this Regulation,

(a) “airport lands” means lands owned by the Crown in right of Canada and managed and operated as an airport by the Airport Operator pursuant to the *Regional Airports Authorities Act*;

~~(a)~~ (a.1) “Airport Operator” means the Edmonton Regional Airports Authority established as a corporation under the *Regional Airports Authorities Act*, or a successor to that corporation;

(b) “commercial development” means a development that is used or suitable for the provision of goods or services, or both, but does not include a development that is used or suitable for the processing of raw materials or for the manufacturing, processing, assembling or fabricating of finished products;

This definition provides greater clarity and is consistent with Calgary International Airport Vicinity Protection Area Regulation.

FOR DISCUSSION PURPOSES ONLY

- (c) “development permit” means an authority to develop land under one of the following:
 - (i) where the land is in the City of Edmonton, the Edmonton Zoning Bylaw No. 12800, as amended from time to time;
 - (ii) where the land is in Leduc County, the Leduc County Land Use Bylaw No. 1665-83, as amended from time to time;
 - (iii) where the land is in the City of Leduc, the City of Leduc Land Use Bylaw No. 516-2002, as amended from time to time;
 - (iv) where the land is in Parkland County, the Parkland County Land Use Bylaw No. 15-00, as amended from time to time, or a building permit for a single detached dwelling or a mobile home;
- (d) “municipality” means any of the following:
 - (i) the City of Edmonton;
 - (ii) Leduc County;
 - (iii) the City of Leduc;
 - (iv) Parkland County;
- (e) “NEF Area” means an area of land, **excluding airport lands**, that
 - (i) is enclosed by noise exposure forecast contour line 40 as shown on the map in Schedule 2,
 - (ii) lies between any 2 noise exposure forecast contour lines shown on the map in Schedule 2, or
 - (iii) lies between the boundary of the Protection Area and noise exposure forecast contour line 25 as shown on the map in Schedule 2;
- (e.1) “NEF contour” or “noise exposure forecast contour” means a numbered line shown on the map in Schedule 2 that indicates a boundary of a NEF Area;
- (f) ~~“noise exposure forecast” means the system used by Transport Canada that provides for the summation of noise from aircraft operating at an airport based on~~

Clarify that provincial regulations do not apply to federal lands. This wording is consistent with Calgary Airport Vicinity Protection Area Regulation.

This definition is in the Calgary Airport Vicinity Protection Area Regulation. Including it in this regulation would lead to greater consistency.

FOR DISCUSSION PURPOSES ONLY

~~actual or forecast aircraft movement by runways and the time of day or night the movement occurs;~~

Clarify the intent of the reference and explain NEF contours and Areas and general intent of the regulation.

“noise exposure forecast” means a system comprised of a standardized format for forecasted aircraft movement inputs, a computer model and associated land use compatibility tables, which together have been approved by Transport Canada to provide an airport operator means to generate NEF contours that can be used by land use planning authorities to develop compatible land use decisions around an airport;

- (g) “prohibited use” means a use that
 - (i) is prohibited pursuant to Schedule 3 when it occurs on land to which that Schedule relates, or
 - (ii) is substantially similar, in the opinion of the subdivision authority or development authority, as the case may be, of the relevant municipality, to a use referred to in subclause (i);
- (h) “Protection Area” means the Edmonton International Airport Vicinity Protection Area established under section 2.

Protection Area established

2(1) The lands described in Schedule 1 and shown on the map in Schedule 2 are hereby established as the Edmonton International Airport Vicinity Protection Area.

(2) If any discrepancy exists between the description of the lands in Schedule 1 and the location of the lands on the map in Schedule 2, the description in Schedule 1 prevails.

(3) The Protection Area does not include the airport lands.

Provincial regulations do not apply to federal lands.

This wording is consistent with the Calgary Airport Vicinity Protection Area Regulation.

Subdivision approval and development permits relating to land in Protection Area

3(1) No subdivision or development of any kind may be undertaken on land in the Protection Area unless subdivision approval is given or a development permit is issued, as the case may be, by the municipality in which the land is located.

(2) A municipality that receives

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- (a) an application for the subdivision of land in the Protection Area, or
- (b) an application for a development permit relating to land in the Protection Area

must, in addition to complying with Part 17 of the *Municipal Government Act*, comply with this Regulation.

(3) No subdivision approval may be given and no development permit may be issued by a municipality relating to land in the Protection Area if the proposed use of that land is a prohibited use.

(4) This section does not apply to a minor development of land in the Protection Area

- (a) that will not result in a change in the use of the land, or
- (b) that is exempt under any one of the authorities listed in section 1(c) from the requirement to obtain a development permit.

Continuation of validity of pre-existing approvals

4(1) If, before the coming into force of this Regulation, a municipality approved a subdivision or issued a development permit relating to land in the Protection Area and the use being made of the land or an improvement to the land immediately before the coming into force of this Regulation was a permitted or prohibited use, the approval of the subdivision or the development permit, as the case may be, continues to be valid after the coming into force of this Regulation.

(2) No extension, addition or enlargement may be made to an improvement that is prohibited under this Regulation except in accordance with subsection (3).

(3) The following improvements may be extended, added to or enlarged if the portion so extended, added to or enlarged complies with the acoustical requirements set out in the Alberta Building Code and is entirely located on a parcel of land that existed immediately before the coming into force of this Regulation:

- (a) an improvement used as an office and retail facility as defined in Schedule 3 regardless of where it is located in the Protection Area;

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(b) an improvement used for a residence or school that is located in a NEF Area of 35 or less.

(4) Where the use of an improvement continues to be valid after the coming into force of this Regulation under subsection (1) and the improvement is destroyed or demolished, the improvement may be replaced and may continue to be used for the prohibited use if the portion so replaced complies with the acoustical requirements set out in the Alberta Building Code.

(5) In this section and in section 5, “NEF Area of 35 or less” means an area of land located between noise exposure forecast contour lines 25 and 35 as shown on the map in Schedule 2.

Construction of prohibited residence

5(1) If, before the coming into force of this Regulation, a municipality approved a subdivision relating to land in the Protection Area in a NEF Area of 35 or less and the use being made of the land immediately before the coming into force of this Regulation was a residential or agricultural use, a residence may be constructed on each lot in that subdivision after the coming into force of this Regulation notwithstanding that the construction of the residence is a prohibited use.

(2) If, before the coming into force of this Regulation, an agreement for the provision of services has been entered into by a municipality and an applicant for subdivision approval of land for residential purposes in the Protection Area in a NEF Area of 35 or less and the applicant has paid or agreed to pay for the provision of services, a residence may be constructed on each lot in that subdivision after the coming into force of this Regulation notwithstanding that the construction of the residence is a prohibited use.

(3) In this section, “services” means roads, pedestrian walkways and public utilities.

Acoustical requirements

6(1) All buildings constructed on land in the Protection area after this Regulation comes into force must comply with the acoustical requirements set out in the Alberta Building Code that are in force at the time the development permit relating to the building is issued.

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- (2)** For the purpose of establishing the acoustic insulation factor under the Alberta Building Code, the NEF contour for a building shall be
- (a) the highest numbered contour for the NEF Area in which the building is located, or
 - (b) if the building is located in 2 NEF areas, the highest numbered contour for the higher of the 2 numbered NEF Areas.

Commercial development requirements

7 All new commercial developments in the Protection Area after this Regulation comes into force must meet the requirements contained in Schedule 4.

Developments within Leduc County and Parkland County

8(1) Except for lands within the NEF 40+ Area, Leduc County may approve subdivisions and allow development for residential use in the Protection Area in accordance with its statutory plans and land use bylaws to a limit of not more than 4 dwellings per quarter section of land.

(2) For those lands within the NEF 30-35 Area outlined in Schedule 7 that are currently designated for country residential use and agricultural/nature conservation use under its land use bylaw, Parkland County may approve subdivisions and allow development in accordance with its statutory plans.

Duty of municipality

9(1) A municipality must notify the Airport Operator where a subdivision of land has been approved or a development permit has been issued relating to land in the Protection Area in a NEF Area of 30 or more and the use of the land will change as a result.

(2) Before adopting a statutory plan or land use bylaw, or an amendment of either, that relates to land in the Protection Area, a municipality must refer the statutory plan or land use bylaw, or the amendment, to the Airport Operator.

Amendment to Regulation

~~**10(1)** Only a municipality may apply to the Minister for an amendment to this Regulation.~~

Clarify the requirements to submit an amendment of the regulation to the Minister of Municipal Affairs. The resolution of the council provides proof that council vetted the amendment before the request is submitted.

FOR DISCUSSION PURPOSES ONLY

10(1) Where a municipality applies to the Minister for an amendment to this Regulation, the application must include a resolution of the council that the council supports the proposed amendment.

(2) An application under subsection (1) must not be considered by the Minister unless the Minister is satisfied that reasonable consultation in respect of the proposed amendment has taken place with any affected municipality and landowners, the Airport Operator and the general public.

Repeal

11 The *Edmonton International Airport Vicinity Protection Area Regulation* (AR 63/81) is repealed.

Expiry

~~**12** For the purpose of ensuring that this Regulation is reviewed for ongoing relevancy and necessity, with the option that it may be repassed in its present or an amended form following a review, this Regulation expires on June 30, 2021.~~

AR 55/2006 s12;86/2016

Removing the expiry date enables future reviews as they are needed.

Schedule 1

Legal Description of Lands in the Edmonton International Airport Vicinity Protection Area

The Edmonton International Airport Vicinity Protection Area consists of the lands described in this Schedule, but does not include the airport lands.

In Township 49, Range 24, West of the 4th Meridian:

- West half of section 2;
- Northwest quarter and east half of section 3;
- Northeast quarter of section 4;
- Northeast quarter of section 8;
- Section 9;
- Southeast quarter and west half of section 10;
- West half of section 15;
- Sections 16 and 17;
- Northwest quarter and east half of section 18;
- Sections 19, 20 and 21;

Provides introductory wording for identifying lands covered under this regulation and ensures that airport lands are excluded from application of the regulation.

FOR DISCUSSION PURPOSES ONLY

Southwest quarter of section 28;
Sections 29, 30 and 31;
West half of section 32.

In Township 50, Range 24, West of the 4th Meridian:

Section 6;
Southwest quarter of section 7;
West half of section 31.

In Township 51, Range 24, West of the 4th Meridian:

Sections 5 and 6;
Northeast quarter and south half of section 7;
Section 8;
West half of section 9;
Southwest quarter of section 16;
South half of section 17.

In Township 49, Range 25, West of the 4th Meridian:

Northwest quarter of section 19;
North half of section 23;
Southeast quarter and north half of section 24;
Sections 25 and 26;
Southeast quarter and north half of section 27;
Southwest quarter and north half of section 30;
Section 31;
Southwest quarter and north half of section 32;
East half of section 33;
Sections 34, 35 and 36.

In Township 50, Range 25, West of the 4th Meridian:

Sections 1, 2, 3, 4 and 5;
East half of section 6;
Sections 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18,
19, 20, 21, 22 and 23;
Southwest quarter and north half of section 24;
Sections 25, 26, 27, 28, 29, 30, 31, 32 and 33;
Northeast quarter and south half of section 34;
Sections 35 and 36.

In Township 51, Range 25, West of the 4th Meridian:

Northeast quarter and south half of section 1;
Southwest quarter of section 3;
Northwest quarter and south half of section 7;
Southwest quarter of section 8;

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Sections 4, 5 and 6;

In Township 49, Range 26, West of the 4th Meridian:

North half of section 24;
East half of section 25.

In Township 50, Range 26, West of the 4th Meridian:

Southeast quarter and north half of section 24;
Section 25;
East half of section 35;
Section 36.

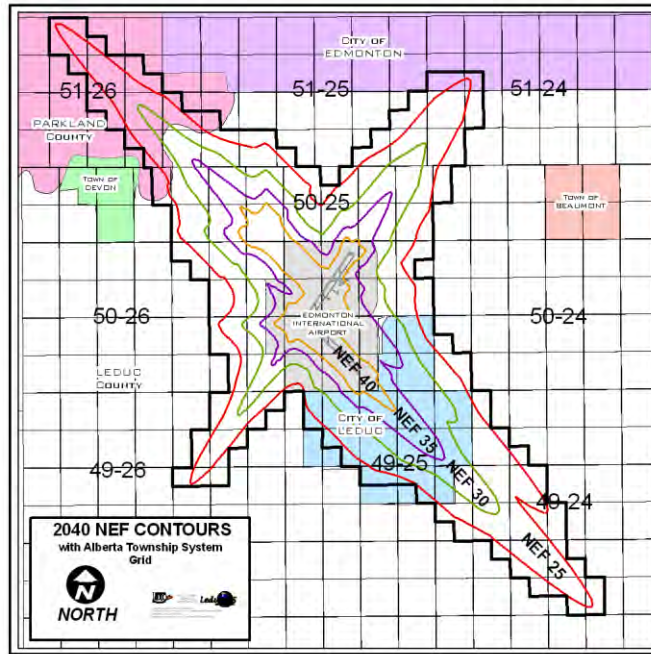
In Township 51, Range 26, West of the 4th Meridian:

Southeast quarter and north half of section 1;
Southeast quarter and north half of section 11;
Section 12;
Northwest quarter and south half of section 13;
Section 14;
Northeast quarter of section 15;
Section 22;
Southwest quarter of section 23.

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Schedule 2

Map showing lands in the Edmonton International Airport Vicinity Protection Area



Schedule 3

Land Uses

Definitions

1 In this Schedule,

(a) “campground” means a facility where spaces are provided for temporary accommodation for recreational vehicles or tents;

(a.1) ~~(a)~~ “clinic” means a facility

(i) for the provision of physical services or mental services, or both, to individuals on an outpatient basis, or

(ii) for the treatment of animals;

This definition provides clarity and is consistent with Calgary Airport Vicinity Protection Area Regulation.

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This definition provides clarity and is consistent with Calgary Airport Vicinity Protection Area Regulation.

- (a.2) “day care” means a facility for the provision of care and supervision of 7 or more children, under the age of 13 years, for periods not exceeding 24 consecutive hours, but does not include an on-site child care program that is provided by an employer or organization and is ancillary to the primary use of the site;
- (b) “land” means land located in the Protection Area;
- (c) “office and retail facility” means an office and retail facility where more than 10 people may assemble at one time;
- (d) “outdoor recreation facility” means a development providing a facility for sports and active recreation conducted outdoors where public viewing is incidental and includes a golf course, a driving range, skiing, a sports field, a swimming pool, a tennis court or a park;

These definitions provide clarity and are consistent with Calgary Airport Vicinity Protection Area Regulation.

- (d.1) “place of worship” means a place or building that is primarily used or intended as a place where people regularly assemble for religious worship and associated activities;
- (d.2) “residence” means a building that includes kitchen, sleeping and sanitary facilities and is used primarily as a home;
- (d.3) “school” means a place or building that is used or primarily intended for the education of students at a preschool, elementary, junior high or high school age;
- (e) “PR”, where it appears in the table opposite a particular land use, means that the land use is prohibited in that NEF Area;
- (f) “spectator entertainment facility” means a development specifically intended for public viewing such as an arts event, an exhibition, animals, vegetation or museum exhibit and includes, but is not limited to, a theatrical, musical or dance performance, the showing of motion pictures, the presentation of exhibits, animal acts or museums;
- (g) “spectator sport facility” means a development providing a facility intended for sports and athletic

FOR DISCUSSION PURPOSES ONLY

events primarily held for public viewing and includes, but is not limited to, a stadium, an arena, a swimming pool and an animal racing track but does not include an auto racing track.

Table of prohibited uses according to NEF Area

2(1) A land use shown in Column 1 of the following table is prohibited on land that is located in a NEF Area shown in Column 2, 3, 4 or 5 of the table if the expression “PR” appears in that column opposite that land use.

TABLE

Column 1 Land Uses	Col. 2 NEF 40+ Area	Col. 3 NEF 35-40 Area	Col. 4 NEF 30-35 Area	Col. 5 NEF 25-30 Area
Commercial Uses				
Billiards, Bowling and Arcades	PR	-	-	-
Cinemas	PR	-	-	-
Eating and Drinking Establishments	PR	-	-	-
Funeral Homes	PR	-	-	-
Gambling Facilities	PR	-	-	-
Hotels/Motels	PR	-	-	-
Office and Retail Facilities	PR	-	-	-
Private Clubs and Lodges	PR	-	-	-
Churches Places of Worship	PR	PR	-	-
Day Care	PR	PR	-	-
Emergency Response Services	PR	-	-	-
Exhibition and Fairgrounds	PR	PR	-	-
Halls/Auditoriums	PR	PR	-	-
Hospitals	PR	PR	PR	-
Clinics	PR	-	-	-
Libraries	PR	PR	-	-
Nursing Homes	PR	PR	PR	-
Outdoor Recreation Facilities	PR	-	-	-
Schools	PR	PR	PR	-
Spectator Entertainment Facilities				
Outdoor	PR	PR	PR	-
Indoor	PR	PR	-	-
Spectator Sports Facilities				
Outdoor	PR	PR	PR	-
Indoor	PR	PR	-	-

Replacing “church” with “place of worship” creates a more diverse definition of the use. This is consistent the with Calgary Airport Vicinity Protection Area Regulation definition.

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Residential Uses

Campgrounds	PR	PR	PR	PR
Residences	PR	PR	PR	-

(2) In the table,

- (a) "NEF 40+ Area" means an area of land located between noise exposure forecast contour line 40 as shown on the map in Schedule 2 and the runway;
- (b) "NEF 35-40 Area" means an area of land located between noise exposure forecast contour lines 35 and 40 as shown on the map in Schedule 2;
- (c) "NEF 30-35 Area" means an area of land located between noise exposure forecast contour lines 30 and 35 as shown on the map in Schedule 2;
- (d) "NEF 25-30 Area" means an area of land located between noise exposure forecast contour lines 25 and 30 as shown on the map in Schedule 2.

Adjustment of noise exposure forecast contour line

3(1) Where a parcel of land that is equal to or less than 0.2 hectares is located in more than one NEF Area, the noise exposure forecast contour line that runs through the parcel must be adjusted to follow the next appropriate natural or man-made boundary that is further away from the runway.

(2) Where

- (a) a noise exposure forecast contour line divides a parcel of land that is greater than 0.2 hectares into 2 areas, and
- (b) in one area a proposed use is a prohibited use and in the other area the proposed use is not a prohibited use,

the proposed use of the parcel may be carried out only in the area in which the proposed use is not a prohibited use.

Uses of land in City of Leduc

4(1) Despite anything to the contrary in this Regulation, in that part of the City of Leduc outlined in Schedule 5 as lying within the NEF 40+ Area, commercial developments are permitted only for the uses shown on that Schedule.

FOR DISCUSSION PURPOSES ONLY

(2) Despite anything to the contrary in this Regulation, in that part of the City of Leduc outlined in Schedule 6, development for residential uses is permitted subject to the City of Leduc's statutory plans and land use bylaw to a limit of 650 residential units.

(3) Despite anything to the contrary in this Regulation, in that part of the City of Leduc described as the most easterly 201 metres in perpendicular width throughout the southeast quarter of section 25, township 49, range 25, west of the 4th meridian, containing approximately 16.2 hectares, development for campground uses is permitted subject to the City of Leduc's statutory plans and land use bylaw.

Schedule 4

**Performance Based Approach
Commercial Development**

1 Despite anything to the contrary in this Regulation, a new commercial development in the Protection Area after this Regulation comes into force must,

- (a) in the case of a building, comply with the provisions of the Alberta Building Code, including, without limitation, incorporation of noise mitigation into construction, and
- (b) meet the additional requirements set out in Column 2 of the following table that is opposite the NEF Area in Column 1:

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Table

Column 1	Column 2
NEF 40+ Area	Except for the area outlined in Schedule 5, a new commercial development that is not prohibited under Schedule 3 is permitted if the use entails a limited gathering of persons or a limited engagement of persons in work or activities located outdoors.
NEF 40+ Area outlined in Schedule 5	<p>A new commercial development is permitted if</p> <ul style="list-style-type: none">(a) the use entails a limited gathering of persons or a limited engagement of persons in work or activities located outdoors, and(b) in the case of a building,<ul style="list-style-type: none">(i) an acoustic report prepared by a professional engineer specializing in acoustics containing a summary of analysis and recommendations related to building location, outdoor and indoor amenity location and post-construction monitoring and compliance testing is implemented, and(ii) the development incorporates mechanical ventilation and central air conditioning.
NEF 35-40 Area	<p>A new commercial development is permitted if</p> <ul style="list-style-type: none">(a) the use entails a limited gathering of persons or a limited engagement of persons in work or activities located outdoors, and(b) in the case of a building,

FOR DISCUSSION PURPOSES ONLY

- (i) an acoustic report prepared by a professional engineer specializing in acoustics containing a summary of analysis and recommendations related to building location, outdoor and indoor amenity location and post-construction monitoring and compliance testing is implemented, and
- (ii) the development incorporates mechanical ventilation and central air conditioning.

NEF 30-35 Area A new commercial development that is a building is permitted if the development incorporates mechanical ventilation and central air conditioning.

NEF 25-30 Area A new commercial development that is a building is permitted if the development incorporates mechanical ventilation.

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Schedule 5

**City of Leduc 50th Street North
Commercial Area**



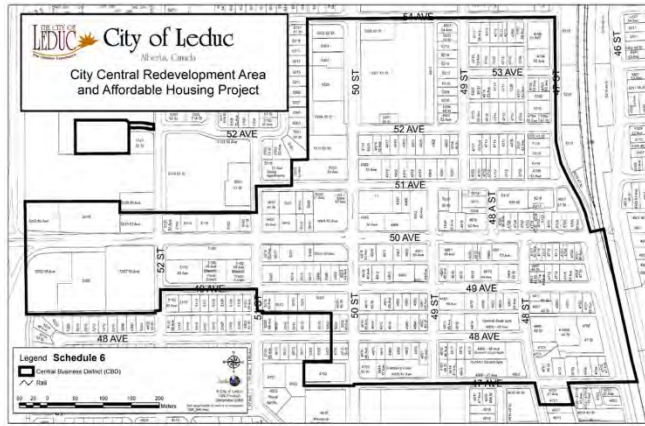
The commercial uses permitted on commercial lands outlined above as lying within the NEF 40+ Area are as follows:

- (a) auction rooms;
- (b) auto, truck and farm equipment sales and service establishments;
- (c) barber and ladies' hairdressing shops;
- (d) billiard halls or pool rooms;
- (e) bowling alleys;
- (f) car washing establishments;
- (g) dry cleaning and laundry establishments;
- (h) financial institutions;
- (i) moving and cartage firms;
- (j) office buildings;

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- (k) parking areas;
- (l) restaurants with no outdoor eating or drinking areas;
- (m) retail commercial shops;
- (n) service stations and gas bars;
- (o) tradesmen's work shops, service and repair stations;
- (p) wholesale equipment and supplies.

Schedule 6



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Schedule 7

Parkland County NEF 30-35 Area



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Municipal Government Act

PLANNING EXEMPTION REGULATION

Table of Contents

- 1 Definitions
- 2 Application re subdivision
- 3 Application re development or subdivision
- 4 Application re development
- 4.1 Application re development
- 4.2 Application re development
- 4.4 Application re subdivision
- 4.5 Application re subdivision
- 4.6 Application re planning bylaw
- 4.7 Application re development
- 4.8 Application re change to environmental reserve
- 5 Repeal
- 6 Expiry

Schedules

Definitions

1 In this Regulation,

- (a) "Act" means the *Municipal Government Act*;
- (b) "regulations" means the regulations made under Part 17 of the Act, other than this Regulation.

Application re subdivision

2(1) Part 17 of the Act and the regulations do not apply to a subdivision if

- (a) the purpose of the subdivision is to permit a Minister of the Crown charged with the administration of the appropriate Act referred to in subsection (2) to acquire an estate or interest in the land to be used for a purpose described in subsection (2), or
- (b) the subdivision is effected by way of a lease of an area or areas of common property made pursuant to sections 49 and 50 of the *Condominium Property*

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Act, and the area or areas contained in the lease do not exceed 140 square metres in the aggregate.

(2) The purposes referred to in subsection (1)(a) are as follows:

- (a) providing for the construction, operation and maintenance of works undertaken by the Minister pursuant to the provisions of the *Water Act* for
 - (i) lake stabilization and protection,
 - (ii) river or stream bank stabilization and protection, or
 - (iii) the storage, control of flow or diversion of water;
- (b) providing for land assembly in a Restricted Development Area or Water Conservation Area established under section 4 of Schedule 5 of the *Government Organization Act*;
- (c) establishing provincial parks and recreation areas under the *Provincial Parks Act*;
- (d) providing for the management, conservation or preservation of fish and wildlife, wildlife sanctuaries, seasonal sanctuaries, habitat conservation areas, wildlife control areas and bird sanctuaries under the *Wildlife Act*;
- (e) establishing wilderness areas, ecological reserves and natural areas under the *Wilderness Areas, Ecological Reserves and Natural Areas Act*.

AR 223/2000 s2;206/2001;251/2001;217/2002

Application re development or subdivision

3 Part 17 of the Act and the regulations do not apply to a development or subdivision if the development or subdivision is effected solely for the purpose of

- (a) a transmission line or electric distribution system, as those expressions are defined in the *Hydro and Electric Energy Act*;
- (b) the construction, replacement, extension, alteration, modification, dismantling, abandonment, operation or maintenance of irrigation works if the corporation effecting the development or subdivision is an irrigation district as defined in the *Irrigation Districts Act*;

FOR DISCUSSION PURPOSES ONLY

- (c) providing for recreation services under the *Recreation Development Act*;
- (d) establishing historic sites or archeological resources under the *Historical Resources Act*.

Application re development

4 Part 17 of the Act and the regulations do not apply to a development of lands and buildings, including the bridges giving access to those lands and buildings, within the area described in Schedule 1 if the development is effected solely for the purposes of a multi-use coliseum and ancillary uses.

AR 223/2000 s4;365/2003

Application re development

4.1 Part 17 of the Act, except sections 661 to 677, and the regulations do not apply to a development of lands and buildings for the purpose of a kindergarten to grade 9 school to be operated by the Regional Authority of the Greater North Central Francophone Education Region No. 2 or its successor, where the lands and buildings are within the area described as follows:

Commencing at the southeast corner of Plan 992 3450, Block 9, Lot 107 MR, northerly along the boundary of said lot and Plan 982 0718, Lot 108 MR a distance of 20.535 meters, then at a bearing of 87 degrees, 27 minutes and 38 seconds westerly for 13.601 meters, then at a bearing of 357 degrees, 27 minutes, 38 seconds northerly 33.835 meters, then at a bearing of 87 degrees, 27 minutes, 38 seconds westerly for a distance of 99.372 meters, then at a bearing of 13 degrees, 1 minute, 0 seconds southwesterly for 42.9 meters, then at a bearing of 139 degrees, 27 minutes, 0 seconds southeasterly for 10.760 meters, then south at a bearing of 3 degrees, 40 minutes, 30 seconds for 44.523 meters to a point intersecting the south boundary of Plan 992 3450, Block 9, Lot 107 MR, along the said south boundary northeasterly to the point of commencement, containing .937 hectares more or less.

AR 234/2002 s2

Application re development

4.2 Part 17 of the Act and the regulations do not apply to a development of lands and buildings within the area described

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in Schedule 2 if the development is effected solely for the purposes of the Calgary Courts Centre.

AR 365/2003 s3

4.3 Repealed AR 300/2006 s2.

Application re subdivision

4.4(1) Divisions 9 and 10 and section 692 of Part 17 of the Act and the regulations do not apply to a development of lands within the areas described in Schedule 4 if the development is effected for the purpose of residential uses.

(2) Despite subsection (1), before the commencement of any development on a parcel of land specified in Schedule 4, the City of Edmonton must afford an opportunity to the public to provide comments on the specifics of the planned development on the parcel.

AR 299/2006 s2

Application re subdivision

4.5 Part 17 of the Act and the regulations do not apply to a development of lands and buildings within the area described in Schedule 5 if the development is effected solely for the purposes of the Edmonton Clinic.

AR 300/2006 s3

Application re planning bylaw

~~4.6 Section 692(4)(a)(i), (b) and (c) of the Act do not apply to The City of Calgary with respect to land described in Schedule 6 where the City makes a bylaw amending the Land-use Bylaw, 1P2007 to change the district designation of that land.~~

AR 236/2007 s2

The City of Calgary has indicated that a planning exemption for these lands is no longer required.

Application re development

4.7 Part 17 of the Act and the regulations do not apply to a development of lands and buildings for the purpose of a kindergarten to grade 9 school to be operated by Edmonton School District No. 7 or its successor, where the lands and buildings are within the area described as follows:

Plan 0425287
Block 74
Lot 107MR (Municipal Reserve)
Excepting thereout all mines and minerals
Area: 2.22 hectares (5.49 acres) more or less

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Plan 0729776
Block 99
Lot 1MR (Municipal Reserve)
Excepting thereout all mines and minerals
Area: 0.466 hectares (1.15 acres) more or less
AR 140/2008 s2

Application re change to environmental reserve

4.8 The words “for a term of not more than 3 years” in section 676(1)(c) of Part 17 of the Act do not apply to the City of Edmonton for the purpose of disposing of an interest in an environmental reserve by way of granting and registering a conservation easement in accordance with the *Alberta Land Stewardship Act* on the title in respect of the land legally described as follows:

Plan 1027072
Block A
Lot 1ER (Environmental Reserve)
Containing 23.7 hectares (58.56 acres) more or less
Excepting thereout all mines and minerals
AR 34/2014 s2

Repeal

5 The *Planning Act Exemption Regulation* (AR 130/78) is repealed.

Expiry

6 For the purpose of ensuring that this Regulation is reviewed for ongoing relevancy and necessity, with the option that it may be repassed in its present or an amended form following a review, this Regulation expires on **October 31, 2021**. ~~June 30, 2020~~

AR 223/2000 s6;354/2003;176/2009;50/2011;95/2015

Amend the expiry date to October 31, 2021 to ensure a scheduled review of these exemptions.

Schedule 1

All lands contained within the heavy black line shown in the map below which may be legally described as follows:

- 1** Plan C Block 110 Lots 13 to 20 inclusive and Lots 35 to 40 inclusive excepting the North 66 Foot throughout of Lots 35 to 40.
- 2** Plan 3819 N Block 110 Lots 1 to 11 inclusive.
- 3** Plan 4813 N All of Block 111.

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4 Certificates of Titles 781047013, 771042861, 771022823, 781047013A, 770142861A, 771022823A.

5 Those portions of 4A Street and 5th Street S.E. lying south of the South limit of 14th Avenue S.E.

6 Plan 5074 F.R. That portion of the North 145.8 Metres, more or less, of Block A which lies to the east of the southerly production of the west boundary of 4th Street S.E. excepting the following described land:

that land covered by a part of the Agricultural Building structure.

Calgary



NOTE: In the event of any conflict or omission between the written legal description and the map, the map prevails.

Schedule 2

All lands legally described as follows:

- 1 Plan A1
Block 32

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That portion of lane which lies east of a straight line drawn from the southeast corner of Lot 8 in said Block as shown on said Plan to the northeast corner of Lot 33 in said Block as shown on said Plan excepting thereout all mines and minerals

- 2** Plan A.1
Block 31
Containing 1.25 hectares (3.10 Acres) more or less excepting thereout Road Plan 1867 JK containing 0.0009 hectares (0.002 Acres) more or less, Road Plan 3333 JK containing 0.0009 hectares (0.002 Acres) more or less, and Road Plan 1801 LK containing 0.028 hectares (0.07 Acres) more or less excepting thereout all mines and minerals
- 3** Plan A1
Block 32
The westerly 10 feet of Lot 24, all of Lots 25 to 36 inclusive and the east 12 1/2 feet of Lot 37
- 4** Plan A1
Block 32
The west 12 1/2 feet of Lot 37 and all of Lots 38 to 40 inclusive
- 5** Plan A1
Block 32
Lots 21, 22, 23 and the east 15 feet of Lot 24
- 6** Plan A1
Block 32
Lots 17 to 20 inclusive
Excepting thereout all mines and minerals
- 7** Plan "A1"
Block 32
Lots 9 and 10
Excepting thereout a portion for street widening on Plan 7610500
Excepting thereout all mines and minerals
- 8** Plan "A1"
Block 32
Lots 11 to 16 inclusive
Excepting out of Lots 11 to 14 a portion for street widening on Plan 7610500
Excepting thereout all mines and minerals

AR 365/2003 s4

FOR DISCUSSION PURPOSES ONLY

Schedule 3 Repealed AR 300/2006 s4.

Schedule 4

All lands legally described as follows:

- 1 Lot 72SR, Block 53, Plan 8421364
- 2 Lot 71, Block 53, Plan 8421364
- 3 Lot 74MR, Block 53, Plan 8421364
- 4 Lot 73MR, Block 53, Plan 8421364
- 5 Lot 53MR, Block 19, Plan 8021872
- 6 Lot 12, Block 19, Plan 3491TR
- 7 Lot 13W, Block 19, Plan 3491TR
- 8 Lot 1MR, Block 122, Plan 8621816
- 9 Lot 36MSR, Block 35, Plan 8022824
- 10 Lot 37, Block 35, Plan 8022824
- 11 Lot 27W, Block 35, Plan 3414TR
- 12 Lot 38SR, Block 35, Plan 8022824
- 13 Lot 39MR, Block 35, Plan 8022824
- 14 Lot 2, Block 4, Plan 8220154
- 15 Lot 3MR, Block 4, Plan 8220154
- 16 Lot 4R, Block 51, Plan 4028TR
- 17 Lot 9, Block 51, Plan 4027TR
- 18 Lot 6W, Block 51, Plan 4027TR
- 19 Lot 82MR, Block 42, Plan 8622143
- 20 Lot 80, Block 42, Plan 8622143
- 21 Lot 83, Block 42, Plan 8622143
- 22 Lot 110SR, Block 101, Plan 8422617
- 23 Lot 109, Block 101, Plan 8422617

FOR DISCUSSION PURPOSES ONLY

- 24** Lot 111, Block 101, Plan 8422617
- 25** Lot 112MR, Block 101, Plan 8422617
- 26** Lot 113, Block 101, Plan 8422617
- 27** Lot 114SR, Block 101, Plan 8422617
- 28** Lot 21, Block 42, Plan 7722150
- 29** Lot 20R, Block 42, Plan 7722150
- 30** Lot 10SR, Block 19, Plan 8222093
- 31** Lot 5SR, Block 19, Plan 8222093
- 32** Lot 6MR, Block 19, Plan 8222093
- 33** Lot 7, Block 19, Plan 8222093
- 34** Lot 8, Block 19, Plan 8222093
- 35** Lot 9SR, Block 19, Plan 8222093
- 36** Lot 36MSR, Block 35, Plan 8022824
- 37** Lot 37, Block 35, Plan 8022824
- 38** Lot 27W, Block 35, Plan 3414TR
- 39** Lot 38SR, Block 35, Plan 8022824
- 40** Lot 39MR, Block 35, Plan 8022824
- 41** Lot 2, Block 118, Plan 0425915
- 42** Lot 1MR, Block 118, Plan 0425915
- 43** Lot 32MR, Block 12, Plan 0224202
- 44** Lot 77MR, Block 12, Plan 0227188
- 45** Lot 31MR, Block 12, Plan 0124854
- 46** Lot 111MR, Block 18, Plan 0321459
- 47** Lot 113SR, Block 18, Plan 0321459
- 48** Lot 112, Block 18, Plan 0321459
- 49** Lot 8MR, Block 8, Plan 9022833
- 50** Lot 57, Block 56, Plan 7822564

FOR DISCUSSION PURPOSES ONLY

- 51 Lot 58, Block 56, Plan 7822564
- 52 Lot 59MR, Block 56, Plan 7822564
- 53 Lot 73MR, Block 26, Plan 9824223
- 54 Lot 27MR, Block 26, Plan 9422409
- 55 Lot 21MR, Block 26, Plan 8021945
- 56 Lot 22MR, Block 26, Plan 8621482
- 57 Lot 23, Block 26, Plan 8621482
- 58 Lot 25MR, Block 26, Plan 8022546
- 59 Lot 24MR, Block 26, Plan 8022546
- 60 Quadrant OT, Portion of Section 16, Township 52, Range 25, West of the 4th Meridian, as described in Certificate of Title 922 123 545
- 61 Lot 22R, Block 12, Plan 7720751
- 62 Lot 21, Block 12, Plan 7720751
- 63 Lot 16, Block 12, Plan 7720751
- 64 Lot 15R, Block 12, Plan 7720751
- 65 Lot 64, Block 17, Plan 8023036
- 66 Lot 63MR, Block 17, Plan 8023036
- 67 Lot 7, Block 30, Plan 7821443
- 68 Lot 16MSR, Block 30, Plan 7822821
- 69 Lot 8R, Block 30, Plan 7821443
- 70 Lot 84SR, Block 8, Plan 8022603
- 71 Lot 85MR, Block 8, Plan 8022603
- 72 Lot 86, Block 8, Plan 8022603

AR 299/2006 s3

Schedule 5

All lands legally described as follows:

- 1 Plan 9826528

FOR DISCUSSION PURPOSES ONLY

Lot 6

Containing 7.26 hectares (17.94 Acres) more or less excepting thereout Descriptive Plan 0224050 containing 0.242 hectares (0.598 Acres) more or less excepting thereout all mines and minerals

- 2 Plan Edmonton 8821049
Parcel Q
Excepting thereout Road Plan 9920915 containing 0.261 hectares (0.64 Acres) more or less excepting thereout all mines and minerals
- 3 Plan 8520717
Block B
Parcel N
Containing 0.639 hectares more or less excepting thereout all mines and minerals
- 4 Plan Edmonton 8520717
Block B
Parcel M
Containing 0.587 hectares more or less excepting thereout all mines and minerals
- 5 Plan 9826528
Lot 7
Containing 0.311 hectares (0.77 Acres) more or less excepting thereout all mines and minerals
- 6 Plan Edmonton 8520717
Block B
Parcel O
Containing 0.52 hectares more or less excepting thereout all mines and minerals

AR 300/2006 s5

Schedule 6

Schedule 6 is removed to align with changes to section 4.6. The City of Calgary has indicated that a planning exemption for these lands is no longer required.

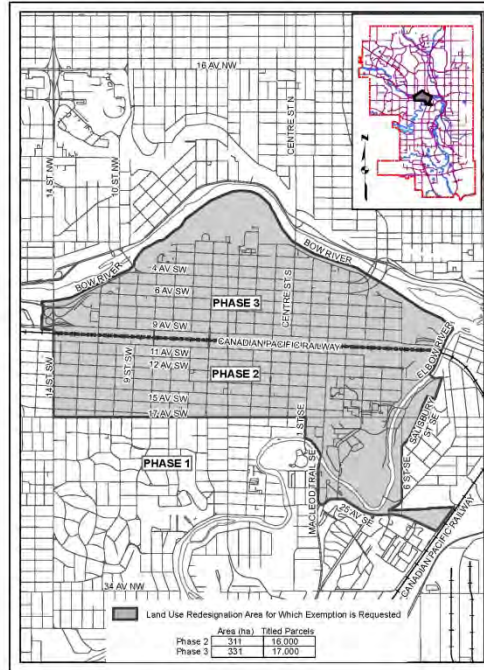
~~All lands contained within the heavy black line shown in the map below, described as follows:~~

~~Commencing at the intersection of the south bank of the Bow River with the west bank of the Elbow River, southerly to the north side of 12 Avenue SE, easterly crossing the Elbow River and along the south side of MacDonald Avenue SE to the intersection of Bellevue Avenue SE, southerly along the west side of Bellevue Avenue SE, westerly along the south side of parcel 2789K;B:6-9 (811 MacDonald Avenue SE), southerly along the east side of parcel 2789K;B:1A,1-5 (803~~

FOR DISCUSSION PURPOSES ONLY

MacDonald Avenue SE) to Salisbury Avenue SE, southerly along the west side of Salisbury Avenue SE and Salisbury Street SE to the intersection with the west side of 6 Street SE, southerly along the west side of 6 Street SE to the intersection with the south side of Spiller Road SE, westerly along the south side of Spiller Road SE to the north side of parcel RW67;RLY;24 (2514 Spiller Road SE), easterly along the north side of the above parcel and continuing in the easterly direction along the north side of adjacent parcels to the intersection with the west side of Dartmouth Road SE, southerly along the west side of Dartmouth Road SE to the intersection with the north side of 25 Avenue SE, westerly along the north side of 25 Avenue SE to the intersection with the east side of MacLeod Trail S, northerly along the east side of MacLeod Trail S until the intersection with the north bank of the Elbow River, westerly along the north bank of the Elbow River to the intersection with the east side of 1 Street SE, northerly along the east side of 1 Street SE until the intersection with the north side of 17 Avenue SE, westerly along the north side of 17 Avenue SE and 17 Avenue SW to the intersection with the east side of 14 Street SW, northerly along the east side of 14 Street SW to the intersection with the north side of 9 Avenue SW, westerly along the north side of 9 Avenue SW until the intersection with the east side of 15 Street SW, northerly along the east side of 15 Street SW and following that line northerly until the intersection with the south bank of the Bow River, easterly along the south bank of the Bow River, to Princes Island Park, easterly along the north side of Princes Island Park to the south bank of the Bow River, easterly along the south bank of the Bow River to the intersection with the west bank of the Elbow River.

FOR DISCUSSION PURPOSES ONLY



AR-236/2007 s3

FOR DISCUSSION PURPOSES ONLY
QUALIFICATIONS OF ASSESSOR REGULATION

Table of Contents

- 1 Definitions
- 2 Qualifications of assessor
- 3 Report by assessor
- 4 Repeal
- ~~5 Expiry~~
- 6 Coming into force

Definitions

1 In this Regulation,

- (a) "Act" means the *Municipal Government Act*;
- (b) "Alberta Assessment Quality Minister's Guidelines" means the Alberta Assessment Quality Minister's Guidelines referred to in the *Matters Relating to Assessment and Taxation Regulation* (AR 220/2004).

AR 233/2005 s1;307/2006

Qualifications of assessor

2 No person is eligible to be an assessor within the meaning of section 284(1)(d) of the Act unless the person

- (a) is registered as an accredited municipal assessor of Alberta (AMAA) under the *Municipal Assessor Regulation* (AR 84/94),
- (b) holds the designation Certified Assessment Evaluator (CAE) issued by the International Association of Assessing Officers,
- (c) holds the designation Accredited Appraiser Canadian Institute (AACI) issued by the Appraisal Institute of Canada, or
- (d) has qualifications or experience or a combination of qualifications and experience that, in the opinion of the Minister, is equivalent to one or more of the qualifications referred to in clauses (a) to (c).

FOR DISCUSSION PURPOSES ONLY

Report by assessor

3 A person appointed as a designated officer to carry out the duties and responsibilities of an assessor under the Act on behalf of a municipality must declare to the Minister, annually in accordance with the Alberta Assessment Quality Minister's Guidelines, the person's name and qualifications to carry out those duties and responsibilities.

AR 233/2005 s3;307/2006

This clarifies the assessor cannot delegate this duty and is responsible for the annual return declaration, but that all other duties can be delegated.

Restriction on delegation

3.1 A municipal assessor shall not delegate the assessor's duty to make a declaration under section 3.

Repeal

4 The *Qualifications of Assessor Regulation* (AR 54/99) is repealed.

Removing the expiry date enables future reviews as they are needed.

Expiry

~~**5** For the purpose of ensuring that this Regulation is reviewed for ongoing relevancy and necessity, with the option that it may be repassed in its present or an amended form following a review, this Regulation expires on May 31, 2017.~~

AR 233/2005 s5;63/2012

Coming into force

6 This Regulation comes into force on January 31, 2006.

AAMDC Briefing on MGA Regulations – Batch One

January 2017



Partners in Advocacy & Business

Prepared by the Alberta Association of Municipal Districts and Counties
2017

INTRODUCTION

As part of the ongoing review of the *Municipal Government Act* (MGA), the following regulations have been released for public comment. These regulations are the result of legislative changes brought forward through the *Municipal Government Amendment Act* (2015) and the *Modernized Municipal Government Act* (2016). As shown below, there are a number of regulations which are newly developed while others are simply updated to reflect legislatively required changes or expiry dates. The regulations are broken into three sections: Governance and Administration, Planning and Development, and Taxation and Assessment.

The regulations are open to public comment for a 60-day period starting on January 30th, 2017 and ending March 31st, 2017.

The following regulations and associated information is adopted largely from the Alberta Municipal Affairs *Municipal Government Act* Review [webpage](#). For each regulation, there is a survey available that provides feedback directly to Alberta Municipal Affairs. The purpose of this document is for the AAMDC to provide additional context and a rural municipal perspective to the regulations where applicable.

GOVERNANCE AND ADMINISTRATION REGULATIONS

Municipal Corporate Planning Regulation – *NEW*

The *Municipal Government Amendment Act* (2015) added in a requirement to adopt a written three-year financial (operating) plan and five-year capital plan that must be updated annually. The new regulation was drafted to accompany that requirement and proposes to:

- establish a minimum standard for the content of written three-year financial (operating) plans and five-year capital plans;
- set out that the minimum standard for the financial plan must include total revenues and expenses by major category, the annual surplus or deficit, and the accumulated surplus or deficit;
- set out that the minimum standard for the capital plan must include planned capital property additions and allocated or anticipated funding sources; and
- establish that municipalities must prepare the plans in the beginning of the second year after the MGA is proclaimed.

For a full text of the Municipal Corporate Planning Regulation, click [here](#).

To complete Alberta Municipal Affairs survey on this regulation, click [here](#).

AAMDC Perspective: The AAMDC has anticipated this new policy to be a precursor to more rigorous asset management requirements and at this stage, has not identified any significant concerns with the specific details of the regulation. The regulation outlines base requirements but is appropriately adaptable to a number of different circumstances across municipalities. It should be emphasized that the three and five year plans are

plans and not a strict budget to which municipalities must strictly adhere. Should financial conditions change for a municipality, there is a reasonable expectation that the three year and five year plans would change accordingly.

The primary concern for the AAMDC is not with the specific details of the regulation but instead, the inconsistency in provincial and federal grant funding which have a significant impact on municipal finances. It is difficult for municipalities to plan three and five years into the future when a significant portion of their revenue is unknown.

Public Participation Policy Regulation - *NEW*

The *Municipal Government Amendment Act* requires municipalities to establish a public participation policy. This new regulation requires municipalities to:

- establish a standard for the content of public participation policies;
- set out the requirements for how municipal stakeholders will be engaged and the circumstances in which the municipality will engage municipal stakeholders;
- require the policy to be made available to the public and clarify that it may be posted to a municipality's website;
- establish that the policy be reviewed, at a minimum, every three years; and
- establish that a municipality must have a public participation policy within 270 days of proclamation of the MGA.

For a full text of the Public Participation Policy Regulation, click [here](#).

To complete Alberta Municipal Affairs survey on this regulation, click [here](#).

AAMDC Perspective: The AAMDC has supported the implementation of public participation policies in municipalities as a means to ensure accountability and transparency. The regulation outlined above provides minimum standards which are not so prescriptive that municipalities cannot create a public participation policy that is unique to their local circumstances.

The AAMDC, the AUMA, and Alberta Municipal Affairs are in discussions currently about how to prepare tools and resources for municipalities on a number of MGA related topics. The intention is to ease the transition for municipalities to align with the new Act.

Municipal Gas Systems Core Market Regulation – *Updated*

This regulation was initially developed in 1995 by Alberta Energy to allow customer choice for non-industrial gas consumers and applies to municipally-owned gas utilities. It defines the roles and responsibilities of natural gas consumers, municipal governments and natural gas marketers (including gas co-operatives) within a municipal setting. The updated changes to this regulation include:

- Amending the expiry date from July 21, 2018 to July 31, 2020 to ensure there will be time for any potential review of this regulation.

For a full text of the Municipal Gas Systems Core Market Regulation, click [here](#).

To complete Alberta Municipal Affairs survey on this regulation, click [here](#).

AAMDC Perspective: The AAMDC has no concerns with this regulation as only the expiry date has been revised and no previous concerns have been identified.

MuniSERP Investment Regulation – Updated

This regulation provides municipalities, through the Alberta Municipal Services Corporation, with additional investment flexibility for funds allocated to the MuniSERP retirement plan. The updated changes to this regulation include:

- Removal of the expiry date. This will still allow the regulation to be reviewed periodically or upon stakeholder requests.

For a full text of the MuniSERP Investment Regulation, click [here](#).

To complete Alberta Municipal Affairs survey on this regulation, click [here](#).

AAMDC Perspective: The AAMDC has no concerns with this regulation as only the expiry date has been revised and no previous concerns have been identified.

PLANNING AND DEVELOPMENT REGULATIONS

Aeronautics Act Agreement Regulation – No Change

This regulation allows the federal government to delegate its authority for land-use planning in the vicinity of the Medicine Hat Regional Airport in order to ensure that planned development around the airport is consistent with the safe and economical operation of the airport. The updated changes to this regulation include:

No amendment is being proposed to this regulation as part of the MGA Review.

For a full text of the Aeronautics Act Agreement Regulation, click [here](#).

To complete Alberta Municipal Affairs survey on this regulation, click [here](#).

AAMDC Perspective: The AAMDC has no concerns with this regulation.

Crown Land Area Designation Regulation – Updated

This regulation exempts a designated area of Crown land in a municipal district or specialized municipality from Part 17 (Planning) of the MGA. The updated changes to this regulation include:

- Removal of the expiry date. This will still allow the regulation to be reviewed periodically or upon stakeholder requests.

For a full text of the Crown Land Area Designation Regulation, click [here](#).

To complete Alberta Municipal Affairs survey on this regulation, click [here](#).

AAMDC Perspective: The AAMDC has no concerns with this regulation as only the expiry date has been revised and no previous concerns have been identified.

Calgary Airport Vicinity Protection Area Regulation – Updated

This regulation controls, regulates or prohibits uses or development on lands within the vicinity of the Calgary International Airport. The updated changes to this regulation include:

- Clarifying that secondary suites are allowable in existing structures in older residential areas that predate the regulation;
- Specifying that when a municipality applies to the Minister for an amendment to the regulation, the application must include a resolution of the council that the council supports the proposed amendment.
- Removing the expiry date which will still allow the regulation to be reviewed periodically or upon stakeholder requests.

For a full text of the Calgary Airport Vicinity Protection Area Regulation, click [here](#).

To complete Alberta Municipal Affairs survey on this regulation, click [here](#).

AAMDC Perspective: The AAMDC has no concerns with this regulation as it does not adversely impact an rural municipalities and is specific to the area in the direct vicinity of the Calgary Airport.

Edmonton International Airport Vicinity Protection Area Regulation – Updated

This regulation controls, regulates or prohibits uses or development on lands within the vicinity of the Edmonton International Airport. The updated changes to this regulation include:

- Updating and aligning definitions with the Calgary Airport Vicinity Protection Regulation.
- Clarifying that the Protection Area does not include the Airport Lands.
- Clarifying that when a municipality applies to the Minister for an amendment to the AVPA Regulation, the application must include a resolution of the council that the council supports the proposed amendment. Remove the expiry date. This will still allow the regulation to be reviewed periodically or upon stakeholder requests.

For a full text of the Edmonton Airport Vicinity Protection Area Regulation, click [here](#).

To complete Alberta Municipal Affairs survey on this regulation, click [here](#).

AAMDC Perspective: The AAMDC has no identified concerns with this regulation.

Planning Exemption Regulation – Updated

This regulation identifies lands from within municipal boundaries that are exempt from the Part 17 – Planning provisions of the *MGA*, as well as site-specific case by case exemptions for unique circumstances and/or developments that do not conform to a municipality’s land-use bylaw. The updated change to this regulation involves:

- Removing the exemption for the Land Use Bylaw notification for the City of Calgary, including Schedule 6, which is no longer required; and extend the expiry date to from June 30, 2020 to October 31, 2021.

For a full text of the Planning Exemption Regulation, click [here](#).

To complete Alberta Municipal Affairs survey on this regulation, click [here](#).

AAMDC Perspective: The AAMDC has no concerns with the revised regulation.

ASSESSMENT AND TAXATION REGULATIONS

Qualifications of Assessor Regulation – Updated

This regulation establishes qualification criteria for individuals to hold the position of designated assessors. The updated change to this regulation involves:

- Clarifying that the assessor is responsible for the annual return declaration and cannot delegate that duty.
- Removing the expiry date. This will still allow the regulation to be reviewed periodically or upon stakeholder requests.

For a full text of the Qualifications of Assessor Regulation, click [here](#).

To complete Alberta Municipal Affairs survey on this regulation, click [here](#).

AAMDC Perspective: The AAMDC has no concerns with the revised regulation.



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 14, 2017
Presented By:	Len Racher, Chief Administrative Officer
Title:	Appointment of Returning Officer

BACKGROUND / PROPOSAL:

The Local Authorities Election Act states that Council must appoint a Returning Officer, if one is not appointed the default is the “secretary” which under the Act is defined as the Chief Administrative Officer or designated officer of a municipality if the council has assigned the functions of the secretary under the Act.

Administration is recommending that Carol Gabriel be appointed to this role.

Appointment of returning officers

13(1) An elected authority may, by resolution, appoint a returning officer for the purposes of conducting elections under this Act.

(2) If the elected authority does not appoint a returning officer, the secretary is deemed to have been appointed as the returning officer.

(3) The returning officer for a local jurisdiction may not be a candidate for the elected authority for that local jurisdiction.

1983 cL-27.5 s12

Impartiality

13.1(1) A returning officer must be independent and impartial when performing the duties of a returning officer.

(2) No local jurisdiction, its officers or any other person shall obstruct or attempt to influence the returning officer in the carrying out of the duties of a returning officer.

2006 c22 s8

Author: C. Gabriel **Reviewed by:** CG **CAO:** _____

Duties of returning officer

14(1) In addition to performing the duties specified in this or any other Act, a returning officer shall

- (a) appoint a presiding deputy, deputies, constables and other persons as required;
- (b) establish voting stations;
- (c) designate at least 2 deputies to work at each voting station, one of whom shall be designated as the presiding deputy, who is to be in charge of the voting station;
- (d) provide for the supply and delivery of ballots, ballot boxes, instructions to electors and other necessary supplies to all voting stations;
- (e) give notice of nominations;
- (f) receive nominations;
- (g) declare acclamations;
- (h) give notice of elections;
- (i) do all things necessary for the conduct of an election.

(2) A returning officer has all the duties and powers of a presiding deputy and deputy.

(3) A returning officer may delegate any of the returning officer's powers and duties to a constable, presiding deputy or deputy and may impose conditions and restrictions on the delegation.

RSA 2000 cL-21 s14;2006 c22 s9

Oath, statement

16(1) Every returning officer before performing the duties of that office must take and subscribe to the official oath in the prescribed form.

(2) Every deputy, enumerator, scrutineer and constable before performing the duties of that office must subscribe to a statement in the prescribed form.

RSA 2000 cL-21 s16;2003 c27 s5;2006 c22 s11;2012 c5 s106

Author: C. Gabriel **Reviewed by:** _____ **CAO:** _____

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That Carol Gabriel be appointed the Returning Officer for Mackenzie County.

Author: C. Gabriel Reviewed by: _____ CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council meeting
Meeting Date:	February 14, 2017
Presented By:	Jennifer Batt, Acting Director of Community Services
Title:	Fort Vermilion Ice Plant Upgrade

BACKGROUND / PROPOSAL:

The Fort Vermillion Recreation Board has received funding for the replacement of the ice plant in the Fort Vermillion Arena/Curling Rink. This project was scheduled to be undertaken by the Fort Vermillion Recreation Board with administrative assistance from the County. As Mackenzie County will be assisting with this project, it was recommended that a recommendation be sent by the Fort Vermillion Recreation Board naming Mackenzie County as a co-recipient of this grant.

The current budget for the project is \$1,000,000 based on one quote of \$980,000 obtained for the project. The name of the contractor and the actual quotation is not being provided to Council at this time, as the Quotation would have proprietary information that if revealed, before the Request for Proposal process, would cause the County to be liable. This one quotation was used as a supporting document for applying for the Federal Canada 150 Western Diversification Grant. The following is a breakdown of current funding sources for the project:

Canada 150 Grant	\$480,000
Mackenzie County	\$510,000
Fort Vermillion Recreation Board	<u>\$10,000</u>
Total Funding	\$1,000,000

This application was the second submission for this grant opportunity, as the original grant was cancelled due to lack of funding. The grant opportunity was reopened in 2016 however the funding amounts could not be increased from the original application. At the time of the first application there was a contingency included, however due to the changing Canadian dollar the quote for the second grant submission did not allow for this.

Author: Trent McLaughlin **Reviewed by:** Jennifer Batt **CAO:** _____

Please be aware that the contractor's quotation included many items that the owner will be responsible for, which were not captured in the current project estimate. The following is a list of the estimated extra costs (known extras not included in the grant-budget):

Dedicated High Speed Internet Connection	
Concrete or Driven Piles for Evaporator Condenser Stand	
Steel Building Foundation (concrete pad or screw pilings)	
Door Entrance Concrete Pads	
Electrical Upgrades for Ice plant if required	
Cutting, Trenching, Patching for piping into existing building	
Site and existing building drawings.	
Structural Engineering Inspection (existing building can handle new loads)	
SCADA System for Ice Plant	
Project Administration Costs (estimate 3.5%)	
<u>10% Contingency costs</u>	
Estimated additional costs	<u>\$205,800</u>

The above estimated additional costs were specifically identified as owner responsibilities in the one contractors quote obtained to set the budget. The extras contain the typical contract contingencies for unknowns during delivery of the project, which is typically 10% of a project's cost. The estimates provided for the extras are very approximate for discussion purposes and are based upon previous experience. No quotations were obtained for these extras.

Budget	Projected total costs	Estimated additional costs
\$1,000,000	\$1,185,800	\$ 185,800

Administration has communicated with the Chair of the Fort Vermilion Recreation Board the estimated additional costs, and they have committed to additional fundraising efforts to assist with some of the additional costs for this project.

The project ideally needs to be completed by September 1, 2017 for the beginning of next year's season; however the grant agreement completion date is October 1, 2017. Considering no design work has been completed and no contractors or design engineers have been selected, time is of the essence for this project. Any project delays will likely result in missing this deadline. Given the tight timeline, it is suggested that this project be delivered through a design-build contract. If Council chooses to move forward, the project will be advertised for expressions of interest for qualified and experienced contractors. Potential qualified Suppliers/Contractors will then be selected to submit proposals to deliver the complete project. This method will allow the successful contractor to begin construction on site preparation work, while the actual design of the ice plant is underway, saving time.

The Purchasing Policy states that Tenders and Requests for Proposals be opened during Council meetings, however due to the time restraints on delivering this project, administration is requesting that the Request for Proposal for the Fort Vermilion Ice

Author: Trent McLaughlin Reviewed by: Jennifer Batt CAO: _____

Plant Upgrade be opened at the next Community Services Committee meeting. Administration and the Fort Vermilion Recreation board would review all proposals, and bring recommendations to Council for awarding.

OPTIONS & BENEFITS:

The following are options identified to move the project forward:

1. Mackenzie County Council is aware that additional costs may be required for this project subject to proposals received. Administration, and the Fort Vermilion Recreation Board will request an increase from the granting agency, but are prepared to moved forward regardless of their response due to time restraint

Advantages

- Possibility of completing project by September 1, 2017

Disadvantages

- Potentially an additional cost to Mackenzie County of \$185,800 (estimated additional costs listed)

2. Potentially delay project until 2018 and request increase in grant funds. Place project on hold until funding issue is resolved.

Advantages

- Could reduce the estimated additional amount funding required by Mackenzie County. At the current funding percentages, the County would still need to increase their budget by a portion of the additional costs even if the Grant agency agrees to an increase.

Disadvantages

- The current ice plant is in poor condition and expensive repairs could arise during the 2017-18 season or prevent the arena and curling rink from functioning altogether.
- Potentially pass up the opportunity of the \$480,000 Grant funding, as the proposed funding end date is October 2017, and preference was given to those projects that could be completed in 2017 – Canadas 150th year.

COSTS & SOURCE OF FUNDING:

See above.

SUSTAINABILITY PLAN:

N/A

Author: Trent McLaughlin Reviewed by: Jennifer Batt CAO: _____

COMMUNICATION:

Publicly advertise the Expression of Interest for qualified suppliers/contractors.

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the Community Services Committee be authorized to open the Request for Proposals for the Fort Vermilion Ice Plant Upgrade project.

Author: Trent McLaughlin **Reviewed by:** Jennifer Batt **CAO:** _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 14, 2017
Presented By:	Len Racher, Chief Administrative Officer
Title:	Request to Reduce Tax - Tax Roll 082831

BACKGROUND / PROPOSAL:

Section 347(1) of the MGA reads as follows:

347(1) If a council considers it equitable to do so, it may, generally or with respect to a particular taxable property or business or a class of taxable property or business, do one or more of the following, with or without conditions:

- (a) *Cancel or reduce tax arrears;*
- (b) *Cancel or refund all or part of a tax;*
- (c) *Defer the collection of a tax.*

Only tax arrears or current taxes may be the subject of relief under section 347. Section 347 does not empower municipalities to grant the specified relief on future taxes as this would fetter the discretion of future councils. “

A letter was received by the landowner on February 1, 2017 requesting that Council reconsider the penalties charged on this tax roll and is attached for your information.

Tax Roll 082831

2016 Levy \$4258.89

Penalties

July 1	(6%)	\$255.53
September 1	(9%)	\$406.30
November 1	(12%)	\$590.49
January 1	(12%)	<u>\$661.35</u>
		\$1913.67

Author: J. Phillips Reviewed by: _____ CAO: L. Racher

Payment of \$4258.89 was received January 18, 2017.

OPTIONS & BENEFITS:

Option 1: Approve request to reverse penalties totaling \$1913.67 for Tax Roll 082831.

Option 2: Deny request to reverse penalties totaling \$1913.67 for Tax Roll 082831.

COSTS & SOURCE OF FUNDING:

2017 Operating Budget

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the request to waive penalties on Tax Roll 082831 be _____.

Author: J. Phillips Reviewed by: _____ CAO: L. Racher

February 1, 2016

Mackenzie County
La Crete, Alberta

Attention CAO and Council

Re : reconsideration of penalty/interest charged on property tax bill

Tax bill roll number 082831

I paid my 2016 tax bill in January of 2017, I knew it was late but as I was unemployed for much of the 2015/2016 winter I was unable to pay. I have been employed with Mackenzie County since April of 2016 but due to the long time unemployed my financial situation was bad and has taken some time to catch up.

Due to the increase in my tax bill and the extended time of being unemployed I was unable to pay the bill and have done so as soon as I was able.

I am asking that the penalty/interest amount charged to my property tax bill be forgiven. I am unable to attend the February council meeting to answer any questions you may have about this due to being away on a medical trip for my daughter but would be available in March.

Thank you for your consideration to my request.

Henry Loewen



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 14, 2017
Presented By:	Len Racher, Chief Administrative Officer
Title:	Request to Reduce Tax - Tax Roll 155179

BACKGROUND / PROPOSAL:

Section 347(1) of the MGA reads as follows:

347(1) If a council considers it equitable to do so, it may, generally or with respect to a particular taxable property or business or a class of taxable property or business, do one or more of the following, with or without conditions:

- (a) Cancel or reduce tax arrears;*
- (b) Cancel or refund all or part of a tax;*
- (c) Defer the collection of a tax.*

Only tax arrears or current taxes may be the subject of relief under section 347. Section 347 does not empower municipalities to grant the specified relief on future taxes as this would fetter the discretion of future councils. “

On December 16, 2016 we received a call from an employee from Radar Hotshots regarding the reminder letter sent out on December 9, 2016 indicating that the tax arrears for Tax Roll 155179. The employee indicated that they did not have a copy of this tax notice, a copy was then emailed to them as requested.

The Interpretation Act states that when a document has been sent by mail it is presumed to be received 7 days from the date of mailing. Customers are contacted when returned mail to the municipality has been received in order to ensure accurate delivery. In this particular case no returned mail was received.

Author: J. Phillips/C. Gabriel **Reviewed by:** _____ **CAO:** L. Racher

Presumption of service

23(1) If an enactment authorizes or requires a document to be sent, given or served by mail and the document is properly addressed and sent by prepaid mail other than double registered or certified mail, unless the contrary is proved the service shall be presumed to be effected

- (a) 7 days from the date of mailing if the document is mailed in Alberta to an address in Alberta, or
- (b) subject to clause (a), 14 days from the date of mailing if the document is mailed in Canada to an address in Canada.

(2) Subsection (1) does not apply if

- (a) the document is returned to the sender other than by the addressee, or
- (b) the document was not received by the addressee, the proof of which lies on the addressee.

1981 c50 s3

Further, the Municipal Government Act states that:

Deemed receipt of tax notice

337 A tax notice is deemed to have been received 7 days after it is sent.

1994 cM-26.1 s337

On January 24, 2017 we received a letter from Radar Hotshots requesting a refund on the penalties paid as they felt it was a County administrative error.

Past practice has been to issue tax arrears letters following each penalty date, however due to staff turnover and given that no policy or procedure exists to identify this specific task, notification letters were not sent out until December 2016.

Please note that notices are issued in the newspaper, the County's Facebook Page, and an article is published in the County Image regarding notification of the mailing of Taxation/Assessment Notices. Ratepayers are asked to contact our office if they have not received their Notice.

Author: J. Phillips/C. Gabriel **Reviewed by:** _____ **CAO:** L. Racher

Tax Roll 155179

2016 Levy \$2508.06

Penalties

July 1	(6%)	\$150.48
September 1	(9%)	\$239.27
November 1	(12%)	<u>\$347.74</u>
		\$737.49

Payment of \$3245.55 was received December 16, 2016.

OPTIONS & BENEFITS:

Option 1: Approve request to reverse penalties totaling \$737.49 for Tax Roll 155179.

Option 2: Deny request to reverse penalties totaling \$737.49 for Tax Roll 155179.

COSTS & SOURCE OF FUNDING:

2017 Operating Budget

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the request to reverse penalties on Tax Roll 155179 be _____.

Author: J. Phillips/C. Gabriel **Reviewed by:** _____ **CAO:** L. Racher



Email: radarhotshots@live.ca

Mackenzie County Council
Box 640 Fort Vermilion, AB

January 24, 2017

RE: Raymond D Scoular - Tax Roll 155179

We are writing to inform Council of an administrative situation and request a refund on penalties paid on tax roll 155179 due to County administrative error in the amount of **\$737.49**.

We have multiple County tax rolls, (personal and corporate) in which we pay every year when we receive the notices. For the 2016 year we received 13 tax notices and they were paid by cheque # 5052 on June 24, 2016 mailed directly to the County office in Fort Vermilion. We were not notified that any rolls were outstanding.

We received a receipt for payment of these taxes and that was the end of the communication until December 9, 2016 when we received a letter stating that Property Taxes were outstanding for Tax roll 155179 and that penalties of 12% were applied on November 1, 2016.

We did not receive the original tax notice; we did not receive any communication after payment was processed for the 13 previously paid tax rolls that one was still outstanding, we did not receive a notice regarding property taxes outstanding and penalties applied to tax roll after the July 1, 2016 penalty date or anything after the September 1, 2016 penalty date. That was at least three separate communications that were not mailed or not received. Not sure how one is expected to pay a bill, and then expected to pay penalties on bill when the notices are not issued.

When we received the mailed notice of property taxes outstanding dated December 9, on December 16, which on another note is over 30 days from the third penalty date of November 1 and cutting it close to the fourth one on January 1, we called the tax department immediately.

Talked to Jeri Philips, Tax clerk, on the morning of December 16 and inquired about not receiving the original tax notice, she looked in returned tax rolls and said there was nothing there, and stated that it 'should have been mailed out', verified that that the address on file was correct and it was. We did not ask at that time about the subsequent mail reminders after July 1, 2016 or September 1, 2016 penalty dates. She was asked to email us the tax notice. We received email on December 16 at 11:04 am, and paid the outstanding tax roll shortly after including penalties on December 16 at the Zama County Office.

Would also like to note that the language in the letter that we received on December 9 is confusing when explaining the penalty dates and should be clarified for the public notices.

We feel that the penalties should be reversed as one cannot pay amounts owing unless one is billed and notified of amounts owing.


Raymond Scoular
Owner of Property


Roxane Tarr
Office Manager



the County IMAGE

May/June 2016

in this issue

Assessment/Tax Notices	1
Plastic Chemical Jug Recycling	2
Access Construction	3
Land Stewardship Committee	3
Notice to Residents	4
New Councillor for Ward 7—Fort Vermilion	5
Annual Agricultural Fair & Trade Show	5
Planning & Development Services in Fort Vermilion	5
Emergency Notification	6
Using Technology in a Disaster	7
2016 Ratepayer Meetings	7
Up-Coming Events	8

Assessment/Tax Notices

Taxation and Assessment Notices have been mailed to all property owners on the Assessment Roll of the Mackenzie County as of December 31, 2015.

By this notice all assessed persons are deemed to have received their taxation and assessment notices under the authority of section 311 of the Municipal Government Act RSA 2000.

Before filing a complaint...

Review your property information to make sure the description of your property is accurate. This is an important step. If you believe information about your property is not correct, arrange a meeting with the County's assessor. Discuss any problems that might affect your property's value (for example, a major structural problem such as a cracked foundation).

Find out if these problems were taken

into account when your assessment was prepared. The assessor can re-inspect your property and correct the information if necessary.

Note: It is your responsibility to contact the County office and check your property record to make sure the details are accurate.

You can also compare your assessment with other assessments of similar properties in your neighbourhood. Talk with a professional appraiser, assessor, or realtor who can estimate your property's comparative value in the current market. Remember that the value shown on your assessment notice is based on the estimated value of your property on July 1st in the previous year.

How do I file a complaint?

You have 60 days from the date your assessment or tax notice was sent to you to file a complaint with the Clerk

Assessment/Tax Notices Cont'd

of the Assessment Review Board. Complaints MUST be filed on or before July 15, 2016.

An assessment complaint MUST be filed using the Government of Alberta "Assessment Review Board Complaint Form" (number LGS1402). This form is available on our website or at any County office.

Complaint Filing Fee

All complaints MUST be accompanied by the appropriate fee set by Council according to Bylaw 760/10 Assessment Review Boards. If the assessment review board makes a decision in your favour, or you and the assessor have reached an agreement and your assessment has been corrected and your complaint is withdrawn prior to the hearing, the filing fee will be returned to you.

Summary of Appeal Fees:

Residential—3 or fewer dwellings & farmland—\$50.00
Residential—4 or more dwellings—\$650.00
Non-Residential—\$650.00
Business Tax—\$50.00
Tax Notices (other than business tax)—\$30.00

Who do I send my complaint to?

All complaints must be received at the following address on or before Friday, July 15, 2016.

Carol Gabriel, Clerk of the Assessment Review Board
Mackenzie County
Box 640, 4511-46th Avenue,
Fort Vermilion, AB T0H 1N0

We encourage you to speak to the County's assessor, Randy Affolder, if you have any questions regarding your assessment or prior to submitting a complaint.

Assessment Open Houses

Assessment Open Houses will be held at the following locations:

La Crete County Office
Thursday, June 16, 2016
9:00 am—4:00 pm

Fort Vermilion County Office
Friday, June 17, 2016
9:00 am—12 noon

Zama County Office
Saturday, June 18, 2016
10:00 am—3:00 pm

We strongly encourage you to attend the Open House to discuss your assessment concerns with our Assessor.

Payment Options

Cash, Cheque or Debit Card—at any County Office

Post-dated Cheques—may only be post-dated up to and including the due date. Please make cheques payable to Mackenzie County.

Mail—must be postmarked by Canada Post no later than the due date.

Internet/Telephone Banking—available at most banks.

Pre-Authorized Payment Plan—if your taxes are current you may enter into an agreement with the municipality for monthly payments to be deducted from your bank account. You may sign up for the pre-authorized payment plan in June or January of each year.

Penalties for Late Payments

Any portion of taxes that remains unpaid after the

If you have not received your tax notice please contact our office immediately.

due date will be subject to the following penalties.

6% penalty as of July 1st
9% penalty as of September 1st
12% penalty as of November 1st
12% penalty as of January 1st

If you have any questions please contact:

Assessment/Taxation Clerk
780.927.3718
taxation@mackenziecounty.com.

Assessor
1.888.450.2406
Randy.affolder@telus.net

Assessment Review Board Clerk
780.927.3718
cgabriel@mackenziecounty.com

PLASTIC CHEMICAL JUGS RECYCLING

PESTICIDE & FERTILIZER CONTAINER UNDER 23 L

RINSE + REMOVE + RETURN

1. REMOVE caps and booklets
2. Puncture bottom of container
3. Triple RINSE containers
4. Chemical jugs are accepted at the following Mackenzie County Waste Transfer Stations:

- Blue Hills
- Blumenort
- Fort Vermilion
- La Crete
- Rocky Lane
- Zama



5. Chemical Jugs can also be disposed at Mackenzie Regional Landfill in High Level, Alberta

UNRINSED CHEMICAL JUGS WILL NOT BE ACCEPTED



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 14, 2017
Presented By:	Dave Fehr, Director of Operations
Title:	Tompkins Ice Bridge – Historical Data

BACKGROUND / PROPOSAL:

Please see attached historical data concerning ice bridge load capacity, dated from winter of 2009-2010, to present winter.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

- Simple Majority
 Requires 2/3
 Requires Unanimous

That the Tompkins Ice Bridge historical data be received for information.

Author: S Wheeler **Reviewed by:** Dave Fehr **CAO:** _____

Tompkins Ice Bridge - Historical Data 2009-2017

2009-2010		2010-2011		2011-2012		2012-2013		2013-2014		2014-2015		2015-2016		2016-2017	
DATE	TONNES	DATE	TONNES	DATE	TONNES	DATE	TONNES	DATE	TONNES	DATE	TONNES	DATE	TONNES	DATE	TONNES
		Dec. 10	3 Tonnes			Dec. 3	5 Tonnes			Dec. 12	5 Tonnes				
Dec. 17	10 Tonnes	Dec. 17	10 Tonnes	Dec. 13	5 Tonnes	Dec. 11	10 Tonnes			Dec. 17	10 Tonnes				
		Dec. 21	CLOSED	Dec. 16	10 Tonnes	Dec. 14	14 Tonnes	Dec. 17	4 Tonnes	Dec. 30	18 Tonnes				
		Dec. 21	10 Tonnes			Dec. 18	17 Tonnes	Dec. 20	8 Tonnes					Dec.28	5 Tonnes
Dec. 23	15 Tonnes	Dec. 23	23 Tonnes			Dec. 21	23 Tonnes	Dec. 30	19 Tonnes						
Dec. 29	20 Tonnes	Dec. 29	35 Tonnes			Dec. 28	31 Tonnes								
Jan. 10	35 Tonnes	Jan. 3	50 Tonnes	Jan. 3	6 Tonnes	Jan. 3	42 Tonnes	Jan. 2	23 Tonnes	Jan. 7	25 Tonnes	Jan. 4	5 Tonnes	Jan. 3	10 Tonnes
Jan. 11	45 Tonnes			Jan. 13	10 Tonnes	Jan. 11	38 Tonnes	Jan. 8	32 Tonnes	Jan. 9	30 Tonnes			Jan. 9	15 Tonnes
Jan. 15	50 Tonnes			Jan. 17	16 Tonnes	Jan. 15	52 Tonnes	Jan. 17	40 Tonnes	Jan. 13	36 Tonnes	Jan. 13	10 Tonnes	Jan. 16	25 Tonnes
Jan. 18	55 Tonnes			Jan. 20	22 Tonnes	Jan. 18	58 Tonnes	Jan. 21	45 Tonnes	Jan. 21	48 Tonnes	Jan. 19	15 Tonnes		
Jan. 22	60 Tonnes			Jan. 24	26 Tonnes	Jan. 25	63.5 Tonnes	Jan. 28	53 Tonnes			Jan. 22	20 Tonnes	Jan. 24	40 Tonnes
				Jan. 27	30 Tonnes			Jan. 31	60 Tonnes					Jan. 30	50 Tonnes
				Jan. 31	35 Tonnes										
Feb. 1	65 Tonnes	Feb. 1	65 Tonnes	Feb. 3	40 Tonnes			Feb. 4	63.5 Tonnes	Feb.4	63.5 Tonnes	Feb.2	25 Tonnes		
				Feb. 10	45 Tonnes							Feb.9	35 Tonnes	Feb. 7	63.5 Tonnes
				Feb. 14	51 Tonnes							Feb.12	45 Tonnes		
				Feb. 17	56 Tonnes										
				Feb. 23	62.5 Tonnes					Feb. 28	CLOSED				
		Mar. 30	62 Tonnes	Mar. 28	10 Tonnes					Mar. 3	63.5 Tonnes	Mar. 1	63.5 Tonnes		
				Mar. 31	CLOSED					Mar. 27	7 Tonnes	Mar. 28	5 Tonnes		
										Mar. 28	CLOSED	Mar. 30	CLOSED		
Apr. 1	40 Tonnes	Apr. 4	52 Tonnes			Apr. 3	30 Tonnes								
Apr. 6	4 Tonnes	Apr. 6	40 Tonnes			Apr. 10	10 Tonnes	Apr. 7	20 Tonnes						
Apr. 9	CLOSED	Apr. 12	20 Tonnes			Apr. 11	5 Tonnes	Apr. 8	CLOSED						
		Apr. 14	CLOSED			Apr. 12	CLOSED								



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 14, 2017
Presented By:	Len Racher, Chief Administrative Officer
Title:	2017 Local Gravel Crushing Tender Recommendations

BACKGROUND / PROPOSAL:

At the January 23, 2017 Council meeting, the following motions were made:

MOTION 17-01-066 **MOVED** by Councillor Sarapuk

That the 2017 Local Gravel Crushing & Stockpiling tenders be opened.

CARRIED

Tenders Received:

<i>Knelsen Sand and Gravel</i>	<i>\$ 1,537,000.00</i>
<i>B. Hinson Contracting</i>	<i>\$ 2,987,562.82</i>
<i>Saje Management Ltd.</i>	<i>\$ 1,407,750.00</i>
<i>Wapiti Gravel Suppliers</i>	<i>\$ 1,312,484.92</i>
<i>Barsi Enterprises Ltd.</i>	<i>\$ 1,542,300.00</i>

MOTION 17-01-067 **MOVED** by Councillor Driedger

That administration reviews the 2017 Local Gravel Crushing & Stockpiling Tenders, and brings back a recommendation to the next Council meeting for awarding.

CARRIED

Author: _____ Reviewed by: _____ CAO: _____

OPTIONS & BENEFITS:

Option 1

That Council cancels the 2017 Local Gravel Crushing Tender.

Benefit

Due to projected lower linear tax assessments, administration is recommending that the 2017 Local Gravel Crushing Tender be cancelled with \$1,000,000 in funds being allocated to the Gravel Crushing Reserve, and \$500,000 in funds being allocated to the General Operating Reserve.

Option 2

Delete crushing at Tompkins gravel pit

Benefit

The Tompkins gravel pit lease expired in 2015, and Administration has applied for a renewal of the lease, however a current Conservation and Reclamation Business Plan (CRBP) has been requested from Alberta Environment & Parks which will be required before we can start crushing. As it is unlikely that the lease will be approved allowing enough time for the tender required completion date of June 30, 2017, administration is recommending that the Tompkins Pit be deleted from the tender awarding.

As well, the proposed contract price to crush gravel is \$17.08/ m³ plus engineering of \$1.30/m³ plus aggregate fee of \$1/m³ for a total price of \$19.38/m³. In addition to this we wouldn't have to fund the cost up front and we do not deplete our resource.

At the present time we have an agreement with Wayback Farms (Tompkins Sand and Gravel) to supply crushed gravel at a cost of \$14.88/ m³ with a current stockpile of approx. 2,000 m³.

Administration had also received a quote for gravel at a lower cost than what was proposed by tender.

Option 3

That Council awards the full contract to the lowest qualified proponent.

Benefit

Funds have been allocated in the 2017 Operating budget allowing for 10,000m³ of gravel to be crushed. This would give the county a 3 year supply of gravel for future use.

Author: _____ Reviewed by: _____ CAO: _____

- Administration may be required to extend the completion date of June 2017, allowing for more time to complete the lease approval with Alberta Environment & Parks. Currently there is approx. 2,000 m³ of gravel stockpiled at the Wayback Farms pit that could be used until the crushing at Tompkins pit is completed.

COSTS & SOURCE OF FUNDING:

To be funded from the approved 2017 operating budget of \$1,500,000.

SUSTAINABILITY PLAN:

COMMUNICATION:

Administration to communicate Councils decision with the proponents.

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

Recommended Action #1

That the 2017 Local Gravel Crushing Tender be cancelled due to projected lower linear tax assessments, and that the \$1,000,000 be allocated to the Gravel Crushing Reserve, and \$500,000 be allocated to the General Operating Reserve.

OR

Recommended Action #2

That the gravel crushing tender of two gravel pits (Fidler, and North Vermilion) be awarded to the lowest qualified proponent, while remaining in budget.

Author: _____ Reviewed by: _____ CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 14, 2017
Presented By:	Byron Peters, Director of Planning & Development
Title:	Bylaw 1059-17 Land Use Bylaw Amendment to Rezone Part of C of T SW 11-106-15-W5M from Hamlet Country Residential 1 “HCR1” to La Crete General Commercial “GC1” (La Crete)

BACKGROUND / PROPOSAL:

Mackenzie County has received a request to rezone Part of C of T SW 11-106-15-W5M from Hamlet Country Residential 1 “HCR1” to La Crete General Commercial “GC1” to accommodate the development of a counselling office.

The location of this proposed rezoning is on the east side of La Crete just south of the Bergthaler Church. The subject lot is between two zoning districts, those being, Hamlet Country Residential 1 “HCR1” on the west side and La Crete General Commercial “GC1” on the east. Hamlet Country Residential 1 “HCR1” district allows for a variety of residential type dwellings. It does allow home based business as the only commercial type use.

Currently there is an existing mobile home on the parcel of land. The organization proposing to purchase this lot has made an offer pending approval of the rezoning. Should the rezoning be approved, they will apply for a subdivision to split the lot in half, leaving the north half as residential and the south half commercial. It is on the south half that they are proposing to develop the counselling office as this will meet the permitted use of a “Professional Office” in the La Crete General Commercial “GC1” district.

The applicant has spoken with the Director of Utilities in regards to them connecting to the municipal infrastructure. They were advised that as long as it is a professional office type building and not a large commercial type development requiring large amounts of water that there should be no issues.

Bylaw 10XX-17 was presented to the Municipal Planning Commission on February 9, 2017 where they made the following motion:

Author: L. Lambert **Reviewed by:** _____ **CAO** _____

MPC-17-02-016

That the Municipal Planning Commission recommend to Council to approve Bylaw 10XX-17 being a Land Use Bylaw Amendment to rezone Part of C of T SW 11-106-15-W5M from Hamlet Country Residential "HCR1" to La Crete General Commercial "GC1" to accommodate the development of a Professional Office, subject to public hearing input

OPTIONS & BENEFITS:

Providing counselling services within any community is a progressive step to enhancing social support for all individuals within the community. The chosen location is on the boundary of two zonings which shouldn't be an impact on either district. The planning department has no issues or concerns with this request, and feels that if the adjacent land owners have no concerns that this could be a positive move for the area.

Options are to pass, defeat, or table first reading of the bylaw.

COSTS & SOURCE OF FUNDING:

All costs will be borne by the applicant

SUSTAINABILITY PLAN:

The Sustainability Plan does not directly address re-zoning of districts within the County. As such, the proposed re-zoning neither supports nor contradicts the Sustainability Plan.

COMMUNICATION:

The bylaw amendment will be advertised as per MGA requirements, this includes all adjacent landowners.

RECOMMENDED ACTION:

Administration recommends passing first reading of the bylaw.

Simple Majority Requires 2/3 Requires Unanimous

That first reading be given to Bylaw 1059-17 being a Land Use Bylaw Amendment to rezone Part of C of T SW 11-106-15-W5M from Hamlet Country Residential "HCR1" to La Crete General Commercial "GC1" to accommodate the development of a Professional Office, subject to public hearing input.

Author: L. Lambert Reviewed by: _____ CAO _____

BYLAW NO. 1059-17
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2011, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate a professional office.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as:

Part of C of T SW 11-106-18-W5M

within the Hamlet of La Crete, be partially rezoned from Hamlet Country Residential 1“HCR1” to General Commercial 1 “GC1” as outlined in Schedule “A” hereto attached.

READ a first time this ____ day of _____, 2017.

PUBLIC HEARING held this ____ day of _____, 2017.

READ a second time this ____ day of _____, 2017.

READ a third time and finally passed this ____ day of _____, 2017.

Bill Neufeld
Reeve

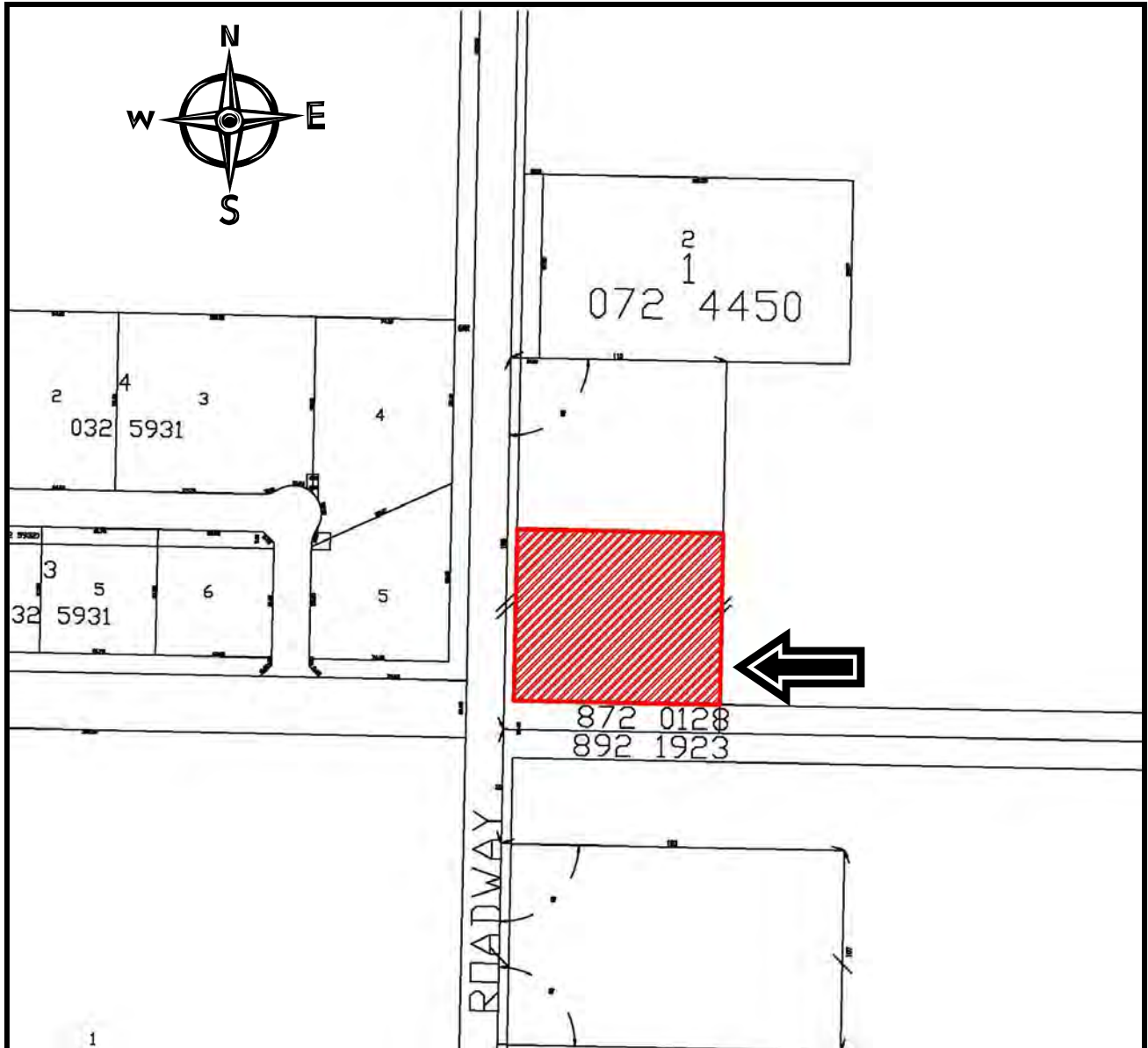
Len Racher
Chief Administrative Officer

BYLAW No. 1059-17

SCHEDULE "A"

1. That the land use designation of the following property known as:

SW 11-106-15-W5M within the Hamlet of La Crete, be partially rezoned from Hamlet Country Residential 1 "HCR1" to La Crete General Commercial "GC1" as outlined in Schedule "A" hereto attached.



FROM: Hamlet Country Residential 1 "HCR1"

TO: La Crete General Commercial "GC1"



LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. _____

Heart to Heart Ministry Centre

COMPLETE IF DIFFERENT FROM APPLICANT

NAME OF APPLICANT <i>George Froese</i>		
ADDRESS <i>Box 1092</i>		
TOWN <i>La Crete AB</i>		
POSTAL CODE <i>T0H 2H0</i>	PHONE (RES.) <i>780-841-2946</i>	BUS.

NAME OF REGISTER OWNER <i>John + Elizabeth Wiebe</i>		
ADDRESS <i>Box 217</i>		
TOWN <i>La Crete AB</i>		
POSTAL CODE <i>T0H 2H0</i>	PHONE (RES.) <i>780-928-3761</i>	BUS. <i>B09260129</i>

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS. <i>SW</i>	SEC. <i>11</i>	TWP. <i>106</i>	RANGE <i>18</i>	M. <i>WS</i>	OR	PLAN	BLK	LOT
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LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: *Residential* TO: *commercial*

REASONS SUPPORTING PROPOSED AMENDMENT:

To subdivide 2.5 acres from the current address for a Christian Counselling office. We want to use the South 2.5 acres for this purpose and leave the residence as country residence.

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ *400.00*

RECEIPT NO. *211473*

APPLICANT *[Signature]*

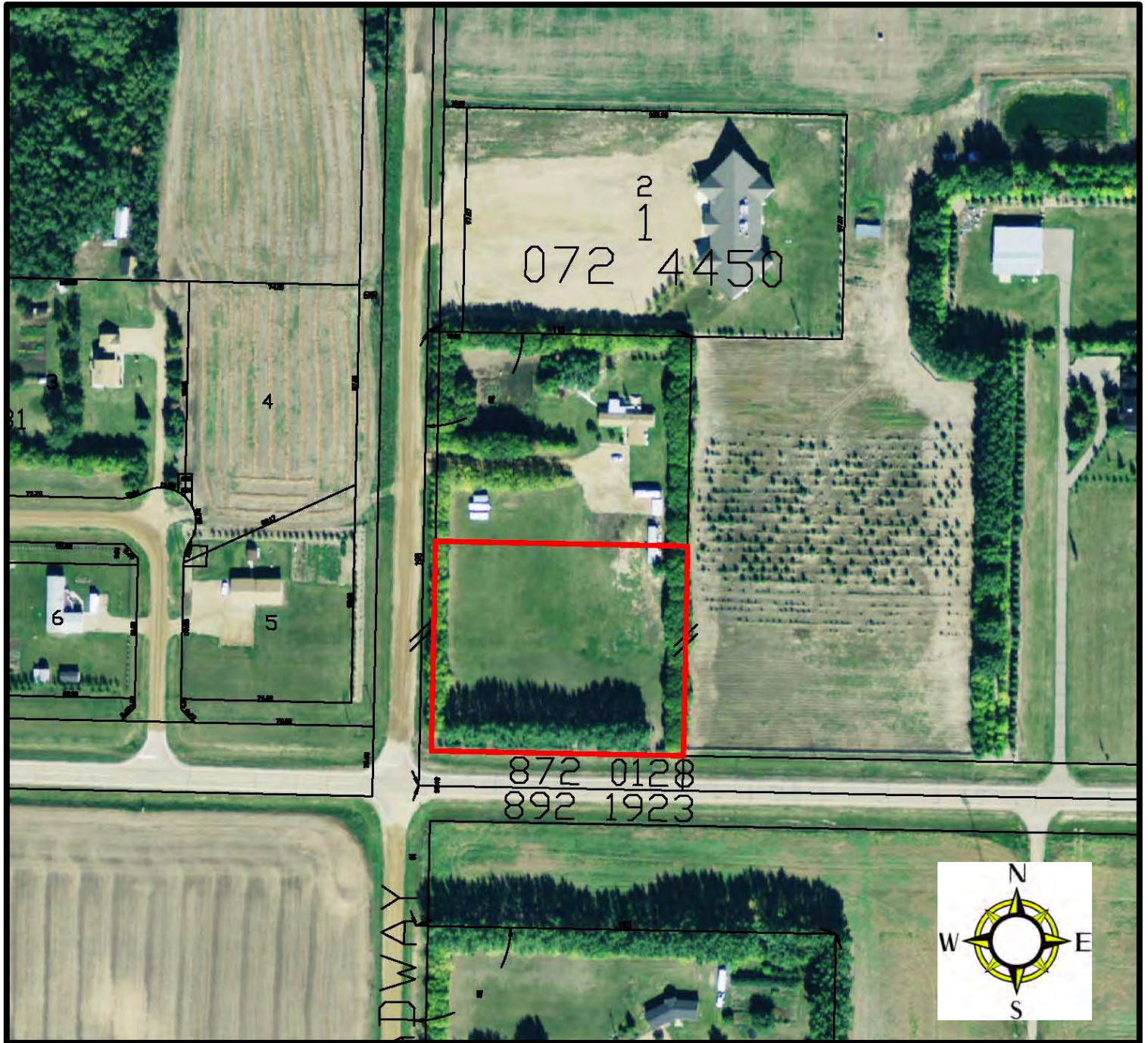
DATE *January 24-2017*

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

REGISTERED OWNER *John Wiebe*

DATE *January 24-2017*

BYLAW AMENDMENT APPLICATION



NOT TO SCALE

File No. Bylaw 1059-17

Disclaimer

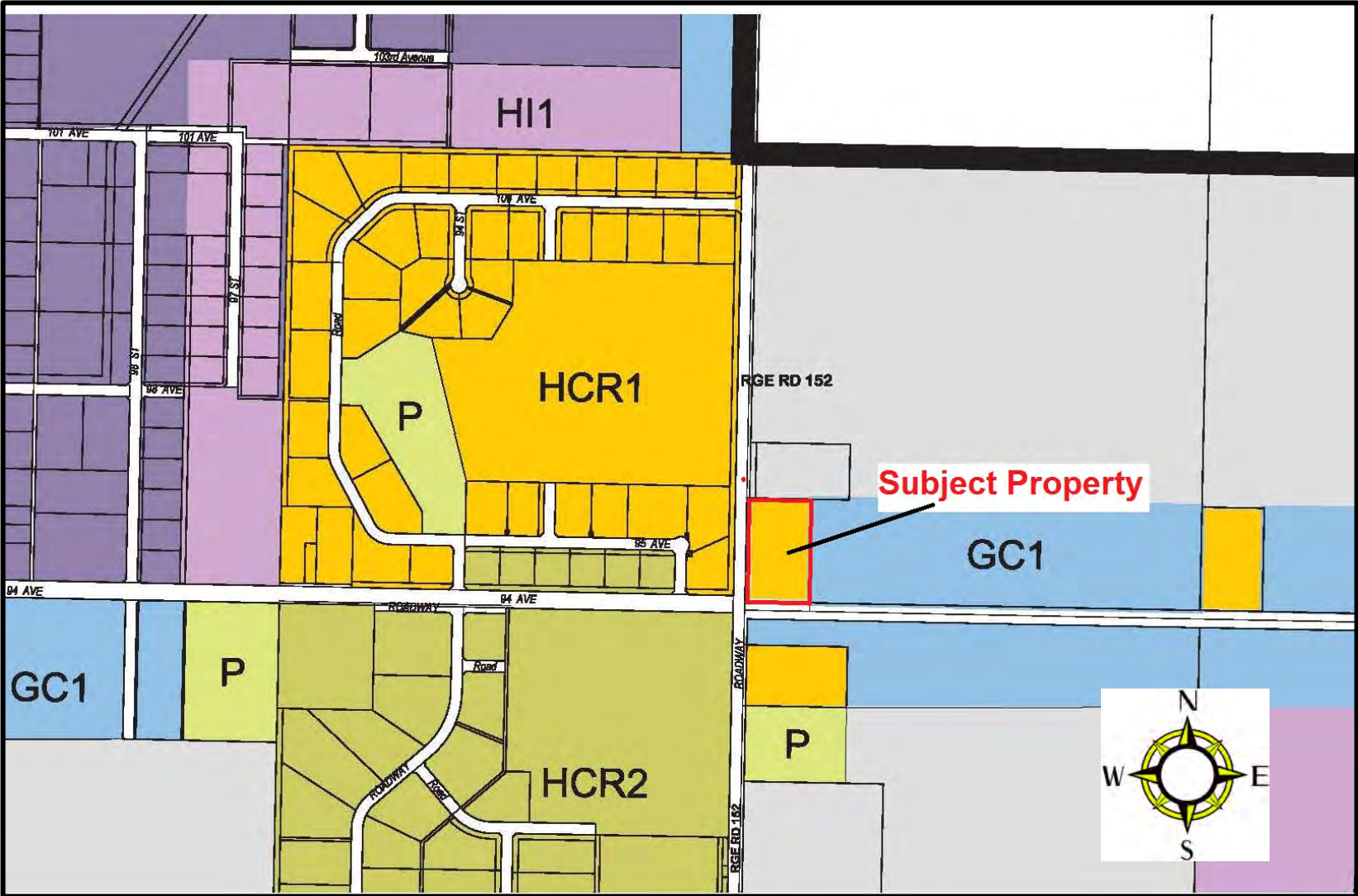
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Mackenzie County

BYLAW AMENDMENT APPLICATION



NOT TO SCALE

File No. Bylaw 1059-17

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SECTION EIGHT – LAND USE DISTRICT REGULATIONS

8.17 LA CRETE GENERAL COMMERCIAL DISTRICT “GC1”

The general purpose of this LAND USE DISTRICT is to accommodate commercial development which may have a fairly large footprint but does not need direct exposure to a high traffic route for their business. The types of development within this District are moderate to large in size, are comprehensively planned and designed to demonstrate a wide variety of building types and scale, provide pedestrian and bicycle amenities with attractive landscaping components. Uses in this District incorporate high quality signage, landscaping, site design, and building appearance.

A. PERMITTED USES	B. DISCRETIONARY USES
<ul style="list-style-type: none"> a) BUILDING DEMOLITION OR REMOVAL (Bylaw 932-14) b) BUS DEPOT c) HOTEL d) MOTEL e) PROFESSIONAL OFFICE f) PUBLIC UTILITY LOT 	<ul style="list-style-type: none"> a) AUTOMOTIVE AND EQUIPMENT REPAIR, MINOR b) BUILDING SUPPLY CENTRE c) BUSINESS SUPPORT SERVICES d) EXHIBITION GROUNDS e) INTENSIVE RECREATIONAL USE f) MANUFACTURED HOME SALES AND SERVICE g) RECREATIONAL VEHICLE PARK h) RECREATIONAL VEHICLE SALES AND SERVICE i) RESTAURANT j) RETAIL GARDEN CENTRE k) RECYCLING FACILITY l) SELF-STORAGE 1 (Bylaw 942-14) m) SERVICE STATION n) SIGNS o) VEHICLE WASH ESTABLISHMENT

C. DISTRICT REGULATIONS

In addition to the Regulations contained in Section 7, the following standards shall apply to every DEVELOPMENT in this LAND USE DISTRICT.

(a) LOT Area:

At the discretion of the Development Authority.

(b) Minimum Setbacks:

YARD - FRONT: 9.1 m (30 feet)

YARD - EXTERIOR SIDE: 9.1 m (30 feet)

SECTION EIGHT – LAND USE DISTRICT REGULATIONS

YARD - INTERIOR SIDE: 3.1 m (10 feet)

YARD - REAR: 3.1 m (10 feet)

D. ADDITIONAL REQUIREMENTS

- (a) In addition to Section 7.28 of this BYLAW, the Development Authority may require any DISCRETIONARY USE to be screened from view with a vegetated buffer strip and/or other screening of a visually pleasing nature, satisfactory to the Development Authority.
- (b) In addition to Section 7.6 of this BYLAW the architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment adjoining DEVELOPMENT and character of the site to the satisfaction of the Development Authority.
- (c) In addition to Section 7.31 of this BYLAW, parking for all new development should mainly be provided to the side and rear of new commercial buildings.
- (d) In addition to 7.31 of this BYLAW Shared Parking may be allowed at the Discretion of the Development Authority.

E. OTHER REQUIREMENTS

The Development Authority may decide on such other requirements as are necessary having due regard to the nature of the proposed DEVELOPMENT and the purpose of this LAND USE DISTRICT.



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 14, 2017
Presented By:	Len Racher, Chief Administrative Officer
Title:	Information/Correspondence

BACKGROUND / PROPOSAL:

The following items are attached for your information, review, and action if required.

- Correspondence – Canadian Association of Oilwell Drilling Contractors (Oil & Gas Awareness Day)
- Correspondence – Town of High Level (Airport Capital Assistance Program Application)
- Correspondence – Alberta Environment and Parks (Carbon Tax)
- Correspondence – Support Letter to La Crete Recreation Society Grant Application
- Correspondence – Alberta Transportation and Infrastructure (Removal of BF78103 and Construction of Range Road 140A)
- Correspondence – Alberta Environment and Parks (Community Environmental Project for Hamlet of La Crete)
- AAMDC Member Bulletin – Municipal Asset Management Program
- AAMDC Member Bulletin – Deadline for Input on Species at Risk Act Policies
- High Level Forests Public Advisory Committee Meeting Minutes
- FCM – Seizing the Moment for Rural Canada
- Greyhound/ETS Combined Terminal at Government Station
- AAMDC Survey Results on the Alberta Carbon Levy and Industrial Assessment
- AAMDC Trade Division – UFA Farm & Ranch Supply
- Alberta CARE Spring Seminar
- Crisis & Risk Communications Conference for Municipalities
- New Public Lands Disposition Application Requirements
-
-

Author: CG Reviewed by: CG CAO: _____

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the information/correspondence items be accepted for information purposes.

Author: C. Gabriel Reviewed by: CG CAO: _____



January 16, 2017

Reeve Bill Neufeld
PO Box 640
Fort Vermilion AB T0H 1N0

Dear Reeve Neufeld,

I am writing today to ask for your support of **Oil and Gas Awareness Day** in Alberta. As you know, February 13th 2017 marks the 70th anniversary of the Leduc No. 1 oil discovery. The discovery at Leduc in 1947 would prove to be the catalyst for modern Alberta, unlocking the province's conventional oil resources and driving Canada toward increased energy independence.

Many Albertans are residents of our great province because they or their forbearers came to Alberta to seek new opportunities in the wake of the Leduc No. 1 discovery. Calgary and Edmonton owe their thriving populations to this development. The towns of Devon and Swan Hills are a direct result of oil and gas workers moving to the surrounding area. From Lethbridge to Grande Prairie, Alberta's oil and gas industry has benefitted from the wellspring of talent and industry knowledge created by the Leduc discovery. You could say that it created Alberta's 'family business'.

The Alberta Urban Municipalities Association (AUMA) has submitted a resolution to the Government of Alberta on behalf of its members asking the province to honour the industry by declaring February 13th Oil and Gas Awareness Day in Alberta. In addition, the Canadian Association of Oilwell Drilling Contractors' (CAODC's) Oil Respect campaign has a petition with over 1,300 signatures supporting the initiative.

The CAODC and AUMA have championed this initiative with the Government of Alberta and have seen some movement on that end, but we feel strongly about individual municipal participation. On behalf of our members, many of whom live in your communities, I am asking you to place a proposal regarding Oil and Gas Awareness Day (February 13th, 2017) on your next council meeting's agenda. Each municipality will observe the event as they like, but we believe that the time has never been more important to celebrate an industry that has given so much to our province. For more information, please contact Jess Sinclair, a member of our communications team, at jsinclair@caodc.ca or 403-264-4311 Ext 108.

With gratitude,

Mark A. Scholz, MBA
President

RECEIVED
JAN 23 2017

MACKENZIE COUNTY
FORT VERMILION OFFICE



TOWN OF
HIGH LEVEL

Town of High Level
10511 - 103rd Street
High Level, AB T0H 1Z0
Canada

Telephone: (780) 926-2201
Facsimile: (780) 926-2899
town@highlevel.ca
www.highlevel.ca

January 17, 2017

The Honourable Marc Garneau, M.P.
House of Commons
Ottawa, ON
K1A 0A6

Dear Mr. Garneau:

Airport Capital Assistance Program Application - High Level Airport Runway Rehabilitation

The Town of High Level made an application to Transport Canada and the Airport Capital Assistance Program (ACAP) to complete critical runway rehabilitation. The Town is hopeful that the project will be approved, but we are concerned with the information that we are receiving from ACAP in regards to the decisions on critical aircraft that affects the amount of funding approved for the project.

The High Level Airport (CYOJ) is a certified airport providing scheduled air service to Northwest Alberta. The Town of High Level is a small community of approximately 3800 people and obviously has limited resources. The airport is served by two scheduled air carriers. One of these air carriers provides service using a Beech 1900 passenger aircraft. This is the aircraft the ACAP has determined to be our critical aircraft for the airport.

The issue that has arisen is that the Town has determined that the critical aircraft for our airport is in fact the Lockheed Electra. This aircraft is a Forestry Air Tanker that is based at our airport in the summer months. This aircraft is much heavier resulting in more damage to the runway surface than the Beech 1900 aircraft. We have communicated this to ACAP, but they insist that other aircraft outside the scheduled commercial traffic are not considered.

The difference in cost in completing the runway rehabilitation for the Lockheed Electra versus the Beech 1900 is approximately \$1.1 million. This cost difference is considerably higher and will result in financial hardship for the community (considering infrastructure needs across the rest of our town).

The High Level Airport is one of five Wildfire Management Super Bases in Alberta. In 2015, the Electra aircraft landed at our airport 185 times. In 2016, the airbase was critical in providing air support to a large fire that affected one of our forestry industries, and was threatening the community and rural residents. There is at least one of these aircraft stationed at the airport throughout the wildfire season.

Gateway To The South

RECEIVED
JAN 23 2017

MACKENZIE COUNTY
FORT VERMILION OFFICE

The High Level airport cannot deny landing for the Electra and therefore the runway will continue to be used by the Electra and will cause premature wear to the runway surface if not built to suit this aircraft. Premature wear will shorten the life span of the repairs that ACAP pays for resulting in more costs in the future.

The option of reducing our level of service by removing the Electra as a firefighting aircraft is not possible as the level of wildfire hazard in the northwest region of Alberta is high and the Electra is a primary tool for protecting communities from wildfire. There are no other airports in the area that have the runway or infrastructure to manage this aircraft. Additionally, firefighting aircraft coming in the future to potentially replace the Electra is getting bigger. It is essential to at least meet the needs of the Electra, which will increase the potential that the forest and communities of northwestern Alberta will have adequate protection.

If this funding is not provided to the Town of High Level, we can only meet minimum repairs to maintain safety, however, even the cost of the minimum repairs is not sustainable for the Town and levels of service will gradually decrease. This is not acceptable as it is the only certified airport in the region with scheduled service. The High Level Airport is a vital transportation hub for both business and pleasure travel and reduced services will put additional economic strain on the municipality and the region.

We hope that you consider this information and provide us with the necessary assistance in receiving the appropriate funding provided by the Airport Capital Assistance Program to ensure continued service and safety of the residents in our region.

Yours sincerely,



Crystal McAteer
Mayor

Cc: Chris Warkentin, M.P., Grande Prairie-Mackenzie
Arnold Veirsen, M.P., Peace River Westlock
✓ Reeve Bill Neufeld, Mackenzie County



ALBERTA
ENVIRONMENT AND PARKS

*Office of the Minister
Minister Responsible for the Climate Change Office
MLA, Lethbridge-West*

JAN 27 2017

Reeve Bill Neufeld
MacKenzie County
PO Box 640
4511 - 46 Avenue
Fort Vermilion AB T0H 1N0

Dear Reeve Neufeld:

Honourable Rachel Notley, Premier of Alberta, forwarded a copy of your correspondence regarding a carbon price in Alberta. Premier Notley has reviewed your comments and asked me to respond on behalf of the Government of Alberta.

As you are aware, Alberta's Climate Leadership Plan includes an initial focus on pricing carbon across the economy. This includes transportation and heating fuels, as well as sector or product-based performance standards for large industrial emitters. Under the plan, emissions from coal-fired generation will be phased out by 2030 and Alberta will transition to renewable power. Additionally, a limit on oil sands emissions will be legislated and methane emissions will be cut.

The Government of Alberta is now working to implement the plan and many important details need to be established. This includes effective application and collection of the carbon price, as well as use of the funds it generates.

The Climate Leadership Plan includes commitment to use the carbon revenue to both invest in efforts to reduce greenhouse gas emissions and to support Albertans and businesses to transition to a lower carbon economy. Considerations for investment in emission reductions include, but are not limited to: energy efficiency; renewable energy systems; green infrastructure; and innovation and technology. Our government will consider adjustment supports for coal transition, job transition and training, and lower-income Albertans.

Though the details of the revenue investment are continually being evaluated, these investment and adjustment programs are not geographically limited. They are intended to address the needs of various communities and citizens, recognizing the support needed to transition our economy and create new and diverse opportunities. As details are developed for use of the revenue, we will consider the unique needs of rural and remote communities.

I encourage you to remain engaged over the coming months as implementation of the Climate Leadership Plan progresses. Please feel free to contact my Ministerial Assistant, Ms. Janelle Morin, if you have additional questions that you would like to discuss.

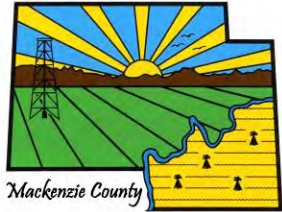
Sincerely,

A handwritten signature in black ink that reads "Phillips". The signature is written in a cursive style with a large, stylized initial "P".

Shannon Phillips
Minister

cc: Honourable Rachel Notley
Premier of Alberta

Honourable Margaret McCuaig-Boyd
Minister of Energy



Mackenzie County

P.O. Box 640, 4511-46 Avenue, Fort Vermilion, AB T0H 1N0
P: (780) 927-3718 Toll Free: 1-877-927-0677 F: (780) 927-4266
www.mackenziecounty.com
office@mackenziecounty.com

January 30, 2017

To whom it may concern,

I am writing to support the LaCrete Recreation Society to apply for grant funding under the Community Facility Enhancement Program, and inform council's commitment of \$100,000.00 to the project.

The LaCrete Northern Lights Recreation Center provides an essential service to both La Crete and the surrounding area. The weather of northern Alberta does not always condone physical activity outdoors, making the recreation center an optimum venue for individuals and families to maintain an active lifestyle. The center works hard on contributing to the health of LaCrete and area by developing clubs and teams, and promoting opportunities for the community to be involved.

To keep up with their mandate to develop, foster, and strengthen recreation and leisure services, it is essential for the center to expand with the growing communities need for recreation services. A demanding ice time schedule packed with hockey of all ages, figure skating, and parents and tots groups has the dressing room size and availability stretched to its limits. The dressing room expansion to the Northern Lights Recreation Center would increase the capacity and event variety in their programming schedule, allowing them to reach out even more in the community and broaden their impact. We appreciate your consideration for this grant, and Mackenzie County Council fully supports the application of the grant and the expansion of the facilities.

Sincerely,

Bill Neufeld
Reeve
Mackenzie County



Mackenzie County

P.O. Box 640, 4511-46 Avenue, Fort Vermilion, AB T0H 1N0
P: (780) 927-3718 Toll Free: 1-877-927-0677 F: (780) 927-4266
www.mackenziecounty.com
office@mackenziecounty.com

February 1, 2017

The Honourable Brian Mason
Minister of Alberta Transportation & Infrastructure
320 Legislature Building
10800 – 97 Avenue
Edmonton, Alberta T5K 2B6

Dear Minister,

RE: REMOVAL OF BF78103 AND CONSTRUCTION OF RANGE ROAD 140A

Mackenzie County is requesting funding in the amount of \$50,000 for the removal of deteriorated bridge BF 78103.

Please see the attached details of the project which was completed in autumn of 2016.

If you have any questions or concerns, please feel free to contact Dave Fehr at 780 841-1628 or email at dfehr@mackenziecounty.com.

Sincerely,

Len Racher
Chief Administrative Officer

Mackenzie County
BF 78103

<u>DATE</u>	<u>ITEM</u>
12-Apr-16	RFD approved by council for BF78103; proceed to tender
9-Aug-16	Contract awarded to Northern Road Builders Inc.
12-Aug-16	Start-up Meeting
22-Aug-16	Construction start date
23-Aug-16	Extra Work Orders approved: Fence & Culvert
9-Sep-16	Surfacing Gravel
15-Sep-16	Northern Road Builders Inc. Progress Payment #1
30-Sep-16	Contract completion date
5-Oct-16	Northern Road Builders Inc. Progress Payment #2



Mackenzie County

P.O. Box 640, 4511-46 Avenue, Fort Vermilion, AB T0H 1N0
P: (780) 927-3718 Toll Free: 1-877-927-0677 F: (780) 927-4266
www.mackenziecounty.com
office@mackenziecounty.com

February 1, 2017

The Honourable Shannon Phillips
Minister of Environment and Parks
208 Legislature Building
10800 – 97 Avenue
Edmonton, AB T5K 2B6

Dear Minister:

**RE: DISBURSEMENT OF FUNDS ALLOCATED TO A COMMUNITY
ENVIRONMENTAL PROJECT FOR THE HAMLET OF LACRETE**

Mackenzie County has received your letter dated August 12, 2016, notifying the availability of a grant for \$73,500.

Please see the attached proposal for an environmental project with benefits to the residents of the Hamlet of La Crete.

If you have any questions or concerns, please feel free to contact Dave Fehr at (780) 928-3983, or dfehr@mackenziecounty.com.

Regards,

Len Racher
Chief Administrative Officer
Mackenzie County



La Crete Walking Trail Connection

Proposal for Grant
Funding

November 2016
MACKENZIE COUNTY



1 PROJECT BACKGROUND

- 1.1 Mackenzie County (the “County”) believes in providing a network of walking trails within its hamlets, to enhance its resident’s quality of life by providing walking trails as a viable form of transportation. The County already has 28.6 kilometers of walking trails in the hamlets of La Crete and Fort Vermillion. Proposed is a new connection of walking trail in La Crete from 100 Street to Lake Tourangeau. This connection will provide residents the ability to walk from a residential development north of the Lake to the hamlet core, as well as a connection from the hamlet core to the green space Lake Tourangeau provides.
- 1.2 This proposal is prepared as a grant application to Alberta Environment and Parks for consideration as a community environmental project for the Hamlet of La Crete. The County received a letter from Minister Shannon Phillips, dated August 12, 2016, indicating the availability of funding.

2 PROJECT DESCRIPTION

- 2.1 A sketch of the proposed walking trail is included in the Appendix to the proposal. The walking trail will be 1800 meters long and 2.0 meters wide. The walking trail will be an asphalt surface, which will provide an all-season walking trail for the residents.
- 2.2 This proposal is a request for Alberta Environment and Parks to provide funding towards this walking trail project. This project is important enough to the residents of La Crete that additional funding for the project is being provided by both the County itself and La Crete Businesses.
- 2.3 The proposed schedule for the project is: To secure funding sources by January 30, 2017; the design to be completed by March 2017; with construction in the summer of 2017.

3 GREEN INITIATIVE

- 3.1 The proposed project is considered to be a green initiative and an environmental project as it will encourage residents to walk as a mode of transportation, instead of driving. It is well known that vehicles contribute more of the world’s greenhouse gases than any other source. In order to reduce greenhouse gases we need to either reduce the amount of driving people do, or replace petroleum-driven vehicles with alternative energy. Northern Alberta living is very different from city living or even the rural areas around the cities. Differences include: The distances people need to travel are generally further on a daily basis; there are fewer services available at greater distances, electrical grids do not have redundancy and are less reliable, infrastructure is more expensive due to location, and lower populations in the north generate less tax required to fund projects. All these challenges make it difficult to replace petroleum-driven vehicles through alternative fuels in rural northern Alberta. Therefore, people need to be encouraged to walk where possible to reduce the amount of driving.

3.2 Lake Tourangeau is a beautiful, environmentally-sensitive area on the edge of La Crete. The County already maintains walking trails and day use picnic areas along the lake. The proposed walking trail will increase the usage of these trails and picnic areas. Increased usage will result in greater awareness of the Lake. When people enjoy the natural setting along the Lake, they will be more likely to ensure that it is protected from development. The proposed walking trail will help to provide environmental protection of Lake Tourangeau.

4 PROJECT ESTIMATE

ITEM	COST PER UNIT	QUANTITY	COST
Topsoil Removal	\$8.00/cubic meter	1000 cubic meters	\$8,000
Trail Construction	\$225/meter	1700 Meters	\$405,000
Project Sign	\$2000	2 Signs	\$4,000
Painted Cross walk and signs	\$2500	2 crossings	\$5,000
Engineering	10%		\$42,000
Contingency	10%		\$42,000
TOTAL			\$506,000

5 PROJECT FUNDING

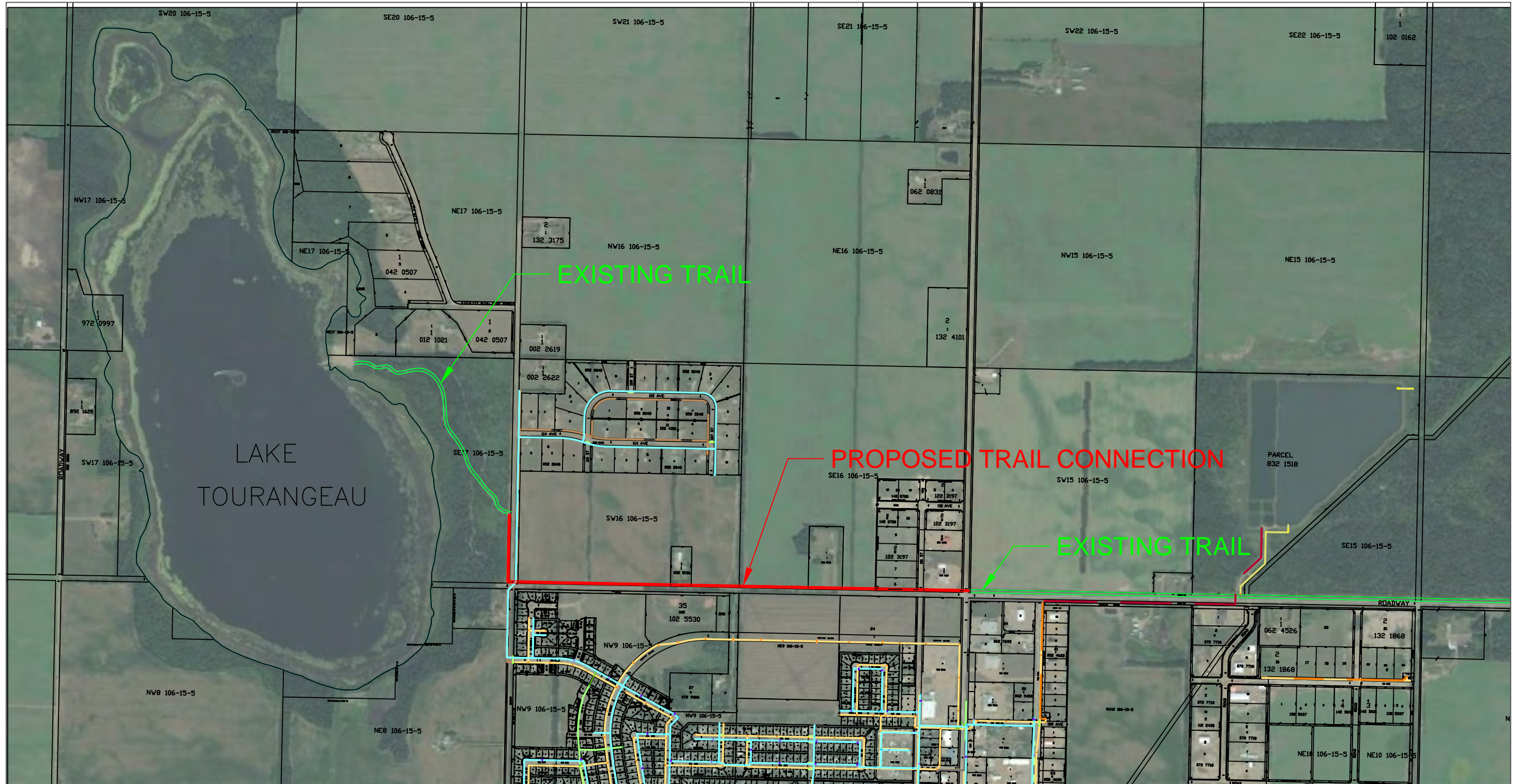
FUNDING SOURCE	PROPOSED FUNDING
Alberta Environment and Parks	\$73,500
La Crete Businesses and Resident Donations	\$100,000
Mackenzie County	\$332,500
TOTAL	\$506,000

6 CONCLUSION

Mackenzie County is grateful for the opportunity to apply for funding towards its walking trail project. The additional walking trail will enhance the abilities of the La Crete residents to walk instead of drive, and to enjoy the natural setting of Lake Tourangeau.

APPENDIX A
Proposed La Crete
Walking Trail Drawing

Mackenzie County



T & L ENGINEERING LTD.

FILE: Trail Proposal
 DWN: MCLAUGHLIN
 DATE: 10/5/2016
 SCALE: N.T.S.

La Crete WALKING-TRAIL
 CONNECTION

CLIENT:
 Mackenzie County
 DWG. NO.: 1 of 1

Municipal Asset Management Program Information Released

In their 2016 budget, the Government of Canada committed \$50 million to improving asset management capacity for municipalities across Canada. The Government of Canada tasked the **Federation of Canadian Municipalities** (FCM) with administering the funding and designing a program that would meet the diverse needs of municipalities across Canada.

After consultations with the Government of Canada and provincial and territorial municipal associations across the country (including the AAMDC), the FCM has released preliminary information on the **Municipal Asset Management Program (MAMP)**. The MAMP will include **multiple components**, including the development of training, resources, information-sharing networks, and direct application-based funding to municipalities to undertake asset management-related projects such as condition assessments, asset inventories, policy/governance development, and more.

MAMP is expected to begin delivering programming and accepting applications in April 2017. The AAMDC will share further details as they become available.

Enquiries may be directed to:

Wyatt Skovron
Policy Analyst
780.955.4096

Kim Heyman
Director, Advocacy & Communications
780.955.4079

REMINDER: Deadline for Input on Species at Risk Act Policies Extended

The implications of the *Species at Risk Act* (SARA) has been identified as a priority by AAMDC members through the endorsement of a number of resolutions. As such, the AAMDC is reminding members that the Government of Canada is looking for input on seven draft policies, which support consistent implementation of SARA.

The draft policies in which the federal government is seeking input on include:

- [Policy on Critical Habitat Protection on Non-federal Lands](#)
- [Policy on Protecting Critical Habitat with Conservation Agreements under Section 11 of the Species at Risk Act](#)
- [Policy on Survival and Recovery](#)
- [Policy Regarding the Identification of Anthropogenic Structures as Critical Habitat under the Species at Risk Act](#)
- [Approach to the Identification of Critical Habitat under the Species at Risk Act when Habitat Loss is Not Believed to be a Significant Threat to the Survival or Recovery of the Species](#)
- [Species at Risk Act Permitting Policy](#)
- [Listing policy for Terrestrial Species at Risk](#)

The federal government is welcoming any comments on these policies, and specifically is requesting responses to the following two question:

- Are the policies clear and understandable?
- Are there any concerns or recommendations regarding these policies?

The Government of Canada has extended the comment period until **March 31, 2017**.

Feedback can be provided to the Species at Risk Public Registry via email at ec.registrelep-sararegistry.ec@canada.ca.

Enquiries may be directed to:

Tasha Blumenthal
Policy Analyst
780.955.4094

Kim Heyman
Director, Advocacy & Communications
780.955.4079



HIGH LEVEL FORESTS PUBLIC ADVISORY COMMITTEE

MINUTES

Tuesday, November 29th, 2016
5pm, High Level Seniors Center

PRESENT:

Allen Plantinga (Tolko)	Marissa Green (Norbord)
Boyd Langford (Member of Public)	Melanie Plantinga (Tolko)
Chris Mitchell (Town of Rainbow Lake)	Walter Sarapuk (MacKenzie County)
John Thurston (Hungry Bend Sandhills Society)	Evan Gardner (Peace River Constituency)
Dave Cook (CAREERS:The Next Generation)	Barry Toker (Watt Mountain Wanderers)

INFORMATION SENT:

Adam Marshall (Silvacom)	Exact Harvesting
Baptiste Metchooyeah (Dene Tha')	Fort Vermilion Heritage Center
Bernie Doerksen (LaCrete Polar Cats)	Fred Radersma (Norbord)
Beverly Noskiye (Peerless Trout First Nation)	Christine Malhmann (Agriculture & Forestry)
Carol Gabriel (Mackenzie County)	Keith Badger (Netaskinan Development)
Jon McQuinn (LRRF)	Kieran Broderick (Beaver First Nation)
Claude Duval (Watt Mnt Wanderers)	Lindee Dumas (LRRCN)
Connie Martel (Dene Tha')	Terry Jessiman (Agriculture & Forestry)
Conroy Sewepagaham (Lubicon Lake Nation)	Marilee Cranna Toews (Hungry Bend Sandhills Society)
Cory Ferguson (Paddle Prairie Metis Settlement)	Cheryl Ernst (High Level & District Chamber of Commerce)
Crystal McAteer (Town of High Level)	Paddle Prairie Metis Settlement
Dan Coombs (Agriculture & Forestry)	Sugu Thuraisamy (LRRF)
Dan Fletcher (Town of Rainbow Lake)	Treetech
Mike Cardinal (Tallcree First Nation)	Tristina Macek (N'Deh Ltd. Partnership)
Aaron Doepel (LaCrete Sawmills)	Matt Marcone (Echo Pioneer)
Paul Ebert (Agriculture & Forestry)	Terry Batt (Trapper's Association)
Mike Morgan (Town of High Level)	Brent Holick (LaCrete Polar Cats)
Harvey Sewpagaham (LRRCN)	

CALL TO ORDER 5:45pm

1. WELCOME & INTRODUCTIONS

2. ROUND TABLE

- a. **Barry Toker** - Trucks have been accessing the snowmobile trails via some of the lines which were opened during last year's logging operations. Aren't the companies required to close access to the lines as they abandon them? Allen responds that it depends on the conditions of the opening permits. The companies generally remove all creek and stream crossings but leave the lines open to permit access for reforestation activity.
- b. **John Thurston** – has not received any calls of concern about logging trucks. Allen has had some calls and has followed up on them. Tolko is continuing to use the “Geo Tab” monitoring system in their logging trucks. If someone calls and reports time, location, and direction of travel, we can often discover who the driver or truck is. Allen did see a truck in the ditch near the bridge over the Boyer river on highway 88. It was hauling conifer trees to Tolko. He does not have information about cause or when the accident occurred. The contractor is responsible for cleaning up the logs.
- c. **Barry Toker** – The information that was presented in the paper may have lead people to believe that the burner would be burning without emitting particulate. The ash being produced is greater than he expected. There is still a cooling period when preparing to clean the ash from the burner and a heating period again when firing it. During those times it does not burn as cleanly as when it is at it's optimum temperature. The ash is being removed from the burner less frequently than in the past so there are fewer heating/cooling cycles.
 - i. Is there environmental monitoring? We can find out. There was when the burner operated before. Do the monitoring devices draw air in? Or are they passive collectors of debris? Allen and Melanie do not know but will find out for next meeting.
 - ii. How long will the burner operate? Until the hog is consumed. The variance is for 9 months. Will an extension be requested or needed? Not likely. What should people whose businesses are effected by winter burner operations do about their concerns? All concerns should be brought to David Gilliespie, Plant Manager.
 - iii. Barry suggests that Tolko consider public relations work to help people understand that some ash is inevitable.

3. OLD BUSINESS

- 3.1 Debris at Cardlock – that situation appears to be under control. Trucks are stopping in the side yard at Tolko to check for debris. Tolko has reminded contractors to check for and remove debris in the pullout site provided and not at other areas around town.

4. NEW BUSINESS

4.1 Dave Cook, Forestry Consultant – CAREERS: The Next Generation, “The Forestry Futures Alliance”

See attached


- a. When was “Work Wild” established? In 2008 during the downturn in the forest industry to help encourage young people to consider careers in the forest industry.
- b. The emphasis of the projects discussed here seems to be aboriginal students. What about other students? The focus is aboriginal students because the program has begun with the broader community. The program is continuing for all students. Now John is going to reach students in isolated aboriginal communities and get them motivated and excited about opportunities available to them.
- c. The program focus seems to be junior and senior high students. Boyd has experience with much younger individuals who have dropped out of school. Can efforts be made to connect with younger students? Careers is giving John freedom to encourage younger children. John is working with students in elementary grades as well as older.

5. NEXT MEETING – Tentatively - Tuesday February 21st, 2017

6. MEETING ADJOURNED – 6:55pm

SEIZING THE MOMENT FOR RURAL CANADA

Municipal recommendations for Federal Budget 2017



Rural communities are essential to Canada's prosperity and to the Canadian experience.

From coast to coast, rural communities are central to Canada's economic, social and environmental well-being. But with limited fiscal capacity, rural governments face formidable challenges providing the infrastructure that's needed to sustain local economies and ways of life.

For rural communities, Budget 2016 delivered vital short-term investment for repairs to core infrastructure, including water and wastewater treatment. Now Budget 2017 is the watershed, with potential to be deeply transformative.

The federal government has put unprecedented infrastructure dollars on the table for the coming 11 years. Budget 2017 is where the long-term investment plan will take shape. And the right decisions in this budget can set rural communities on a path to a more prosperous future, in every region of this country.

On January 16, 2017, the Federation of Canadian Municipalities released *Seizing the Moment*—our 2017 federal pre-budget submission. This companion document highlights its key recommendations to foster a more livable, competitive and prosperous rural Canada.



UNLOCKING THE RURAL AND NORTHERN COMMUNITIES FUND

Last fall, the federal government announced its intention to dedicate \$2-billion to rural and northern infrastructure needs over 11 years. But for this historic investment to drive historic outcomes across Canada, we need some clear decisions in Budget 2017.

This new fund must be optimized to ensure it supports the capital priorities identified by local governments—while recognizing their unique fiscal and administrative challenges.

Predictable allocations will empower municipalities to plan long-term. Fairer cost-sharing will ensure projects are not

derailed by local fiscal limits. Streamlining administration will ensure progress is not blocked by terms and conditions designed for larger projects in bigger centres.

Getting this right in Budget 2017 will mean better roads and bridges, cleaner water, support for a full range of transportation needs—and critical septic system upgrades in areas not serviced by municipal wastewater facilities.

With the right tools, rural governments are ready to build more livable and prosperous communities that can attract the talent they need to thrive well into the future.

Recommendations:

- **Ensure this fund supports the capital priorities of local governments**, including roads and bridges, culverts, water and wastewater treatment, septic system upgrades and a full range of rural transportation and mobility needs.
- **Develop a predictable allocation model** for this fund that empowers local governments to plan ahead, tap local expertise, and select the most cost-effective solutions to local needs.
- **Ensure fair capital cost-sharing** so fiscally-constrained rural governments can move projects forward—retaining the new 50 per cent federal share, with provinces holding firm at one-third.
- **Streamline administration** to ensure rural and remote communities can access funds efficiently and fairly through simplified project identification and consistent reporting requirements.
- **Build maximum flexibility into stacking rules**, empowering municipalities to combine this new investment with other federal funding sources to move strategic projects forward.
- **Recognize regional realities**, empowering provinces/territories, in consultation with their municipal associations, to define eligible population thresholds that reflect the size of small communities in their regions (up to 100,000).



NATION-BUILDING IN COMMUNITIES OF ALL SIZES

New dedicated funding for rural Canada is designed to serve priorities not eligible in the wider Phase 2 infrastructure plan. But rural communities must be full players in that plan as well—with its nation-building objectives to promote growth, foster social inclusion and respond to climate change.

Municipalities are on the front lines of climate change, as new weather extremes threaten local infrastructure. Green Infrastructure Fund investment must support rural climate adaptation efforts and other environmental priorities.

As engines for nearly a third of Canada's GDP, rural communities need stronger air, marine and road links into trade

and transportation corridors. This should be a priority for the promised Trade and Transportation Infrastructure Fund.

Rural economic development depends on digital links as well. Building on the federal *Connect to Innovate* program is an unmatched opportunity to extend reliable broadband Internet to every community.

Few regions can escape Canada's housing affordability crisis. Alongside a national housing strategy, FCM is calling for a \$12.6 billion eight-year carve-out in the Social Infrastructure Fund for housing solutions—in rural areas as well as cities.

Recommendations:

- **Apply a rural lens** to all Phase 2 program eligibility criteria to reflect fiscal limitations and sparse populations, with the specific aim of enhancing rural economic development.
- **Optimize the Green Infrastructure Fund** to ensure that rural priorities are met—including storm water management; drinking water, wastewater and septic system upgrades; and extreme weather adaptations.
- **Distinctly support rural, northern and remote transportation needs** with a Trade and Transportation Infrastructure Fund carve-out for airport, marine and road infrastructure projects—vital to growing and diversifying local and regional economies.
- **Close the rural broadband gap**, working with FCM and municipalities to implement *Connect to Innovate* and extend reliable and affordable broadband Internet access to every community.
- Continue incorporating rural perspectives in a **national housing strategy** to foster a wider spectrum of affordable non-profit and market rental housing choices for Canadians.
- **Improve housing affordability** by protecting social housing and investing in new affordable housing construction—supported by a \$12.6 billion national investment over eight years.



MODERNIZING THE RURAL INVESTMENT TOOLBOX

Municipalities shoulder 60 per cent of Canada’s public infrastructure, with access to just 8-10 cents of each tax dollar. They also deliver many public services and play growing roles in areas such as public safety and climate change adaptation.

All of this fuels a fiscal squeeze that peaks in rural communities with lower ratepayer densities and continuing youth out-migration.

Local governments have a strong track-record of delivering cost-effective solutions to local needs. What they do not have is flexibility to deal with financial and administrative bottlenecks.

For Phase 2—and all cost-shared infrastructure programs—municipalities will need an investment toolbox that is flexible enough to unlock rural expertise and recognize rural challenges.

Predictable allocations, fair-cost sharing, flexible fund stacking rules, and streamlined administrative requirements are keys to getting projects moving in rural Canada.

More broadly, FCM is inviting the federal government to work together to ensure that federal policies and programs respond to the specific needs of rural communities.

Recommendations:

- **Elevate rural priorities federally**, working with FCM to explore a mechanism to ensure that federal policies and programs respond to the specific needs of rural communities.
- **Favour allocation-based mechanisms** to deliver infrastructure investments, recognizing local governments’ expertise in assessing local needs and their need to plan for the long term.
- **Modernize capital cost-sharing** for infrastructure programs to ensure projects can move forward—retaining the new 50 per cent federal share, and provinces contributing no less than their traditional one-third.
- **Further recognize local fiscal limits** by expanding cost-sharing to encompass design and planning; repairs; land acquisition and other costs—while empowering municipalities to “stack” multiple federal funding sources.
- **Design the Canada Infrastructure Bank** in partnership with FCM, ensuring smaller municipalities can optionally access low-cost financing by cooperating and “bundling” projects for scale.

From: [Peter F. Braun](#)
To: [Len Racher](#); [Carol Gabriel](#)
Subject: Fwd: Greyhound/ETS Combined Terminal At Government Station On 107th Street & 98th Avenue
Date: January-23-17 8:13:43 PM

I think we should add this to the next agenda

Peter F Braun
780-926-6238

Begin forwarded message:

From: Rory Koopmans <rjkoopmans74@gmail.com>
Date: January 23, 2017 at 10:59:55 AM MST
To: bill@mackenziecounty.com
Subject: Fwd: Greyhound/ETS Combined Terminal At Government Station
On 107th Street & 98th Avenue

Rory J. Koopmans, B. Admin.

#6, 14504-108th Avenue NW

Edmonton, Alberta T5N 1G8

7807099415

January XXIIIrd, MMXVII

Mackenzie County Council

By the by, it would really be great as a Municipal Affairs file idea if you got the MC govt to tell Edmonton City Council to agree to allow Greyhound to combine with ETS & have one terminal at the underused Government Station by the Legislature. Just think if Greyhound & ETS could combine city routes, they could reach points that they never have before plus realize a cost savings thru streamlining & efficiencies. Not just that but less buses downtown at a combined terminal means less fuel being burned, so better off for the environment & less buses polluting MC when they arrive there, but an easier stopping point for them as they move through your fine city throughout Alberta & the nation.

Many of the ETS routes are gone from there anyway due to the nearby LRT which is just a 2 block walk north over established sidewalks to Jasper Avenue. Or Greyhound/ETS customers can walk south over the High Level Bridge to the

Universiade area. There is already a terminal there that is heated & has washrooms, so all that would be needed are a pair of trailers on the East lawn by the Federal Bvilding for Greyhound office, customer service area, & a space for some chairs for customers to wait in case the main Gov't Station terminal be temporarily overfilled.

There is no need to be build any food/restaurant infrastructure as there are coffee shops and restaurants in both directions north & south. Plus Greyhound would by moving there would truly be able to allow its customers to have unfettered access to any point in Edmonton & to establish whether they need in city, out of town travel or both. This of course would include citizens of Mackenzie Cty.

Perhaps you also talk to Ministers Mason & Sohi & Live Long & Prosper,

Regards,

Rory

From: [Kim Heyman](#)
To: [Kim Heyman](#)
Subject: Summary of results of the Impacts of the Carbon Levy, Assessment Year Modifier reduction on Industrial Assessment and the loss of coal fired generation facilities survey
Date: January-24-17 2:21:39 PM
Attachments: [image001.png](#)

Dear Mayors/Reeves/CAO's,

RE: AAMDC Survey Results on the Alberta Carbon Levy and Industrial Assessment

In order to complete the loop on our Carbon Levy and Industrial Assessment Survey we sent out to you in late 2016 the following summary has been compiled for your information.

In late 2016, the AAMDC surveyed its 69 member municipalities on the Alberta carbon levy and industrial assessment levels, and their impact on municipal operations. In total, 46 municipalities completed the survey.

The primary and most direct way in which the carbon levy will impact municipalities is through the cost of fuel consumption. With the implementation of the levy, municipalities anticipated that their gasoline and diesel bills would, on average, increase by 6% or \$48,207. Across all respondents, the total increase would be approximately \$1.8 million. Municipalities also anticipate their natural gas bills to increase, on average, by \$15,018 per municipality.

The total impact of the carbon levy on overall municipal fuel costs was reported as approximately \$2.7 million for those members responding to the survey, but if extrapolated to all AAMDC members, this could increase to approximately \$3.7 million. Of those surveyed, 65% predicted that the carbon levy would lead municipalities to increase the property tax mill rates while 40% predicted that the carbon levy would lead municipalities to reduce services to residents and businesses.

The AAMDC survey focused on the direct costs to municipalities but was unable to quantify the indirect costs to rural residents and businesses; however, there is general recognition that the carbon levy has a disproportionate impact on rural residents than their urban counterparts due largely to a lack of existing alternative transportation options and no green alternative for many of the indirect costs that will be downloaded to rural residents.

In addition to the information on the carbon levy, the survey also asked how changes in the assessment year modifier (AYM) for industrial assessment were impacting rural municipalities. In 2016, respondents indicated that their combined assessment had dropped by \$977 million due to changes in the AYM caused by the downturn in Alberta's economy. For rural municipalities, this reduction in AYM translates to an estimated loss of \$36 million in taxation revenue. Given the anticipated annual year modifiers for 2017, the total potential assessment loss of those surveyed was \$1.0

billion over the previous year.

Three municipalities responded that they contain coal fired power generation facilities within their municipal boundaries and they indicated that the total assessed value of those facilities was \$2.9 billion, which could be lost if those facilities are not repurposed following the phase out of coal fired electricity generation.

The AAMDC would like to thank both elected and administrative officials who completed the survey. This information is valuable to the AAMDC's advocacy efforts and will be used to help inform the work of the newly appointed AAMDC Climate Change Advisory Committee.

Kim Heyman

Director of Advocacy & Communications
AAMDC - Alberta Association of Municipal Districts and Counties
2510 Sparrow Drive, Nisku, AB T9E 8N5
P: (780) 955.4079
C: (780) 691-6380

kim@aamdc.com | <http://aamdc.com>



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January 24, 2017



Trade DIVISION

MEMBER UPDATE

To our valued members,

As of January 1, 2017, UFA Farm & Ranch Supply and AAMDC Trade Division have decided not to continue their partnership. As UFA Farm & Ranch Supply are no longer an AAMDC Approved Supplier, all purchases will be processed through UFA Farm & Ranch Supply directly and will not be accounted towards the AAMDC annual dividend.

PLEASE NOTE: This partnership change only refers to **UFA Farm & Ranch Supply** purchases. This will not affect the PFA / UFA Petroleum relationship. All PFA / UFA Petroleum contracts and pricing agreements will remain unchanged.

Should you have any questions or concerns, please contact:

Duane Gladden
Director of Aggregated Business Services
780.955.4080
780.504.7629
duane@aamdc.com

7th Annual
Alberta CARE
Spring Seminar

February 22nd-February 24th

2017

Accommodations

Pomoroy Inn and Suites at Olds College
4601-46 Avenue,
Olds, AB
1-403-556-8815

Book under "Alberta CARE"

The Ramada Inn
500 6700 46th Street
Olds, AB
Phone: (403) 507-8349



Pomoroy Inn and Suites at Olds College

7th Annual
Alberta CARE
Spring Seminar

February 22nd-February 24th

2017

Pomoroy Inn and Suites at Olds College
Olds, Alberta



Little Red Deer
River Historical
Bridge



County of Mountain View

Please forward registrations & payment to:
ALBERTA C.A.R.E.
Linda McDonald, Executive Director
5212-49 Street
Leduc, AB T9E 7H5
Toll Free: 1.866.818.CARE (2273)
Fax: 780.980.0232
Email: executivedirector@albertacare.org
Web: www.albertacare.org

Who Should Attend?

- Municipal Elected Officials
- Waste Management Employees
- Public Works Employees
- Landfill Operators
- Government Waste Management Agencies
- Community Recycling Associations and Non-Profit Groups
- Waste Management Businesses
- Environmental Organizations
- School Boards, Education Facilitators
- Anyone interested in Reusing, Reducing, Recycling and Recovery

Silent Auction
Going once...

Going twice...
Beginning February 22/17
Ends February 23/17 at 8:00 p.m.

Tuesday, February 21st

8:00 - 5:00 p.m. **Composting Course** Register with Pam Haggarty:
phaggarty@tsag.net or 780-935-4042 cell

Wednesday, February 22nd

8:30 a.m. **Asbestos Waste Best Practices - Open Discussion**
Register with Pam Haggarty:
phaggarty@tsag.net or 780-935-4042 cell

10:00 a.m. **Registration and Exhibit Set-up**

11:00 a.m. **Light Lunch and Refreshments**

1:00 p.m. **TOURS**

- Olds College Centralized Composting Technology Centre for Town of Olds, Town of Sundre, and City of Airdrie
- Olds College Micro Brewery
- Mountain View Regional Landfill

(Buses provided)

5:00 p.m. **COCKTAILS (Cash Bar)**

6:00 p.m. Welcome remarks from the Legislature
Welcome from the Mayor of Olds
Welcome from the Reeve of Mountain View County

6:30 p.m. **BUFFET BANQUET**

8:00 p.m. **Entertainment**



Alberta CARE

Register 3 or more
Delegates
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**Cancellation Deadline
February 15th 2017**

Thursday, February 23rd

7:30 a.m. **Exhibit Viewing & Buffet Breakfast**

8:45 a.m. **Welcome – Tom Moore, Chairman, Alberta CARE**

9:00 a.m. a) **Economic Development of the Olds Region**
b) **Fastest Internet in Canada**
Mitch Thomson, Executive Director Olds Institute for
Community and Regional Development

10:00 a.m. **COFFEE BREAK**

10:30 a.m. **“The Road Map Ahead” - Southern Alberta Energy
from Waste Association**
Paul Ryan, Vice-Chair and Councilor of the
MD of Big Horn

COMING
SOON

11:15 a.m. **Waste Characterization - "The Road to Zero Waste"**
Daryl McCartney, Edmonton Waste Management
Centre of Excellence

NOON **BUFFET LUNCHEON**

1:00 p.m. **TOUR**

- **Universal Handling Equipment
Red Deer, AB**

(Steel toed shoes required)

(Buses provided)

5:00 p.m. **COCKTAILS (Cash Bar)**

6:30 p.m. **BUFFET BANQUET**

9:00 p.m. **HOSPITALITY EVENING - Hosted by K&K Recycling
at Tracks Pub, Olds**



Friday, February 24th

7:30 a.m. **Exhibit Viewing/ Hot Buffet Breakfast**

8:30 a.m. **Grain Bag Update**
Darryl Wolski, Merlin Plastics Alberta Inc.

9:15 a.m. **Ground Water Issues for Landfills**
Ginger Rogers, Acer Environmental Solutions Inc

10:00 a.m. **Landfill Gas Emissions**
TBA

10:45 a.m. **Closing Remarks - Tom Moore,
Chairman Alberta CARE**

11:30 a.m. **Conference Ends**

(Coffee Side Board During Morning Sessions)



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Crisis & Risk Communications Conference for Municip...
Thu, 2 Mar 2017, 8:30 AM – Fri, 3 Mar 2017, 3:00 PM MST

\$0 – \$249.99



DATE AND TIME

Thu, 2 Mar 2017, 8:30 AM –
Fri, 3 Mar 2017, 3:00 PM MST

[Add to Calendar](#)



LOCATION

Radisson Red Deer
6500 67 St
Red Deer, AB T4P 1A2

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DESCRIPTION





Dream More. Do More. Be More.

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Join us for the 1st Annual Crisis & Risk Communications for Municipalities Conference, presented by Grapevine Communications in Central, Red Deer, Alberta!

The annual Crisis and Risk Communication Conference at the Radisson features presentations, workshops and panel discussions on strategic crisis communication issues, case studies, best practices and emerging trends, presented by a unique combined lineup of top practitioner professionals and prominent academics from around the world.

Enjoy the full conference, which includes all general session presentations, expert panel discussions and lively breakout sessions, as a welcome mixer reception after day one at the host hotel on Thursday evening. Join us for this important annual educational event, featuring several valuable topic presentations given by top leaders and esteemed practitioners of applied crisis communication planning and management.

The Conference provides a relaxed and informal, peer-to-peer learning experience for communication professionals and leaders to share knowledge and firsthand experience surrounding this globally significant, emerging and evolving field.

Build your crisis communications toolkit. Learn how to prepare, mitigate and recover from a crisis. Leave equipped to handle communications for any crisis, risk or issue your Municipality might face.





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Agenda March 2, 2017

8:00am: Doors Open, Registration & Refreshments

8:30am: Welcome, Risk & Crisis Identification - An Overview

9:30am: Break

9:45am: "When the Floods Come: Keynote Speaker: Joan Botkin, Communications Professional - An overview of what took place during the High River floods in 2013.

10:45am: Break

11:00am: Keynote Speaker: "Let's Put Our Cities On The Map" Roxanne Shewchuk, Google Trusted Photographer & New Media Specialist- Learn how having your municipal mapping up to date and accurate online listings can increase the safety of your residents.

12:00pm: Lunch

1:00pm: Media Relations: Dealing with traditional media outlets - Presented by Katie Robertson, Communications Strategist

2:00pm: Break

2:15pm: Roundtable: Preparing Media Releases during a crisis

3:15pm: Wrap-up, Q&A

Agenda March 3, 2017

8:00am: Doors Open, Registration & Refreshments

8:30am: Roundtable Exercise: Preparing Senior Leadership, Mayors and Council for Communicating during a Crisis

9:30am: Break

9:45am: "Leadership during a Crisis" Keynote Speaker: Daryl Black, Founder of Leadership Incident Canada-ILC presents a wide range of leadership and incident command training in Canada, the U.S. and Australia to audiences who work in all-hazard and high-risk environments.

10:45am: Break

11:00am: Keynote Speaker: TBD

12:00pm: Lunch

1:00pm: Roundtable Exercise: Dealing with fatalities- how to handle the situation with the media, staff, & residents
2:00pm: Break
2:15pm: Social media- The "good", the "bad" and the "Ugly". Real examples demonstrate how social media can help and hinder operations and what to do about it.
3:15pm: Wrap-up, Q&A

Perfect for: Municipalities (Councils, CAOs, communications staff, Directors of Emergency Management, Public Information Officers), Business Owners, Communications Professionals, Emergency Management Professionals, Spokespersons

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We hope you can make it!

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TAGS

[Things To Do In Red Deer](#) [Conference](#) [Business](#)



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DATE AND TIME

Thu, 2 Mar 2017, 8:30 AM –
Fri, 3 Mar 2017, 3:00 PM MST
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Radisson Red Deer
6500 67 St
Red Deer, AB T4P 1A2
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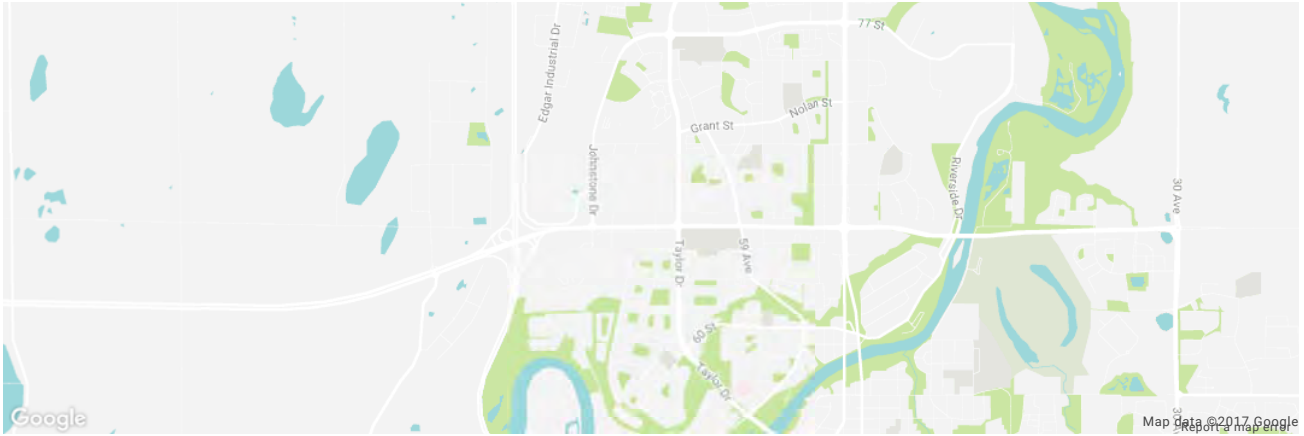
Grapevine Communications

Organizer of Crisis & Risk Communications Conference for Municipalities



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Crisis & Risk Communications Conference for Municipalities

at

Radisson Red Deer

6500 67 St, Red Deer, AB T4P 1A2



Other Events You May Like



WED, 1 MAR 11:30 AM
Stress Leadership - How to Lead When You are Feeling Burnt Out
 Red Deer Curling Centre, Red Deer

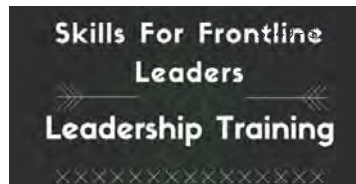
#Business #Seminar



\$0 - \$20

TUE, 28 FEB 11:30 AM
New Energy Code: NECB 2011 - Red Deer
 Berry Architecture, Red Deer

#Business #Networking



THU, 9 FEB 8:30 AM
Skills For Frontline Leaders

Red Deer Baymont Inn & Suites, Red Deer

#Business #Seminar



TUE, 7 FEB 7:00 AM
BNI Discovery Mee

Holiday Inn Hotel & Sui

#Business #Network

Alberta New Public Lands Disposition Application Requirements

Alberta Environment and Parks (AEP) is implementing a new application process for dispositions on public lands to improve the application process and ensure alignment with the Public Lands Administration Regulation (PLAR).

With the release of PLAR in September 2011, new legislative timelines and rules were identified for dispositions under *the Public Lands Act* which redefines the current state of disposition management and issuance.

Effective March 31, 2017, the following changes will apply to applications for new dispositions and amendments and are required to be submitted upfront at time of application:

- A Landscape Analysis Tool (LAT) Report and Supplements
- Consents
- File Number for Consultation (FNC) adequacy assessment or decision
- Land Standing Report
- Cover Letter (Brief description of project)

Please note: Environmental Field Reports (EFRs) will no longer be accepted for access roads; EFRs, SMC Aggregate Field Reports, and Site Information Forms, will be replaced by Supplements.

Depending on the disposition type additional requirements may be required to be submitted at the time of application.

If your application does not meet the new application requirements and is rejected, you will be required to submit a new application. Please note, the non-refundable application fee will be required for all applications submitted to the department.

These requirements apply to all paper applications and electronic applications submitted through the Electronic Disposition System (EDS).

NOTE: Paper applications are **only** accepted for the following disposition types: Recreational Leases (REC), Surface Material Exploration (SME), and Surface Material Licence (SMC). A digital plan is still required to be submitted through EDS for these dispositions.

Please continue to check the AEP website for further information.

Thank you for your cooperation and attention to this important matter. Questions regarding these changes to AEP public lands disposition requirements can be directed to:

Environment and Parks (AEP)
Information Centre

- Email: AEP.Info-Centre@gov.ab.ca
- Tel: 310-3773 in Alberta
or 1 877 944-0313 toll free